

**AAASP Executive Board Fall Meeting 1991
Savannah, GA**

Tuesday October 22

Members Present: Larry Brawley, Dan Gould, Michael Sachs, Robin Vealey, Marty Ewing, Bonnie Berger, Steve Danish, Penny McCullagh, Doug Jowdy

- 1. Call to Order.** The meeting was called to order at 8:30AM by Brawley.
- 2. Approval of minutes.** It was moved (Sachs), seconded (Ewing), and passed (8-0) to approve the minutes from the spring Executive Board (EB) meeting.
- 3. Listing in Sports Marketplace.** Brawley announced that AAASP has been included in a publication entitled Sports Marketplace which is a listing of professional associations focusing on sport.
- 4. Data Collection at Conference.** It was moved (Danish), seconded (McCullagh), and passed (8-0) to allow Judy van Raalte to ask conference participants to complete a questionnaire for a research project on perceptions of sport professionals. Discussion ensued regarding the appropriateness of and the procedures that should be followed in conducting research at the conference. It was moved (Danish), seconded (Sachs), and passed (9-0) that any data collection efforts at the conference must be approved a priori by the EB and must adhere to ethical standards.
- 5. JASP Editorial Policies.** The board charged Danish with the job of exploring and recommending the appropriate term of editorship for JASP and whether the term should be renewable. The board discussed the need to define a set of policies for effective communication between the JASP editor and the EB. The board agreed that the following policies should be followed with regard to JASP:
 - a. A budget for operating costs should be submitted by the editor to the EB at the fall board meeting for the next budgetary year (fiscal year of Jan. 1- Dec. 31). The budget must be approved by the EB.
 - b. All financial information (statements, debits, credits, etc.) will be handled by the secretary-treasurer of the EB.
 - c. The general mission of the journal as well as number of issues per year is decided upon by the EB. The editor is given free rein to carry out the general mission of the journal as s/he sees fit.
 - d. The editor should communicate with the EB via the EB JASP liaison person. The editor shall have input into all policy matters regarding the journal.
 - e. The EB will evaluate the editor yearly in three categories: the ability of the editor to carry out the mission of the journal in conjunction with the EB, timeliness of the journal and editorial process, and the fiscal responsibility of the editor.
 - f. The editor is responsible for determining the quality of submitted manuscripts, selecting reviewers and editorial board members, selecting associate editors with approval of the EB, and carrying out the mission of the journal as agreed upon by the EB.
- 6. Ad-Hoc Committee to Study Journal Costs.** Sachs presented an action plan for the committee which included reviewing the current contract with Allen Press, reviewing the cost of the journal to members, and soliciting bids from other publishers. The board suggested the inclusion of the EB secretary-treasurer on the committee which was agreed upon. The committee will provide recommendations for action at the spring 1992 board meeting. It was moved (McCullagh), seconded (Danish), and passed (8-0) to accept the action plan as outlined.



MIAMI UNIVERSITY

November 22, 1991

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Dear Colleague:

Enclosed are my final reports for the AAASP Executive Board. All further business regarding the secretary-treasurer position should go to Kevin Burke. I have enclosed the minutes from the board meeting, the minutes from the business meeting, and a conference financial report. If you have any changes to the minutes, contact Marty directly so she can change them for publication in the newsletter. Note that the conference report is incomplete, but I wanted to give you a quick idea of how we did (and it was very good!). I'd like to extend special thanks to Dan Gould who put in an incredible amount of time and energy into the management of the conference. A great deal of the credit for the success of the conference goes to him. Thanks, Dan, and don't let it go to your head (or we might ask you to run a future conference...).

To those of you with whom I served on the board, I wanted you to know how much I enjoyed our interactions. It was wonderful to get to know you so well, and I feel very proud of all of the work we did in an attempt to further the organization and the field.

To those of you joining the board, I leave the important responsibility of keeping Larry Brawley in line. Just make sure he takes at least a few hundred "shots" during each board meeting. He's quite defenseless, actually, so you shouldn't have much trouble.

Best of luck to all of you and I look forward to my continued association with AAASP. I believe that the development of the organization has been extremely positive, and I am quite confident that this trend will continue.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robin".

Robin S. Vealey, Ph.D.
Associate Professor

7. Allen Press Contract. Brawley reported that the Allen Press contract is completed in 1991. The board moved (Vealey), seconded (Jowdy), and passed (8-0) a motion to charge Sachs with negotiating a one-year contract for 1992 with Allen Press for JASP.

