

Contract Proration Schedule 2009-2010

FISCAL YEAR

260 Standard Total Days per Year

Formula for prorating a partial FY salary:

FY Salary/12 = Monthly Salary
Monthly Salary x Number of Full Months = Amount 1

FY Salary/260 = Daily Rate (round to four decimal places)
Number of days worked in partial month x Daily Rate = Amount 2

Amount 1 + Amount 2 = Partial-year Salary

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#### Example of a partial-year contract:

\$36,000 FY salary starting September 17, 2009.

\$36,000/12 = \$3,000 per month  
\$3,000 per month x 9 months = \$27,000 (Amount 1)

\$36,000/260 days = \$138.4615 per day  
\$138.4615 x 10 work days in Sept. (9/17 - 9/30) = \$1,384.6150 (Amount 2)

\$27,000 + \$1,384.6150 = \$28,385 (Partial-year salary 9/17/09 - 6/30/10)

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Works Days = all weekdays including holidays.

ACADEMIC YEAR

August 12, 2009 - May 14, 2010

Days Per Month	Month	Accumulative Days Through May 14, 2010	From 1st of Month Days Until May 14, 2010
0	July	0	198
14	August *	14	198
22	September	36	184
22	October	58	162
21	November	79	140
23	December **	102	119
21	January ***	123	96
20	February	143	75
23	March	166	55
22	April	188	32
10	May ****	198	10
0	June	198	0

198 Total Days *****

* 11 days for graduate assistants
 ** 14 days for graduate assistants
 *** 15 days for graduate assistants
 **** 5 days for graduate assistants
 ***** 175 total days for graduate assistants for the academic year
 (Fall: 90 days [8/17/09 - 12/18/09]; Spring: 85 days [1/11/10 - 5/7/10])

2009-2010 Academic Year dates per Finance & Administration

<http://www.bgsu.edu/offices/budget/page24685.html>