

Advertisement Policy

1. Students, faculty, staff and other members of the University Community may place posters, notices, or flyers on University kiosks and general-purpose bulletin boards only. All postings must be sponsored by a University organization, department, or office. There is no posting permitted on departmental bulletin boards within academic buildings without the permission of that particular department. Non-university groups or individuals are permitted to post on University kiosks only.
2. There is no posting permitted in locations other than those designated in this policy. Specifically, there is no posting permitted on doors, trash cans, cigarette butt holders, windows, light poles, trees, telephone poles, building signs, any other areas of a building, whether inside or outside, or any other object or area. The only exception to this policy is the posting of spirit signs on the outside of buildings by the spirit organization, "SICSIC," or other exceptions as given by the Assistant Vice President for Student Affairs and Dean of Students.
3. Use of bulletin boards for departmental use only will be in accordance with the rules of the department.
4. Banners may be hung from the exterior of University Residences with the approval of the Director of the particular living unit. Banners, sandwich boards, lawn signs, and other self-standing, temporary forms of advertisement must be approved by the Assistant Vice President for Student Affairs and Dean of Students before being posted, and must not violate any other University policies. Banners (secured with rope) may only be hung in the Business Administration Mall or the Bowen-Thompson Student Union Mall, or areas as permitted by the Assistant Vice President for Student Affairs and Dean of Students. These items must be removed upon the conclusion of the event. To reserve these areas for posting banners, contact the Bowen-Thompson Student Union Event Planning and Reservations Office.
5. Distribution or posting of advertisements, including table tents within University residences and dining facilities other than the Bowen-Thompson Student Union Dining Facilities shall be in accordance with the Community Living Standards, found in the Student Handbook, and will be approved and distributed by the Office of Residence Life, 440 Saddlemire Student Services Building.
Distribution or posting of advertisements including table tents within the Bowen-Thompson Student Union and campus facilities will be approved and distributed by the Bowen-Thompson Student Union Information Staff. This will include placing a stamp on posters, notices, and flyers for extended posting.
6. Applying messages directly on the surface of buildings or other University property is prohibited.
7. The use of chalk by registered student organizations and University departments to publicize campus events on sidewalks is permitted. Messages must be at least 20 feet from the entrance of any University building. Messages or information that violate University policy are subject to removal at the expense of the advertiser. The use of chalk on buildings or any other University property is prohibited.

Student Handbook, Bowling Green State University, 2002-2003, pg. 36.