

AAASP
EXECUTIVE BOARD MINUTES
Meetings of October 8, 11, and 12, 1986

Wednesday, October 8, 1986

Members present: Silva (Chair), Straub, Carron, Hardy, Sachs, Burke, Smith, Kirshenbaum, Halliwell and Williams with the last four members being present only during the evening session (Carron recorded minutes #'s 1-8).

1. Approval of Minutes. The motion was made and unanimously passed to approve the Spring Executive Board minutes as revised and mailed to the Executive Board this September.
2. Offices Up for Election, 1987. The Winter Newsletter should contain the call for nominees for President Elect, Social Psychology Section Chair, and Student Representative. Nominees for positions should be submitted to the Secretary-Treasurer. The Executive Board will examine nominees at the Spring Executive Board meeting and determine a slate.
3. Social Psychology Committee. Bill Latane will rotate off the Social Psychology Committee. Potential members for the Social Psychology Committee include Dave Yukelson, Diane Gill, Frank Smoll, Mark Anshel, Joan Duda, Marilyn Colby, and Martha Ewing.
4. Final Onsite Conference Arrangements. Silva announced that the Executive Board members would serve as a resource body for the Conference for attendees who have questions. Referrals should be made to Silva. Sachs is responsible for recorders. A liberal admittance policy should be adopted for spouses. Sachs is also responsible for moderators. An attempt must be made to stay on time. Nancy Slocum is responsible for set up of AV equipment. Check with her if any problems arise. Sachs asked a question about Selder being in Health Psychology program. Issue was discussed and Carron outlined how Selder admitted late and how commitments made by Selder were not met.
5. Logo Contest Winner. The logos were not available for examination. Straub was to see about having them shipped down to the Conference by express mail. This item was tabled. Silva will develop a form letter announcing the logo contest and this will be taken by Executive Board members to technical/community college drafting and design departments so the logo contest can be held among these students.
6. Letterhead for AAASP. John Silva will produce a design for the letterhead and for an envelope. The motion was passed that Silva and Hardy be authorized to produce and expend funds for letterhead and envelopes sufficient for a one year period.
7. Fellow Emeritus Status. Silva suggested our field has done a poor job of acknowledging the contributions of individuals who have made significant contributions to sport psychology. Silva pointed out that we should not charge these people for membership. It was moved that approximately 4-5 people per year for the next 5 years be recognized who have made outstanding contributions to sport psychology as a profession and that we bestow honorary membership on them. The motion was defeated. The motion passed that in the 1987 fiscal year those individuals who historically have made an outstanding contribution to sport psychology be recognized and bestowed with an honorary membership and fellow emeritus status.

8. **Policy for No-show Presenters.** Discussion centered on developing a policy of action against those individuals whose papers are accepted for the Conference, but do not show to present the paper at the Conference and do not have an acceptable reason for cancelling. The following considerations were discussed, but no decision was reached:
1. Sending letter to chairperson or other appropriate target person.
 2. No presentations in year to follow.
 3. Repeat offenders (after 3 times) dropped from membership for 3 year period.
9. **Review and Revision of the Constitution.** There was considerable discussion regarding the need to revise certain sections of the AAASP Constitution prior to presenting the Constitution to the membership at the business meeting for their comments and approval. The following revisions were approved by the Executive Board:
- a. Delete Article IV, Section 3, Number 4 under Fellow.
 - b. Revise Article IV, Section 3, Number 5 under Fellow to read: Made significant contributions to the scientific body of knowledge in sport psychology as evidenced by a distinguished record of publications.
 - c. Revise Article IV, Section 3, Item c after Number 6 to read: "two letters of recommendation from members of the Association of which at least one of the recommendations must be from a fellow of the Association."
 - d. Changed Article VI, Section 4, to read "...determine a slate of two individuals for each office ..."
 - e. Article X, Section 2, was changed to read "Regular (non-charter) member fees will include receipt of the journal" in order to clarify to the membership what was meant by "regular."

After identifying all changes to the Constitution, a procedure was established for presenting these changes to the membership and for voting on the Constitution, i.e., Silva announces changes, members propose amendments to the Constitution, discuss and vote on amendments, vote on final Constitution (majority vote).

10. In addition to the preceding changes in the Constitution, many of the Executive Board members expressed concern that condensing the responsibilities of the Membership Director and Publications Director into a single position was asking too much of any one individual even though it was recognized that such a combination had definite advantages in terms of task efficiency. Although the decision was made to currently keep the roles combined, Hardy was strongly encouraged to seek someone willing to serve as an assistant Newsletter editor. He was also given the charge of recording the approximate amount of time spent on each function (by both himself and his assistants) and reporting this information and his reactions back to the Executive Board at its spring meeting.
11. Due to the late hour, the reports by the members of the Executive Board were postponed until the Sunday evening Executive Board meeting.

