

Bowling Green State University Introduces the NEW Leave Bank Program

WHAT is the Leave Bank Program: A voluntary program to help a seriously ill or seriously injured colleague who has no accrued leave.

HOW can I find out more: Eligible employees are encouraged to attend one of the open informational sessions and learn how to donate and receive sick leave hours from the Leave Bank.

WHEN are the sessions:

DATE:	TIME:	WHERE:
Tuesday, August 4	9:00 am – 10:00 am	** Cedar Point Cnt. - Room 1001
Tuesday, August 4	2:00 pm – 3:00 pm	** Cedar Point Cnt. - Room 1001
Thursday, August 6	1:30 pm – 2:30 pm	Olscamp – Room 115
Monday, August 10	10:15 pm – 11:15 pm	**Business Adm Bldg – Room 1007
Tuesday, August 11	1:30 pm – 2:30 pm	Olscamp – Room 115
Tuesday, August 18	9:00 am – 10:00 am	Education Bldg – Room 115
Thursday, August 20	9:00 am – 10:00 am	Education Bldg – Room 115

****PLEASE NOTE**** - There will be two sessions on August 4 at the Firelands campus; in addition there will be one evening session on August 10**

WHO can participate in the program: Eligible employees include:

- Full time/part time 9 or 12 month classified staff employees
- Full time/part time 9, 10, or 12 month administrative staff employee
- Full time 9 month or 12 month faculty employee (includes academic year faculty, librarians, and Administrators on Faculty contract)
- Position is partially/wholly funded by general, University Foundation, or auxiliary funds

Enrollment Period is from August 10 through August 28

Visit the Office of Human Resources Web site for the policy, FAQs, and forms