8. Secretary-Treasurer's Report. Vealey reported a total membership of 627 for the 1992 year to date. This is broken down into 52% professional/48% student, 61% male/39% female, and 46% PE/46% Psychology. Vealey reported a balance of \$53,166.91 currently in the treasury but indicated that this balance will decrease as most of the income (generated by member dues and conference registration) is already in and some major conference expenses will need to be paid. However, it appears that the final 1991 balance will be much higher than the final 1990 balance (\$1000). The JASP cost per member for 1991 was \$20.75 and the newsletter cost per member was \$7.10. JASP has represented 34% of the total expenses so far in 1991.

Vealey indicated the need for the printing of a conference brochure as she received numerous requests for information regarding the conference. The board agreed this would be a good marketing move for the Association, thus it was moved (Vealey), seconded (McCullagh), and passed (9-0) to approve the development of a conference brochure by the publication director which would be printed right after the spring EB meeting.

9. Constitutional Amendments. Vealey outlined the constitutional amendment regarding the inclusion of active fellow status to be presented at the business meeting. She also reported that research into the use of proxies indicated that proxy voting is not customary except in corporations where membership is based upon the possession of stock. The board agreed that the inclusion of proxy votes into the constitution would be inappropriate.

10. Publication Director Report. Ewing reported on her activities of the year including printing and distributing fellow certificates, printing and distributing AAASP brochures, mailing Graduate Directories, sending out membership inquiry packets, and publishing the newsletter. She announced new newsletter dates (March, July/August, December) which will better coincide with the membership year. Ewing also emphasized the importance of the publication director being computer literate.

11. Health Psychology Report. Berger recognized her committee members Britton Brewer, John Heil, Eddie McAuley, Dave Yukelson, and Len Zaichkowsky. She reported that the Health Psychology area would conduct an open meeting at the conference as well as a business meeting with just the committee. The roundtable discussion at the conference will be on Stress and Exercise. Berger also emphasized the need for section heads to take responsibility for their keynote speakers prior to and during the conference.

12. Intervention/Performance Enhancement Chair Report. Danish reported on the huge success of the USA Today hotline call-in project on youth sports that he coordinated and in which AAASP was represented. The EB asked Danish to submit an overview of this project for the newsletter. Danish recognized his committee of Doug Jowdy, Bruce Hale, Al Petitpas, Kirsten Peterson, Ken Ravizza, and Debbie Crews. The board discussed the keynote speaker for the I/PE area in terms of a practical vs. scientific perspective. It was agreed that a balance was important with an emphasis on a scientist/practitioner model.

13. Social Psychology Chair Report. McCullagh recognized the committee members Diane Gill, Tony Piparo, Frank Smoll, and Becky Lewthwaite. She announced that the SP section would include roundtable discussions with recognized leaders in sport psychology and also that all committee members and moderators would be sent an evaluation after the conference.

14. Student Report. Jowdy reported his activities for the year including a student membership drive and the organization of student presentations for the conference. He also presented a report on guidelines for the establishment of an AAASP Dissertation Award for students. These

guidelines included current AAASP membership, completion of the dissertation the previous year, a letter of support from dissertation director, 1500 word abstract, due March 15, and blind review conducted by the Section Chairs. The board discussed whether the committee needed more than the abstract and alternatives included a 3-page overview of the project as well as the entire dissertation once finalists were chosen. The board recommended that Jowdy get input from the students on how they would like the process to work. The board agreed to present a plaque and \$200 to the winner which would be chosen from 3 finalists. It was moved (Danish), seconded (Ewing), and passed (9-0) to approve the AAASP Dissertation Award.

15. Certification Committee Report. The board reviewed a report submitted by Len Zaichowsky, Certification Committee Chair. The following areas were discussed:

a. Fee Schedule. It was moved (Danish), seconded (Ewing), and passed (9-0) to increase the certification application fee in 1992-93 to \$75 and increase the fee to \$100 in 1993. The annual renewal fee for certification will be \$25.

b. Length of Certification Period. The board agreed that certification should be tied to Continuing Education, but at this time our CE program is not well enough developed to tie it together in a formal way. It was agreed at this time that as annual renewal takes place, the Certification Committee will inform members that they are renewed for one more year, but that eventually CE will be a requirement for renewal. The board agreed that when renewal notices are sent, certification updates should be provided for members.

c. Appeals Procedure. The board recommended that individuals sitting on the Appeals Board be certified themselves. It was also recommended that the section chairs and the president-elect serve as the Appeals Board. If one of these individuals is not certified, then a certified individual would serve on the committee in their place. The board charged Sachs with consulting legal counsel regarding appeal procedures.

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16. Continuing Education Committee Report. The board reviewed a report submitted by Continuing Education (CE) Committee Chair Charlie Hardy. Sachs was charged with asking committee members to repeat and/or to appoint new members to the committee. The committee asked the EB to review the policy to not pay AAASP members' travel to the conference when they are presenting a CE workshop. It was moved (Danish), seconded (Berger), and passed (9-0) to continue the policy that AAASP members presenting workshops will not receive remuneration for travel to the conference.

