

REQUEST FOR FEE WAIVER PAID BY THE GRADUATE COLLEGE (Instructions)

The *Request for Fee Waiver Paid by the Graduate College Form* is used to ask the Graduate College to pay the instructional or non-resident fees for a graduate student at BGSU. (The General Fee is only waived for BGSU Graduate Assistants and paid by the same budget # that is paying for the Graduate Assistant Contract). This request should be made by a BGSU Chair, Graduate Coordinator or Department Director on behalf of the student. This form should not be completed by Graduate Students.

The Graduate College is not able to provide a fee waiver to match every assistantship contract written on campus or to fund every request we receive. In some cases you may be asked to share in the cost of the tuition scholarship grant.

Please complete all fields on the *Request for Fee Waiver Paid by the Graduate College Form* and mail it to the Graduate College, 120 McFall Center.

Bowling Green State University Graduate College Tuition Grant Policy (Approved by Graduate Council April 22, 1999) (Revised 1-25-01)

The Graduate College at Bowling Green State University manages an annual budget that provides tuition grants to qualified graduate students at BGSU. The Graduate College oversees the distribution of tuition grants in a way that balances financial responsibility and academic integrity. This budget is administered with the following assumptions:

- The tuition grant policy will reflect our commitment to improve the quality of graduate education and research at BGSU, and to enhance diversity.
- The primary responsibility for paying tuition and fees rests with the student.
- The tuition grants provided to graduate students represent a real investment by the University and a real cost for the taxpayers of Ohio.

I. The Graduate College will provide tuition grants to qualified graduate students under the following circumstances:

- A. In recognition for service provided (e.g., teaching, research, or administrative) to Bowling Green State University by students on graduate assistantship contracts, including Dissertation Fellowships.
- B. In recognition for service provided by BGSU graduate students in department-approved on-campus and off-campus internships and practicums at off-campus sites (e.g., Rehabilitation Counseling; College Student Personnel; Human Movement, Sport, and Leisure Studies) for which an agreement exists between the Graduate College and department to support students at specific sites.
- C. Because it is instrumental to the service and research functions of faculty, tuition grants may be provided as part of an academic requirement for clinical experiences, internships, and practicum placements for which an approved agreement exists between the Graduate College and a department to support supervisors at specific sites.
- D. To support the recruitment and retention of qualified Post-doctoral Fellow and Visiting Scholar appointments.

II. The Graduate College may provide tuition grants to qualified graduate students under the following circumstances:

- A. To support the recruitment and retention of graduate students who have been awarded external fellowships to study at BGSU (e.g., Fulbright Scholars, Muskie Fellowships, LASPAU Scholars, etc.).
- B. To support the recruitment and retention of graduate students who have been awarded prestigious departmental scholarships or fellowships (Baldanza, Cuccaro & Warren Allen Scholarships, Hammond Fellowships, and McMaster's Fellowships) for which an approved agreement exists between the Graduate College and a department to supplement the department award with a tuition grant.
- C. To utilize no more than 5% of the University graduate tuition budget to support a limited number of students who are:
 - i) in their final semester of study and are completing a thesis, project, or dissertation, and have exhausted all other sources of support
 - ii) working on a master's degree as required for state teacher's certification
 - iii) Ohio residents who are up-trading their skills to enhance their career options
 - iv) Underrepresented in a particular graduate program and contribute to the diversity of the BGSU graduate student population
 - v) Identified as being affiliated with a training grant

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Please mail this form to the Graduate College, 120 McFall

Student's BGSU ID _____ Field of Study _____

First Name _____ Last Name _____

Mailing Address for Award: _____

NEW STUDENTS ONLY: Undergraduate GPA: _____ Graduate GPA: _____

CONTINUING STUDENTS ONLY: Current BGSU Graduate GPA: _____

NUMBER OF YEARS SUPPORTED AS GRADUATE ASSISTANT (if applicable): _____ Masters: _____
Doctoral: _____

Please identify the **SEMESTER(s), FEE(S)** and **# OF CREDIT HOURS** for which you are requesting a fee waiver for this student:

Summer 2009 _____ (enter one)
OF CREDIT HOURS \$ AMOUNT

INSTRUCTIONAL FEE _____

NON-RESIDENT FEE _____

Fall 2009 _____ (enter one)
OF CREDIT HOURS \$ AMOUNT

INSTRUCTIONAL FEE _____

NON-RESIDENT FEE _____

Spring 2010 _____ (enter one)
OF CREDIT HOURS \$ AMOUNT

INSTRUCTIONAL FEE _____

NON-RESIDENT FEE _____

RATIONALE FOR THIS REQUEST:

Signature of Chair, Coordinator or Director Making this Request _____

Printed Name: _____

Department _____

Email: _____ Phone: _____