Saturday, October 11, 1986

Members present: Silva (Chair), Smith, Williams, Kirshenbaum, Sachs, Halliwell, Carron, Hardy, Burke, Singer (ISSP President), and Roberts (ISSP Journal Representative)

A special session of the Executive Board was called in order to address how best to deal with the memberships' request, expressed during Friday's business meeting, that the AAASP journal be co-sponsored with ISSP if it is feasible to do so and in the best interest of AAASP. Bob Singer and Glyn Roberts were present during the first part of the meeting in order to clarify ISSP's stance and address any concerns that AAASP members may have about a dual sponsorship. After considerable discussion, it was concluded that dual sponsorship with ISSP of an applied sport psychology journal would be a feasible and beneficial option for AAASP. More specifically, it was concluded that there was little to no risk the non-North American ISSP members would take over control of the journal and ISSP would not be opposed to the journal covering all three of AAASP's sections (intervention/performance enhancement, health psychology, social psychology).

Once these issues were resolved, the ISSP members left and the AAASP Executive Board discussed whether or not it should attempt to have the co-sponsored journal published by Human Kinetics Publishers or Human Science Press. Because Human Kinetics was already the publisher of ISSP's new journal, The Sport Psychologist, the decision was made to negotiate with Human Kinetics. The remainder of the meeting dealt with attempting to identify certain nonnegotiable items Human Kinetics Publishers would have to agree to in order to have the AAASP journal jointly sponsored with ISSP and published by Human Kinetics. The following nonnegotiable items were identified (some of the below items were refined or added after the October 12th Board meeting):

1. The name, The Sport Psychologist, is unacceptable for the journal because it is an inappropriate depiction of AAASP members in terms of acceptable APA terminology. Also, the name is not as "scholarly" a title as AAASP deems appropriate and a title change would denote a significant deviation from when the journal was sponsored only by ISSP. The Journal of Applied Sport Psychology was proposed as an alternative name for the journal.
2. The editorial statement and content of the new journal must reflect the purpose of AAASP (see the AAASP Constitution, Article II), and encompass the three interrelated sections of AAASP, that is, intervention/performance enhancement, health psychology, and social psychology.
3. In addition to a designated editor (editors in the present case) for the journal, associate editors shall be appointed in intervention/performance enhancement, health psychology, and social psychology. Although the publisher will be encouraged to provide input into the process, all future editors of the journal and the addition of current associate editors will be jointly decided by the AAASP Executive Board and ISSP. Length of term will be determined by AAASP and ISSP in consultation with the prospective editor and the publisher. If the publisher can demonstrate to the satisfaction of AAASP and ISSP that the existing editor(s) are not performing their duties adequately, then the publisher shall be entitled to require that AAASP/ISSP appoint a new editor(s).
4. The current and future editorial boards will be decided by AAASP and ISSP in conjunction with the existing editors and editorial board.

5. With the exception of advertising, the content of each issue of the journal will be determined solely by the editors and editorial board.
6. Any time anyone of the above terms is violated, as decided by a majority vote of the Executive Board of AAASP, the contract with Human Kinetics as a publisher of the journal of AAASP will be considered void.

Although it was not considered a nonnegotiable item, an additional decision was to recommend to Human Kinetics that January of 1988 would be a better starting time for the journal. The decision was also made that one of our nonnegotiable points with Human Kinetics did not have to be that an Advances of Applied Sport Psychology volume be one of the issues in each year's journal.

Sunday, October 12, 1986

Members Present: Silva (Chair), Smith, Williams, Kirschenbaum, Sachs, Hardy, Burke, and Grace with Hardy leaving before the meeting was adjourned.

