

## Student Employment Payroll Schedule 2008-2009

	Pay Period	Bi-Weekly Compensation Forms due to Student Employment	Pay Day
Summer 2008	May 4 – 17	May 20	May 30
	May 18 – 31	June 3	June 13
	June 1 – 14	June 17	June 27
	June 15 – 28	July 1	July 11
	*June 29 – July 12	July 15	July 25**
	July 13 – 26	July 29	August 8
	July 27 – August 9	August 12	August 22
Fall 2008	August 10 – 23	August 26	September 5
	August 24 – September 6	September 9	September 19
	September 7 – 20	September 23	October 3
	September 21 – October 4	October 7	October 17
	October 5 – 18	October 21	October 31
	October 19 – November 1	November 4	November 14
	November 2 – 15	November 14 ♦	November 26
	November 16 – 29	December 2	December 12
	November 30 – December 13	December 12 ♦	December 24
December 14 – 27	December 30	January 9	
Spring 2009	December 28 – January 10	January 13	January 23
	January 11 – 24	January 27	February 6
	January 25 – February 7	February 10	February 20
	February 8-21	February 24	March 6
	February 22 – March 7	March 10	March 20
	March 8 – 21	March 24	April 3
	March 22 – April 4	April 7	April 17
	April 5 – 18	April 21	May 1
	April 19 – May 2	May 5	May 15
May 3 – 16	May 19	May 29	

\* New Fiscal Year

\*\* First pay period to use 2008-2009 FWS funding

♦ Due to holiday payroll deadlines

If you do not have direct deposit, pick up your paycheck at the Office of the Bursar (132 Administration Building). Firelands College students pick up paychecks at Foundation Hall (1<sup>st</sup> Floor—Switchboard area—after 3:00 pm). **Note:** You must present a photo ID to pick up your check.

You may sign up for direct deposit and have your paychecks deposited into your savings or checking account by completing a direct deposit form in the Payroll Accounting Office (322 Administration Building) or at Student Employment Services (109 Saddleire Student Services at Conklin North).

You can access your pay information by going to your MyBGSU account and selecting “View Paycheck” (left side under “Services”).