

BGeXperience Peer Facilitator Description and Application

Fall Semester 2008 BGeX Courses

Peer Facilitator Job Description

- Peer facilitators (PFs) are upper-class peer mentors to a group of 25 students in a BGeX course. BGeX courses are general education courses that are spread across the curriculum and have a values focus.
- Peer facilitators work with students both inside and outside the classroom, helping students improve critical thinking skills and assisting them in the academic and social transitions to the college environment.
- Peer facilitators are selected by and responsible to both the BGeX program and the faculty member teaching the BGeX course that they peer facilitate for. PFs are NOT teaching assistants.
- Expectations of PFs include the following:
 - Facilitate students' integration of values discussion/language activities into the class material.
 - Get to know the students and make yourself accessible. Be willing to serve as a liaison and resource for the students who may be experiencing difficulty with their academic work or in adjusting to college.
 - Identify problems or maladaptive behavior of students, e.g., not adequately preparing for class or completing assignments, and work with the student to correct or refer to resources such as Academic Enhancement or Springboard to help the student succeed.
 - Take the initiative and work with BGeX students inside and outside the classroom during the fall semester. Be available as needed.
 - Submit regular reports of activities performed to the BGeX office.
 - Attend one peer facilitator meeting during each month in the Fall semester.
 - Participate in out-of-class BGeX activities (Preview Day, Presidents Day, etc)
 - Work with BGeX program and Residence Life on events in the Residence halls.

Important Information

- Students CANNOT be both Resident Advisors and Peer Facilitators. If you apply for both positions and decide to take the RA position, you must notify the BGeX office as soon as possible.
- BGeX professors are encouraged to interview and select the peer facilitator they wish to work with (e.g., someone they think would be a good PF). Some professors ask the BGeX office to help them find a peer facilitator for their course, and thus the BGeX office keeps a general pool of potential peer facilitators.
- Students interested in being a peer facilitator are encouraged to express this interest to faculty who will be teaching BGeX courses in the programs in which they major or minor. Typically, the list of faculty who will be teaching BGeX courses can be secured from the department secretary or chair in mid-February.
- **All potential PFs must fill out this brief application, including those who have made arrangements to facilitate with a particular BGeX professor already.** Those peer facilitators who submit the application and have not yet been accepted to serve as a PF for a BGeX professor will be placed into the general pool.

- BGeX professors will select their peer facilitators throughout spring semester 2008. Not all PF applicants will receive a position. BGeX professors are encouraged to interview PF applicants in order to find a good match for BOTH.
- PFs receive a total of \$1000 for their services. This covers training, Introduction weekend in August, and time committed to the course and outside activities in the fall. PFs are paid every other week throughout the fall semester.
- Time commitment is 8.5 hr/week. Typically during the fall semester, this includes class time (generally 3-4 hours per week) plus time spent with students outside class (average 2-4 hours per week) and program meeting time (2-4 hours).
- The BGeX course must not conflict with your current class schedule. Do not register for the BGeX course, but make sure it falls at a time when you are free to attend the class.

Preferred Qualifications

- 3.0 overall GPA
- Sophomore, junior, or senior level status by August 2008
- Majoring or minoring in the BGeX course subject or having had that particular course or the BGeX course instructor for any class
 - For example, if you wish to facilitate for Dr. X's Intro to Psychology BGeX course, you ideally are a Psychology major or minor, have taken Intro to Psychology, and/or have had Dr. X for any Psychology course.

Required Activities

- Must be available for:
 - PF training
 - Spring training for New PFs (ONE of the following)
 - April 19, 10 am-2 pm, 314 BTSU
 - April 20, 1-5 pm, 316 BTSU
 - April 22, 4-8 pm, 316 BTSU
 - Spring meeting for Returning PFs (ONE of the following)
 - April 16, 7:30-8:30 pm, 228 BTSU
 - April 17, 7:30-8:30 pm, 316 BTSU
 - Fall training (dates TBA, will be during the week of August 18)
 - BGeX Introduction and Freshman Move-In Day (August 23-24)
 - Fall semester PF meetings (required to attend one each month; several dates/times will be offered)

Application and Selection Process Timeline

- PF Applications available on BGeX website
- Selection of PFs by BGeX faculty members ~ February through April 2008 (A few selections may not be made until early summer.)

PF Applications Due by February 29, 2008 before 5:00 pm

- Either hand deliver or mail to the BGeX Office at 122 Conklin North

