Applicant Roster for Committee Discussion and Vote

Ongoing maintenance of an applicant roster that includes complete address information simplifies correspondence procedures and assures that all credentials are available for review in a timely way. When used during the credential review process, an applicant roster provides summary information on each applicant and space for individual committee member notations to facilitate discussion, comparison across applicants, and voting. Please keep in mind that notes shared with other committee members fall into the category of public domain under Ohio's open records law and, therefore, should be used as personal reminders only.

Yes	No	Notes	Last Name	First Name	Current Position	Current Institution