

AAASP Executive Board Minutes
September 11-12, 1990
San Antonio, TX

Tuesday September 11, 1990

Board Members Present: Dan Gould (president), Robert Weinberg (past-president), Larry Brawley (president-elect), Robin Vealey (secretary-treasurer), Marty Ewing (publications director), Bonnie Berger (health psychology chair), Brenda Bredemeier (social psychology chair), Steve Danish (intervention/performance enhancement chair), and Laura Finch (student representative).

1. **Call to Order and Approval of Minutes.** The meeting was called to order at 8:35 AM by Gould. It was moved (Ewing), seconded (Bredemeier), and passed (9-0) that the minutes of the May 6-7 1990 Executive Board Meeting be approved.
2. **Secretary-Treasurer's Report.** Vealey reported that membership at this time for 1990 was 612 and provided additional membership information. A revised 1989 Treasurer's Report was provided based on the inclusion of \$6000.00 from JASP institutional subscriptions that had been kept in a Lawrence, KS bank account. A 1990 Treasurer's Report as of September 1 was also provided with a total AAASP balance of \$35,670.41. However, Vealey indicated that the 1990 expenses and expenditures were about even at this point, and projected that the organization would probably not add to this balance during this fiscal year. The board agreed that due to the increasing number of professional activities (e.g., certification, continuing education, journal publication) that AAASP is involved in which incur greater expense when compared to more traditional scholarly societies, yearly budgets will be established by the Executive Board to maintain a strong financial base for the organization. Vealey proposed a 1991 AAASP budget which was discussed and amended by the board. Vealey will send the board revised copies of the 1991 budget and notify non-board members who are affected by the budget. Vealey also reported that a membership directory has been mailed to all AAASP members, and that membership renewals and call for papers for the 1991 conference will be mailed in November.
3. **Publications Director Report.** Ewing reported a need for an additional printing of graduate directories. The board agreed and instructed Ewing to work with Michael Sachs on this. Ewing requested that the board establish a policy regarding how long to keep and sell past conference programs.
Motion 1: It was moved (Brawley), seconded (Berger), and passed (9-0) that conference programs would be advertised and sold for only the last two years.
Finch suggested that an AAASP Archives be established and the board agreed that this should be discussed in the future. Ewing requested support from the organization to upgrade computer memory to 2 megabytes and to update Pagemaker software used to develop the AAASP newsletter.
Motion 2: It was moved (Vealey), seconded (Danish), and passed (9-0) to provide Ewing with these computer updates to facilitate publication of the newsletter.
Ewing also reported a request she had received from a Soviet sport psychologist to publish an article in the newsletter. The board suggested that Ewing follow this up to see if the article might be more appropriate for the journal.
4. **Student Representative Report.** Finch reported that she had presented an overview of AAASP at the APA Convention in Boston, and Gould acknowledged Finch's presentation as providing positive exposure for AAASP. Finch thanked that board and acknowledged that she felt that students were well-represented in the organization. The board thanked Finch for her many contributions to AAASP and her service on the Executive Board.

5. **Health Psychology Chair Report.** Berger reported that there would be an open meeting for Health Psychology at the conference for input from members. She also reported that Kate Hays would be rotating off the committee.
6. **Social Psychology Chair Report.** Bredemeier expressed concern that changes in the conference program were made after she had initially provided this information to speakers. The board agreed that this put her in an awkward position, but also agreed that last minute program changes were unavoidable based on site management decisions that are not controlled by AAASP. It was suggested that letters of acceptance of conference papers emphasize that the day and time of the presentation is tentative precluding any changes by the site management. Bredemeier thanked the board and was acknowledged by the board for her contributions during her tenure as Social Psychology Chair.
7. **Intervention/Performance Enhancement Chair Report.** Danish went over several changes in his part of the conference program, and announced that he would also hold an open meeting at the conference to gain input from members. The board discussed the importance of documenting the information received at these meetings in order to pass it along to new chairs.
8. **JASP 1989-90 Financial Report.** Gould presented a financial report from John Silva for the Journal of Applied Sport Psychology. Gould also reported that Silva requested to meet with the board at the Sunday morning Executive Board meeting at the conference. The board agreed to meet with Silva and asked Danish as journal liaison to meet with Silva during the conference to talk about various issues related to the journal. Because Silva's 3-year tenure as journal editor expires after 1991, the board discussed the need to review policies and procedures related to the running of the journal by AAASP.
Motion 3: It was moved (Brawley), seconded (Bredemeier), that a 3 year review of the JASP and its editorship will be conducted at the Fall 1991 Executive Board meeting. This review will assess: (a) the editor's ability to meet the goals of the journal, (b) the procedures, operations, policies, and costs of the journal, and (c) the editor's and board's vision for the future direction of the journal.
9. **1990 Conference Report.** Weinberg provided a registration work schedule, and indicated the need for section chairs to meet the keynote speakers in their area and take care of them. Other conference items such as billing procedures, audio-visual policies, and meal tickets were discussed.
10. **Certification Business.** Len Zaichowsky, Certification Committee Chair, was present to discuss certification business. Gould reported that he had received two bids for certification insurance. Both bids were similar in that premiums would run approximately \$2500.00 per year for 1 million dollars of coverage including a \$5000.00 deductible per occurrence. Gould also reported that he had received advice from Robin Vealey's father who is an insurance broker regarding information in the policies.
Motion 4: It was moved (Danish), seconded (Ewing), and passed (9-0) to empower Gould to choose the policy for AAASP. Gould asked Vealey to write a thank-you letter to Mr. Vealey for his help in clarifying the insurance policies.
Zaichowsky went over changes in the certification application form and the board made several additional changes in the form to clarify the process for members. Issues discussed at length included using the term qualified vs. trained, using reference letters vs. reference names, and documentation of sport psychology consulting services.
Motion 5: It was moved (Bredemeier), seconded (Weinberg), and passed (9-0) to leave the application as is which asks applicants to list three individuals who may be used as references in the certification deliberations.
Zaichowsky presented a document that included questions and answers regarding certification for members. The main points discussed by the board in this document included the number and content of the Certification Committee, price of certification,