1. **Conference Thank You's.** Silva thanked all members of the Executive Board for their work during the conference.
2. **Social Psychology Appointments.** Silva announced that Wayne Halliwell had accepted the one year appointment of Section Chair to the Social Psychology Committee.
3. **Intervention/Performance Enhancement Membership Rotation.** The rotation membership schedule for the Intervention/Performance Enhancement Committee was reported with the individuals rotating off in the following sequence: 1987 Tara Scanlan; 1988 Dan Gould, Mike Mahoney; 1989, Andy Meyers, Bob Weinberg; 1990, Bob Nideffer, Dan Kirschenbaum.
4. **Publisher of the AAASP Journal.** Silva read a prepared statement requesting that the Executive Board reconsider its decision to have Human Kinetics publish the journal. He presented a number of reasons as to why he thought Human Science Press would be a better publisher. After some discussion the decision was made to continue to negotiate with Human Kinetics as the potential publisher of the AAASP/ISSP journal.
5. **AAASP Journal.** Discussion continued regarding identification and refinement of the nonnegotiable items to be presented to Human Kinetics in order for the AAASP journal to be sponsored jointly with ISSP. (Consult the minutes of the October 11th special Executive Board meeting and the "nonnegotiable items" document to be mailed to the Executive Board by Silva). ^{need to change the} The current TSP Human Kinetics editorial policy that articles that are appropriate for submission to JSP are not appropriate for ISSP's TSP journal was addressed. The decision was made to not specifically include this in the nonnegotiable items list because it would be covered indirectly in the statement that the editors and editorial board determine the content of each issue. There was some sentiment that Human Kinetics should be made aware of AAASP's intentions regarding the above editorial policy.

It was moved, seconded, and unanimously passed that the following procedure be used in finalizing the approval of the "nonnegotiable items" document to be sent to Human Kinetics regarding the mandatory criteria that must be met in order for AAASP to jointly sponsor a journal with the ISSP.

- a. Williams send to Silva the list of the nonnegotiable items identified during Executive Board meetings.
- b. Silva finalizes the draft of the document to be mailed to Human Kinetics and sends the draft to all Executive Board members for their reactions and approval.

- c. All Executive Board members critique the document and call Silva within one week regarding their comments.
 - d. The final document approved by the Executive Board shall be sent by Silva through registered mail to Human Kinetics with the requirement that Human Kinetics give a response within 30 days.
6. **Bob Singer Thank You.** The Executive Board, through unanimous vote, gave Silva the charge of officially thanking Bob Singer for his help in clarifying prior transactions with Human Kinetics and ISSP regarding the publication of any applied sport psychology journal and his help in clarifying the current situation with ISSP regarding a joint publication with AAASP.
7. **Three-year Section Committee Plans.** Health and Intervention/Performance Enhancement. Section Chairs are to put the draft of their three-year plans in writing and send them to Silva in two weeks. It was assumed that Halliwell would need more time in order to communicate with his committee regarding the establishment of a three-year plan for Social Psychology.
8. **Spring Executive Board Meeting.** Two options were discussed regarding the date and place of the Spring Executive Board meeting. One was holding the meeting immediately before or after the AAHPERD convention (April 13-17) in Las Vegas. This would save AAASP the expense of reimbursing the flights of two to three of the members since it was assumed they could obtain funding from their university for the AAHPERD Conference. The second option was holding the meeting in Southern California at the hotel of the 1987 Conference. Crace is attempting to negotiate free hotel accommodations for such a purpose. No decision was reached, but the request was made that this issue be resolved as soon as possible in order for Executive Board members to plan their professional calendars.
9. **Publications/Membership Director Report.** Hardy distributed his Membership Report and briefly reviewed it.
10. **Computer Communication.** Members were asked by Hardy to find out if their universities have BITNET as a means of computer communication. We are to let Hardy know if we do. He can be contacted on a BITNET system with the code UDOG @ TUCC. Crace can be contacted through USCULL @ TUCC and Silva with USILVA @ TUCC.
11. **1987 Newsletter.** Regarding content of the Winter Newsletter, Hardy asked the Section Chairs to send their material to him by December 1st. There also was discussion of the best mailing deadline dates, etc., for the Newsletters in order to appropriately plan and announce the Conference and be ready for the spring Executive Board meeting, but no dates were determined.
12. **October 1987 Conference Program.** Smith is in charge of the call for papers for the 1987 October conference. He will send a draft of a call for papers (deadline date for receipt April 1) to Hardy who will mail it out to the membership as soon as possible. If people have serious concerns about procedures for submission of papers, they should be mailed to Smith.
13. **Copies of First Newsletter.** Kirschenbaum and Smith are to send as many extra copies of the first Newsletter as they can spare to Silva, with Smith also sending five of his spare copies to Williams.

