

**BGSU Recreation and Wellness
Student Employment Position Description**

Job Title: Climbing Wall Attendant

A. Main Purpose of the job: Assists in wall operations, wall maintenance and maintains a safe and fun climbing environment. Assists with the administrative tasks and special events at the climbing wall. Demonstrates good customer service with all patrons and maintains a general knowledge of SRC and Climbing Wall rules, regulations and policies. Finally, promotes the mission of Recreation and Wellness in spirit and in action.

B. Primary responsibilities or key duties of the job (tasks performed regularly):

1. Provide excellent customer service and maintain positive relations with SRC patrons and co-workers.
2. Open climbing wall, monitor activities, administer belay and orientation tests, and closing the wall.
3. Maintaining a safe and positive climbing wall operation and identify and correct any unsafe actions concerning climbing wall patrons.
4. Inspect climbing wall equipment as assigned, accurately report equipment condition on the inspection sheets, and report any equipment issues to climbing wall administration.
5. Greet and interact with the climbers.
6. Participate in periodic route-setting sessions with other climbing wall staff members.
7. Inform climbing wall administration of any problems that may occur at the wall.

C. Additional duties (tasks performed occasionally):

1. Operate various computer applications (Class software).
2. Attend climbing wall training sessions and monthly meetings.
3. Attend additional Recreation and Wellness Student Development Sessions.
4. Make phone calls to staff and patrons.
5. Assist in the design and implementation of training workshops and advance climbing classes.
6. Assist in recruiting and mentoring new climbing wall staff members.

D. Basic Qualifications:

1. Accurate computer skills, ability to add, subtract, and multiply.
2. Certified in CPR/PR, AED, Standard First Aid, BBP training, Preventing Sexual Harassment training.
3. Ability to work with office/computer equipment.
4. Ability to communicate (verbal and written).
5. Able to teach belay and wall orientation classes (knot tying, correct belay technique, etc.).
6. Maintain a 2.0 GPA.