grandparenting, and the appropriate types of forms for grandparenting and regular certification.

Motion 6: It was moved (Danish), seconded (Berger), and passed (9-0) that the application fee for certification would be \$50.00 (nonrefundable), and the annual fee for maintaining certification would be \$20.00.

Motion 7: It was moved (Zaichowsky), seconded (Bredemeier), and passed (6-2-1) that one application form be used for all certification applicants. A paragraph at the beginning of this application would provide instructions for applicants depending on if they are seeking grandparenting or regular certification evaluation.

The following certification timetable was agreed on by the board:

Sept. 13, 1990	Constitutional Amendments regarding certification passed by membership
Nov. 1, 1990	Certification forms ready for dissemination from Certification Committee Chair
Nov. 30, 1990	Reminder of certification procedures sent to members in renewal letters
Jan. 1, 1991	Certification insurance coverage in place
Mar. 1, 1991 by June 1, 1991	Deadline for receipt of 1st round applications Certification Committee meets to consider 1st round applications
Summer Newsletter Aug. 15, 1991	1st round AAASP Certified Consultants announced Deadline for receipt of 2nd round applications
Oct. 23-28, 1991	Certification Committee meets to consider 2nd round applications
Winter Newsletter	2nd round AAASP Certified Consultants announced Brawley suggested that a special session at the 1991 Conference be held to educate members about certification procedures. The board agreed that this was a good idea, especially for new members.

11. **1991 Conference Report.** Gould reported that the 1991 AAASP Conference would be held October 23-28 at the Sheraton Savannah Resort in Savannah, GA. Four night rates will run approximately \$254 for a double (\$230 without breakfast) and \$231 for a triple/quad (\$206 without breakfast). These prices include lodging, banquet, breaks, audiovisual, taxes, meeting rooms, and breakfast each day. The Sheraton has excellent recreational facilities, and Gould reported he is working on an airline deal.
12. **Conference Coordinator Position.** Gould discussed the need for the organization to obtain a conference coordinator to free up the President of conference duties when s/he is in office. Gould had contacted Mary Margaret Newsome, former head of education at the Olympic Training Center, as a possible conference coordinator. Gould asked her to put together a proposal regarding coordinating the annual conference (procedures, costs, etc.) which the board would review at the next board meeting.
Motion 8: It was moved (Vealey), seconded (Bredemeier), and passed (9-0) to invite Newsome to the 1991 Conference and discuss her proposal to coordinate the next year's conference. Gould suggested that this position could perhaps evolve into an Executive Directorship in the future to ease many of the administrative responsibilities of the Executive Board.
13. **Interpreter Request.** Gould shared with the board a letter received from Mike Sachs requesting an interpreter for one of his graduate students who is deaf.
Motion 9: It was moved (Danish), seconded (Weinberg), and passed (9-0) to provide an interpreter for this student for the session in which she is presenting as well as one other session of her choice at the conference.
14. **Adjournment.** The meeting was adjourned at 7:00 PM.

Wednesday September 12, 1990

- 15. Continuing Education Committee Report.** Charlie Hardy reviewed the Continuing Education (CE) Model Proposal developed by his committee. He acknowledged the work of his committee which included Kelly Crace, Jay Kimiecik, and Rob Stainback. Hardy discussed three objectives of the CE committee. First, the operational structure of the committee was discussed with Hardy suggesting a standing committee of 4 people along with the president, certification chair, and publication director as adjuncts. The board discussed the need for continuity in the committee, especially in the chair's position. This objective also involves developing procedures for granting CEU's from AAASP functions as well as formal links to other organizations. The board discussed the need to tie re-certification to continuing education, but emphasized that this would not be the sole purpose of continuing education. The board also discussed the possibility of a standing column in the newsletter regarding continuing education.

