

Which One Do I Use?

Writers Lab Reference Book Guide

compiled by Tori Parker (2001) with assistance from Ashley Bradford

Although we are all brilliant tutors who know absolutely everything about every aspect of writing, at times we need reassurance. At these times, we can refer to the wealth of books that the Writers Lab has collected. However, it can be difficult to randomly pick out the best book to use in any given situation. That's why we have compiled this handy little list of recommended books for times when you need a little help. And, don't forget, your fellow tutors are also excellent sources of information (and they tend to collaborate a little bit better than a book!)

Research Remedies

- *Prewriting*
 - The St. Martin's Guide to Writing edited by Axelrod et al.
 - Four Worlds of Writing by Lauer et al.
- *Evaluating Sources*
 - English on the Internet – Evaluating Online Resources by Browne and Keeley
 - Writing Research Papers by Lester
- *The Writing Process – Brainstorming, Organizing Ideas, Prewriting, Drafting*
 - Writing: A College Handbook by Heffernan and Lincoln (pp. 13-48)
 - The Writer's Options by Morenberg and Sommers (pp. 3-17)
 - The St. Martin's Guide to Writing (Sixth Edition) by Axelrod and Cooper (pp. 437-447)
 - Writing Research Papers by Lester (“Organizing Ideas” section)
- *Avoiding Plagiarism*
 - Writing Research Papers by Lester
 - The Bowling Green State University Student Handbook.

Organization

- *Synthesis*
 - From Inquiry to Argument by McMenemy (pp. 132-178)
- *Openings/Conclusions*
 - The Blair Handbook by Fulwiler and Hayakawa (pp. 326-339)

Remarks on Revision

- *Common Revision Symbols*
Writing: A College Handbook by Heffernan and Lincoln
- *Grammar & Punctuation*
Writing: A College Handbook by Heffernan and Lincoln
Things Your Grammar Never Told You by Scharton and Neuleib
The Everyday Writer by Lunsford (pp. 196-262)

Citation Situations

- *Internet Citation*
online! a reference guide to using internet sources by Harnack and Kleppinger
Citation

The Scott, Foresman Handbook by for Writers edited by Hairston, et al. (has a section on COS documentation)
- *MLA – APA – CBE – Chicago Documentation*
The Scott, Foresman Handbook for Writers edited by Hairston, et al.
MLA Handbook for Writers of Research Papers edited by Gibaldi 5th edition
Writing Research Papers edited by Lester
Form & Style by Slade
The Everyday Writer by Lunsford
Publication Manual of the American Psychological Association 5th edition
- *In-text Citation – MLA*
Writing: A College Handbook by Heffernan and Lincoln (pp. 545)

Select Circumstances

- *English as a Second Language*
The Blair Handbook by Fulwiler and Hayakawa (has “ESL boxes” in certain sections designed to help ESL students master certain techniques)
Everyday Writer by Lunsford (“Multilingual Writers” 495-519)
- *English 111 Papers*
The St Martin’s Guide to Writing (6th edition) (has many of the papers in English 111 – can help clarify assignments and generate ideas)

** Of course, there are many more excellent sources for information that you’ll begin to discover as you tutor. This list is just to get you started. If you find other useful references that you think other tutors would benefit from, please let Barb or Debbie know so that we can add it to the list for future semesters!

