

BGSU Recreational Sports Student Employment Job Position Description

Job Title: Intramural Official/Scorekeeper

- A. Main Purpose of the job:** Enforce departmental policies and procedures as well as sport specific rules during nightly Intramural Sports activities.
- B. Primary responsibilities or key duties of the job (tasks performed regularly):**
1. Officiate and/or keep score during Intramural games.
 2. Set up and take down Intramural field/court equipment.
 3. Enforce all Intramural policies while keeping and reporting an accurate record of game results.
 4. Supervise the use of Intramural game equipment.
 5. Assist Intramural supervisors with occasional duties not otherwise performed on a regular basis.
- C. Basic Qualifications:**
1. Intramural employees should possess the physical capabilities necessary to officiate or keep score during Intramural Sports competitions.
 2. Officials & scorekeepers will have direct interaction with BGSU students, faculty & staff on a nightly basis, thus basic communication and customer service skills and a friendly positive attitude are preferred qualities for an applicant.
 3. Previous experience in officiating and/or scorekeeping athletic or recreational activities is preferred, but not required.
 4. Rules knowledge and a commitment to improvement are expected of BGSU Intramural employees.
- D. Additional Information:**
1. A mandatory clinic will also be held at the beginning of each semester for BGSU students who are interested in working Intramural sports during the semester.
 2. In addition, mandatory clinics for sports that are officiated are offered each semester as well.
 3. All applicants are encouraged to work multiple sports, but this is not a requirement.
 4. Promote the overall mission of Intramural Sports.