



EARLY ENGLISH BOOKS, SERIES II, 1641-1700

HOW TO USE

What It Is

Mf The collection contains micro reproductions of books in English published in
015.42 Great Britain, North America or other parts of the world between 1641 to 1700.
W76s2 It is a continuation of *Early English Books: Series I* which is owned by University of Toledo.
What is not included in the collection are separate publications of the Bible, statutes, and
proclamations. Also not included are works already found in BGSU's microcard collection
Early American Imprints: First Series (Evans) 1639-1800. At present the collection of *Early
English Books, Series II* is ongoing and BGSU has a standing order to the microfilm and
finding tool, *Early English Books, Series II - Guide to the Units*, (REF Z 2002 .W524).

Arrangement

The arrangement of the microfilm is based on Wing's *A Short Title Catalog of Books...* The items are arranged alphabetically and then numerically by numbers assigned by Wing. Preceding each item on the microfilm is a card identifying the item (author and title), name of the collection, and the number assigned by Wing. If you do not yet know the Wing number, proceed with the following steps. If you do know the Wing number, go to step #2 below.

Search Strategy

Step 1 REF Z *Accessing Early English Books 1641-1700: A Cumulative Index to Units 1-32 of the*
2002 *Microfilm Collection*. This 4-volume index provides author, title, subject, and a cross
.U586 index from the Wing number to the microfilm reel number. Without knowing the Wing
1981 number, search by author, title, or subject. If you find a desired item, copy down the
bold type number (e.g. 754:10) which is the reel and position number.

SAMPLE ENTRY:

AUTHOR
↓
ADAMS, EDWARD, merchant.
TITLE → The young soldier's desire answered: or, A piece
of military discipline, wherein is shewed,
distances, facings, doublings, counter-marches,
and wheelings. With some firings both offensive
and defensive against an enemy. ... London. ← IMPRINT
Printed for John Evans. 1678. 2 p.l. 31 p.
754:10
COLLATION ↗ REEL/POSITION ↘

Step 2 If you have obtained the Wing number, use the cross index volume to the above title to go from the Wing number to the microfilm reel location.

Step 3 If not located in the preceding title, you will need to determine the Wing number by looking in both editions of Wing's *Short Title Catalogue* by author (title access when to authorship).

REF Wing, Donald G. *Short Title Catalogue of Books...*
Z 2002 Three volumes in first edition.
.W5

REF Two volumes in second, revised edition. Vol. 3 in process.
Z 2002
.W52

Try variant spellings of author's name and pay attention to the cross references. If you locate the Wing number, which is always an alphanumeric (e.g. I 109 B), go to Step 4. If you cannot find the desired item, go to Step 5.

Step 4 To obtain the microfilm reel number and position number, first try the cumulative cross indexes:

REF *Early English Books - Cross Index to Units 1-40 of the Microfilm Collection* (reels 1-
Z 2002 1220).
.W524

REF *Early English Books - Cross Index to Units 41-56* (reels 1221-1581).
Z 2002
.W524

If not there, go through the many issues of:

REF *Early English Books - A Guide to Units 53-57, etc.*
Z 2002 Some of these issues will have several "units" ("unit" is a microfilm shipment)
.W523x contained in the issue, so be certain to search for the desired Wing number in each
unit.

Step 5 If you did not find the desired item in the *Short Title Catalogue*, it is possible that it's a "ghost" (a publication Wing had knowledge of but could not verify or locate copy), so you can try:

REF *A Gallery of Ghosts.*
Z 2002
.W54x

Depending on information known about a title, you might try access by printer or bookseller by using:

REF *Index of Printers, Publishers and Booksellers.*
Z 1215
.E9233

Step 6 If none of the above bibliographic tools yields success, the title is probably not in the *Early English Books -- Series II* collection. It may be in Series I, which University of Toledo has. For more information on Series I, see p. 51 of York and Weaver *Research Collections in Microform - BGSU and University of Toledo* (REF Z 1033 .M5 Y67 1986).