

BGSU Recreational Sports Student Employment Job Position Description

Job Title: Camp Counselor

- A. Main Purpose of the job:** To serve as Summer Camp Counselor for the Youth & Family program within the Department of Recreational Sports by providing quality and effective summer camp programming for all campers, kindergarten through sixth grades.
- B. Primary responsibilities or key duties of the job (tasks performed regularly):**
1. Develop and organize a weekly outline for camp activities.
 2. Responsible for addressing campers' needs (behavior, learning, physical, emotional, etc.), and interacting with parents and staff on a daily basis.
 3. Promote goodwill among all participants by establishing a friendly and responsive climate for exchange of purpose and information.
 4. Responsible for overseeing daily camp activities, snack, lunch, and on-campus trips.
 5. Will ensure parent, camper and staff needs are met.
 6. Responsible for maintaining a safe environment both physically and emotionally for the participants.
 7. Respectful of the needs of all participants while creating a meaningful and fun experience for all campers.
- C. Additional duties (tasks performed occasionally):**
1. Attend staff training to be held the week before camp begins.
 2. Attend regularly scheduled meetings throughout the summer.
 3. Maintain positive relations and rapport with participants.
 4. All other duties assigned by your supervisor.
- D. Basic Qualifications:**
1. Must hold the American Red Cross CPR-PR, AED and First Aid Instructor certification, or the equivalent.
 2. Complete the BGSU's Bloodborne Pathogen and Sexual Harassment training.
 3. Agree to a background check prior to employment.
 4. Ability to work in a diverse recreational program and possess the skills to teach all age groups and skill levels of campers.