

FEE WAIVER POLICY

The university has a Fee Waiver Policy which makes educational opportunities available to its ***faculty and administrative and classified staff*** employees and their dependents.

Full-time employees may take up to a total of 15 credit hours (or a combination of audited and credit hours) per academic term without having to pay tuition or general fees. The academic year accounting of courses taken begins with the fall semester, i.e., from fall semester through the following summer session of each year. It is during this discrete period that up to 15 hours may be taken on an annual basis. Part-time employees are also eligible for fee waiver benefits on a pro-rated basis. Specific information about that eligibility is contained in the Administrative Staff Handbook, the Classified Staff Handbook and the Faculty Charter.

Spouse and/or dependent children of a full-time employee become eligible for a tuition-only fee waiver after the employee has completed at least three (3) years of full time service at Bowling Green State University. Of special note is that **General Fees** are not waived for dependents.

A dependent is defined as the child, children, and/or cohabitant spouse of a full-time employee who is eligible to be claimed by the employee as a personal exemption under provision of Section 151 of the Internal Revenue Code.

A special agreement exists between Bowling Green State University and the University of Toledo that allows full-time employees only of one university to take courses with tuition waived at the other university. This arrangement covers does not include fee waivers for dependents.

Additional information on the Fee Waiver Policy can be found in the Administrative Staff Handbook, the Classified Staff Handbook and the Charter's Faculty Handbook.

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