14. **Bulk Mail Permit.** The purchase of a bulk mail permit for AAASP in Chapel Hall, North Carolina was discussed. Such a permit would be non-transferable (from city to city) and would cost less for AAASP to purchase once we are incorporated. Using an existing bulk mailing permit at UNC (reimbursing the permit holder for all postage expenses incurred by AAASP) was also discussed as an alternative to AAASP purchasing its own permit. It was not known if this would be acceptable to a UNC permit holder. If we purchase a mailing permit, the earliest incorporation decision would be two to three weeks and considerably longer if the documents need to be revised. No price was given for a bulk permit and no decision was reached regarding if and when to make such a purchase.
15. **Data Processing Equipment.** It was moved, seconded and passed (5-1-1) that Hardy determine what data processing equipment should be purchased by AAASP. This decision is to be based upon assessing and analyzing the cost (initial purchase as well as service contracts) and the need (convenience for Charlie, long term investment, etc.) for AAASP to purchase its own lazer printer rather than purchasing a less expensive printer and "renting" lazer printer space on an existing UNC printer for those times when AAASP needs a higher quality copy, e.g., Conference program and maybe the Newsletters. The equipment is to be housed at the employee facility of whomever is the AAASP Publications - Membership Director. Purchase of such equipment will enable all individuals, regardless of computer facilities, to be eligible to serve as AAASP Publications-Membership director.
16. **Business Manager Report.** Crace handed out the business manager report, a list of media representatives interested in AAASP, and a summary sheet of financial negotiations with eight "hotels" being considered for the October 1987 conference site. These reports were briefly discussed. No date or hotel had been determined for the 1987 Conference, but Crace will narrow the decision down to two or three and inform the Executive Board for a decision. There was some discussion that the decision for place and dates be made as soon as possible in order for the information to be in the Winter Newsletter and Smith's call for papers to be appropriately announced. Crace was given the advice that in his negotiations meals should be cut to two a day for Thursday, Friday, and Saturday and a nice brunch for Sunday. On the days in which two meals are planned, one is to have a dinner deleted, one a breakfast, and one a lunch.
17. **Business Manager Thank Yous.** Crace was formally thanked by the Executive Board for his outstanding contributions to the Association during this last year and he thanked the Executive Board for the opportunity to merge his two interests (sport psychology and business).
18. **Assessment of 1986 Conference.** It was noted that the initial review of the first conference appears to be extremely positive. The favorable response of the conference attendees to a "self-contained" conference center such as the Villas and minor suggestions such as providing more free time and 10-15 minutes between sessions were briefly discussed. Hardy will, at a later date, read the critiques and summarize the comments made on them for the Executive Board. All section chairs were requested to at least send thank you notes, with carbon copies to all Executive Board members, to the keynote speakers and whomever else was invited to give a presentation. Sachs indicated he was planning to send thank you notes to all individuals on the health psychology program no matter what their capacity.

19. **Directory of Graduate Programs in Applied Sport Psychology.** Sachs reported on the status of the directory of graduate programs in sport psychology and proposed the following suggestions:
- a. Revise it every two years with an addenda being put out in the "off" year.
 - b. Distribute the directory to all AAASP members free of charge and charge \$2.00 to non-members.
 - c. Runoff 700 copies of the directory.

It was decided that \$5.00 should be charged non-members, 700 copies should be runoff, and copies should be sent to all AAASP members as soon as Sachs completes the directory (sometime this November). There was some discussion regarding 3 to 5 years being a more appropriate time frame for publishing an updated version of the directory, but no decision was reached.

20. **APA Sport Psychology Division.** Sachs announced that he has been appointed to be the liaison of the new APA exercise and sport psychology division to AAASP. It was moved and unanimously passed that Sachs also be the liaison between AAASP and the APA. Sachs will draft a letter of congratulations, etc., to be mailed by Silva to the APA individuals responsible for the approval of a sport psychology division within the APA.
21. **Budget Request From Credentialing Committee.** It was moved that AAASP fund (approximately \$1500) a winter meeting in the Southern California area of the Intervention/Performance Enhancement credentialing committee. The request was for four flights (Silva, Smith, Kirshenbaum, and Meyer @ an average of \$300 each) and a \$50.00 expense for 5-6 of the members.
22. **Treasurer's Report.** A one-year treasurer's report and projected preliminary three-year budget was handed out. Crace was thanked for his work in formulating a three-year budget for the IRS tax exempt status report. The decision was made to not discuss the treasurer's report until the spring Executive Board meeting, but it was noted that a major question mark in the projected budget was the cost of the journal. The expense needs to be examined in terms of current (charter and regular) and future membership dues.
23. **Acknowledgment of Silva's Contributions.** Silva was acknowledged by the other members of the Executive Board for being the key reason AAASP progressed this year to its current stage of development, a stage that many organizations took at least five years to reach.