17. Ethics Committee Report. The board reviewed a report submitted by committee chair Al Petitpas that outlined the committee's goals for 1991-92. This included the development of a workshop on ethics for the 1992 conference, the development of an addendum to the APA Standards specific to sport psychology, and the compilation of a manual of case studies for distribution to the membership. The board felt that it may not be appropriate just to accept the APA Standards, but to develop ones specific to sport psychology. The board suggesting soliciting Petitpas to write an article on ethics to be included in the AAASP newsletter. The committee asked the board for \$200 to a direct mailing to the AAASP membership regarding ethics. It was moved (Gould), seconded (Danish), and passed (9-0) to provide \$200 to the committee for the mailing.

18. Ad Hoc Committee on Diversity Report. Sachs presented a report from Carole Oglesby, the committee chair. The board discussed the size of the committee and the need for diversity in points of view. It was agreed to allow Oglesby latitude in terms of determining the size and composition of the committee. The board discussed the need to include sexual orientation as an area of study within the committee. Danish moved to develop a separate committee to examine diversity in terms of sexual orientation. The motion died for lack of a second. It was moved (Sachs), seconded (Ewing), and passed (6-2-1) to ask the committee to include sexual orientation as an area of examination with regard to diversity in AAASP.

19. 1992 Conference Report. Brawley reported that the 1992 AAASP Conference will be October 28-November 1 at the Antler-Doubletree Hotel in Colorado Springs, CO. It was moved (Brawley), seconded (Jowdy), and passed (9-0) to provide Boodie Newsom with a \$300 honorarium for her help as a conference coordinator.

20. Graduate Directory Update. Sachs reported a time-table for the publication of an update of the AAASP Directory of Graduate Programs in Sport Psychology. The new directory should be printed by the summer of 1992. Requests for up-dates will be sent to all schools in February 1992. The board agreed it would be useful to add the AAASP certification information to the directory along with a disclaimer that these standards are printed here for information, but does not mean that these programs are certified or even that they can provide appropriate experiences for certification.

21. Regional Representation. Brawley indicated that he would announce in the business meeting the need for regional representatives to solicit interest and generate names.

22. AAASP Policy Manual. The board discussed the need for the AAASP Policy Manual to be continually updated. It was moved (Vealey), seconded (McCullagh), and passed (8-0) to charge the secretary-treasurer with updating the policy manual and providing copies to the EB after each board meeting.

23. Past-Presidents Council. The board discussed the possible uses of the council. The board also discussed the need to have the Past-President one year removed (after they leave the EB) be in charge of the council to free up the immediate Past-President for conference management duties. The board charged the council to discuss a request received from Jean Williams to change the name of AAASP to the Association of Applied Sport Psychology. It was moved (Vealey), seconded (Ewing), and passed (9-0) to ask the council to discuss this issue and provide a one-page recommendation to the EB for the spring board meeting of 1992.

24. Adjournment. The meeting was adjourned at 11:30 AM.

Respectfully submitted,

Robin S. Vealey, Ph.D.
Secretary-Treasurer

AAASP Business Meeting Minutes
Savannah, GA
October 26, 1991

- 1. Call to Order.** The meeting was called to order by President Larry Brawley at 6:40PM.
- 2. Approval of Minutes.** The minutes of the 1990 Business Meeting in San Antonio were approved.
- 3. Presidential Remarks.** Brawley highlighted the achievements of AAASP over the past year including two certification reviews, a healthy journal, the successful launching of the Continuing Education Program, a record high conference attendance, and increased visibility of AAASP via the USA Today telephone hotline. He recognized outgoing board members Dan Gould, Robin Vealey, Bonnie Berger, and Doug Jowdy for their contributions to the Association, and also thanked Charlie Hardy, Len Zaichowsky, and Al Petipas for their work as chairs of the Continuing Education Committee, Certification Committee, and Ethics Committee respectively. Also, Carole Oglesby was thanked for her work as chair of the ad hoc Committee on Human Diversity.
- 4. Secretary-Treasurer's Report.** Robin Vealey provided membership data and also provided a financial report for 1990 and 1991 (see Executive Board meeting minutes for membership and financial figures).
- 5. Publication Directort Report.** Marty Ewing announced new newsletter mailing dates of #1 in March, #2 in July/August, and #3 in November/December. She recognized the work of Kevin Burke, Linda Petlichkoff, and Diane Wiese as associate editors of the newsletter.
- 6. Health Psychology Chair Report.** Bonnie Berger recognized Health Psychology Committee members Britton Brewer, Dave Yukelson, Len Zaichkowsky, John Heil, Eddie McAuley, and Liz Hart.
- 7. Intervention/Performance Enhancement Chair Report.** Steve Danish recognized committee members Ken Ravizza, Bruce Hale, Al Petipas, Kirsten Peterson, and Doug Jowdy ("who does all the work"). Danish also thanked all individuals who worked on the USA Today hotline including students and faculty from Boston University, Springfield College, Maryland, Temple, Virginia, Virginia Commonwealth, UNC-Greensboro, and UNC-Chapel Hill. Danish spoke about the tremendous success of the USA Today hotline project and indicated that the national exposure for AAASP and the field of sport psychology was significant.
- 8. Social Psychology Chair Report.** Penny McCullagh stated that her report would be short because she was. She thanked committee members Diane Gill, Tony Piparo, Becky Lewthwaite, Frank Smoll, Neil Widmeyer, and John Noble. McCullagh also thanked Tara Scanlan for her work in securing the social psychology keynote speaker.
- 9. Student Representative Report.** Doug Jowdy reviewed his activities for the year including increased student membership, student input into the graduate directory, the start of a regional representation program, and the development of a Dissertation Award for students. He thanked the Association for giving him the privilege to serve on the Executive Board.
- 10. Past-President's Report.** Dan Gould, as Conference Coordinator, reported that the conference was very successful as we had 315 attendees this year. He also explained that no Presidential Address would be given this year as the board was adjusting so that the current President would give the address while in office. Thus, Mike Sachs will give the Presidential Address at next year's conference.

