

BGSU Recreational Sports Student Employment Job Position Description

Job Title: Golf Course Maintenance Manager

- A. Main Purpose of the job:** The Golf Course Maintenance Manager is responsible for the upkeep, care and daily maintenance of Forrest Creason Golf Course and Driving Range. This position will also assist in the planning and supervision of work schedules.
- B. Primary responsibilities or key duties of the job (tasks performed regularly):**
1. Golf Course mowing, greens, tees, fairways, roughs.
 2. Raking and edging traps.
 3. Changing cups.
 4. Trimming, weed eating.
 5. Landscaping.
 6. Trash pick-up and general cleaning.
 7. Inspection of course for completed work.
 8. Assist in planning of weekly work schedule.
- C. Additional duties (tasks performed occasionally):**
1. Clean equipment.
 2. Tree trimming.
 3. Work as a liaison between student staff and full time staff and pro shop personnel.
- D. Basic Qualifications:**
1. Previous golf course experience preferred.
 2. Experience operating commercial equipment preferred.
 3. Work independently.
 4. Takes directions well.
 5. The ability to lift a minimum of 50 lbs.
 6. Certified in CPR-PR, AED.
- E. Additional Information:**
1. This is an outside position and some work may be required in poor weather conditions. Hours may vary and some weekend work will be required.