Hardy reported that the second objective of the CE committee is direct delivery services which includes developing and implementing workshops and seminars at AAASP conferences and functions. The board discussed the need to get this started immediately with a focus on meeting member needs and interests.

The third objective of the CE committee reported by Hardy is indirect delivery services which involves the dissemination of information to the consumer public about sport psychology and services offered by AAASP certified consultants. The objective here is to promote the field of sport psychology. Hardy reported that the phase-in plan called for preconference CE workshops to be conducted and pamphlets promoting AAASP and sport psychology to be disseminated during 1990-1992.

Hardy then discussed an estimated budget for the CE committee.

Motion 10: It was moved (Danish), seconded (Bredemeier), and passed (9-0) to budget the CE committee \$2000.00 per year for 1991 and 1992.

- 16. Report on Ethics.** Danish reviewed the board's decision to separate ethics from the certification document and also to focus on ethics from an educational perspective as opposed to policing proper ethical behavior. Examples of the educational perspective include conference programs on ethics and articles in the journal and newsletter. Danish emphasized that the APA ethical principles should not be taken and just applied to our organization. He suggested that AAASP examines these principles to see how they fit within sport psychology. The board charged Brawley with appointing a committee on ethics to examine APA and other relevant guidelines to put together ethical guidelines for AAASP.
- 17. Conference Submission/Rejection Procedures.** Gould reported that several complaints were received this year from individuals whose abstracts were not accepted for the 1990 conference program. The board discussed the issue at length, and supported the blind review process currently in use. The board agreed to provide additional education in the newsletter regarding the review process emphasizing to the membership the importance of complete and informative abstracts.
- 18. Newsletter Deadline.** Ewing announced that all Winter Newsletter submissions are due by October 20, 1990.
- 19. Adjournment.** The meeting was adjourned at 12:00 PM.

AAASP Executive Board Minutes
September 16, 1990
San Antonio, TX

Board Members Present: Larry Brawley (president), Dan Gould (past-president), Mike Sachs (president-elect), Robin Vealey (secretary-treasurer), Marty Ewing (publications director), Bonnie Berger (health psychology chair), Steve Danish (intervention/performance enhancement chair), Penny McCullagh (social psychology chair), and Doug Jowdy (student representative).

1. **Call to Order.** The meeting was called to order at 7:40 AM by Brawley who welcomed all new board members.
2. **Report by JASP Editor.** JASP Editor John Silva discussed several issues regarding the journal with the board. He spoke of the importance of the editor meeting with the board at each conference. He provided the board with handouts outlining journal submissions and reviewer performance. Silva also indicated that he feels the journal will make money for AAASP in the future when the number of institutional subscriptions increases. He asked the board to consider raising institutional subscriptions by \$10.00 as well as selling advertising space in the journal. Allen Press has estimated a \$1000.00 start-up fee for selling ads. Silva also discussed the \$300.00 honorarium given to invited speakers for submitting their papers to the journal and recommended that the board abolish this honorarium as it should not be a journal expense. Silva also indicated the need to work with the secretary-treasurer to pull the money out of the Allen Press account and include it with the main AAASP account.
Motion 1: It was moved (Sachs), seconded (Gould), and passed (9-0) to raise institutional subscriptions from \$40.00 to \$50.00.
Motion 2: It was moved (Danish), seconded (Sachs), and passed (9-0) that the AAASP secretary-treasurer be solely responsible for the Allen Press account.
3. **Report by JASP Liaison.** Danish, as the board member appointed as JASP liaison, reported that he had met with the JASP editor during the conference to discuss policy and budget issues.
4. **Nomination Slate.** The board reviewed member nominations and nominated additional candidates for president-elect, secretary-treasurer, health psychology chair, and student representative. The board rank order all candidates and Brawley was charged with contacting these individuals to finalize the election slate.
5. **Certification Report.** Len Zaichkowsky, Certification Committee chair, clarified that he will update application forms and the question/answer document regarding certification and send these materials to the board for review. He will also send a packet of all certification materials to all board members.
6. **Audiotape of Sexuality Seminar.** Brawley reported that Bob Nideffer had audiotaped the sexuality seminar conducted by Bruce Ogilvie and Dorothy Harris. This tape will be sent to Brawley for the AAASP archives.
7. **Certification Committee.** Brawley reported that he had reappointed Len Zaichkowsky as Certification Committee chair, and had reappointed Bob Weinberg and Gloria Balague. Brawley read a list of potential appointees to the committee.
Motion 3: It was moved (Gould), seconded (Berger), and passed 9-0 to accept all potential candidates for membership on the Certification Committee. Brawley will appoint these additional candidates after the conference.
8. **Need for Diversity in AAASP.** Sachs asked the board to consider appointing an ad hoc committee to study ways to increase the diversity in AAASP membership. Due to a lack of time, this discussion was tabled and will be addressed at the Spring 1991 board meeting. Sachs was charged with preparing a proposal for the board to consider.
9. **Adjournment.** The meeting was adjourned at 11:05.