BGSU
Bowling Green State University

For Office Use Only
Form Info Entered on ZDEP: ☐ (check mark indicates "yes")
BY: _____ DATE: _____

Student's Authorization to Release Educational Records

The Family Educational Rights and Privacy Act of 1974 (FERPA), and University policy allows Bowling Green State University to disclose information from a student's educational record to designated third persons/parties with the student's written consent. This information may also be disclosed without the student's prior consent when, for example, such disclosure is made to a parent of a dependent student, as defined in Section 152 of the Internal Revenue Code of 1986, as amended. This form affords you the opportunity to give written consent to allow disclosure of information from your educational records to designated third person/parties, as well as to notify the Office of the Bursar of your dependent status as defined in the Internal Revenue Code.

Student
Name (please print):_____ BGSU ID#:_____

I was claimed as a dependent on my parent / guardian(s) most recent Federal tax return. Yes _____ No _____

I give my FULL consent to the Office of the Bursar at Bowling Green State University to disclose information from my financial educational records to:

Name:_____ Name:_____

Relationship to Student:_____ Relationship to Student: _____

Address: _____ Address: _____

_____ _____

Telephone: _____ Telephone:_____

By signing this form, I agree that University personnel may provide any information from my education record, beyond that considered "directory information" to those designated above by me; and that this authorization shall be in effect until revoked by me, in writing, and delivered to the Office of the Bursar as indicated below, but that any such revocation shall not affect disclosures previously made by the University prior to the receipt of any such revocation.

_____ _____
Student Signature Date

Return this form to the Office of the Bursar, 132 Administration Building, 1001 E. Wooster St., Bowling Green, OH 43403-0100

Student Revocation

(Cancellation of Authorization)

By signing below, you indicate that you no longer give written consent to disclose information from your education record to the persons designated above by you. Your parents may, however, continue to access your education records if you are still a dependent and they declare you as a dependent on their most recent federal income tax form (according to Section 152 of the Internal Revenue Code of 1986, as amended).

_____ _____
Student Signature Date

Return this form to the Office of the Bursar, 132 Administration Building, 1001 E. Wooster St, Bowling Green, OH, 43403-0100

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Initials of BGSU employee

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