11. 1992 Conference Report. Brawley reported that the 1992 AAASP Conference will be held in Colorado Springs at the Antler-Doubletree Hotel October 28-November 1.

12. Certification Committee Report. Len Zaichowsky thanked committee members Jean Williams, Bob Weinberg, and Shane Murphy for their work. Zaichowsky reported that for the Certification Review Round 1, 42 applications were received, 22 were certified, 16 were not certified, and 4 were tabled for additional information. For Certification Review Round 2, 30 applications were received and 16 were approved. Zaichowsky announced that all appeals regarding certification should be made to him, and the Certification Committee and the Executive Board were in the process of developing an appeals process for certification. Zaichowsky announced that he will chair the committee for one more year, and invited applications for this year's certification review.

13. Continuing Education Committee Report. Charlie Hardy reported outstanding progress in Continuing Education this year and thanked Kate Hays, Kathleen Avila, Carole Oglesby, and Bob Rotella for their organization of the first CE workshop at this year's conference.

14. Constitutional Amendments. Two constitutional amendments were brought forward to the membership.

Proxy recommendation. A motion to include the use of proxy votes was tabled at the 1990 Business Meeting. Robin Vealey reported that the Executive Board had reviewed relevant literature on parliamentary procedures which indicated that voting by proxy was not appropriate except in corporations where membership is based upon the possession of stock. Thus, the board's recommendation was not to include proxy voting in the AAASP Constitution. The membership agreed with this recommendation.

Active Fellow Status. A motion was made and seconded to amend the constitution to differentiate active from inactive fellow status to ensure that only active fellows are voting and to facilitate gaining a quorum for important voting matters. The amendment reads: "Active and Inactive Fellows: Active fellow status requires current AAASP membership and attendance at an AAASP conference within the last three years. Failure to meet these criteria will result in inactive fellow status. Only active fellows can vote on issues related to certification standards, ethical principles, and professional standards". These changes are to Article IV Sections 1 and 3 and Article XII of the AAASP Constitution. The amendment was passed by the membership.

15. New Business. No new business was brought forward from the membership.

16. Transfer of Gavel. The gavel was officially transferred to the new President Michael Sachs.

17. Election Results. The following election results were announced by Sachs: Charlie Hardy as President-Elect, Kevin Burke as Secretary-Treasurer, David Pargman as Health Psychology Chair, and Kirsten Peterson as Student Representative. Congratulations were extended to these new board members, and all candidates were thanked for their willingness to serve the Association.

18. Adjournment. The meeting was adjourned at 8:00PM.

1991 AAASP Conference Report

Total Membership as of 11/9/91 N = 668

Pre-registration	241	
Registration on-site	70	
Comps (Speakers)	<u>4</u>	
	315	Total

Income

Pre-registration	17,175.00	
On-Site Registration	6,654.00	
Golf Tourney	1,375.00	
Tennis Tourney	120.00	
Good. Dir. Sales	1,190.00	
T-shirt Sales	<u>90.00</u>	
Total		26,604.00

Expenses

Hotel/Conf. Mgt.	2,050.40	
	4,517.28	
	2,765.83	
	400.00	
	22.37	
	170.94	
Conf. Speaker (1)	<u>698.85</u>	
Total		10,625.67

*Balance from Conference (as of 11/91) 15,978.33

*Kevin Burke will finalize report after all expenses have been paid.