

Position Vacancy Announcement

APPLICATION ARCHITECT Information Technology

Bowling Green State University

Position Summary

This position will be responsible for defining, developing, and implementing applications and solutions for user offices at BGSU. Additionally, they will need to be able to resolve complex, high level business issues and supervise Systems Programmers, Systems Analysts, and guide users towards workable solutions in our integrated environment. User offices at times have difficulty understanding what technical solutions may exist to inefficient business processes. Additionally, they may also be unwilling to change processes unless they are provided the proper guidance and delivered an understanding of what benefits new solutions may provide.

The Application Architect will need to supervise Systems Analysts, Systems Programmers, and Functional Leads in developing solutions that are beneficial to the University. Therefore, an excellent understanding of University business processes is required in order to effectively communicate, design, and lead new processes and solutions.

Essential Duties, Tasks and Responsibilities

- Work as a functional specialist by meeting and working with user offices to architect new applications and processes. Resolve issues for applications that are already in production, and plan for upgrades and fixes around critical university business schedules.
- Supervise programmers and analysts in developing and implementing workable solutions and applications
- Develop, document, and maintain policies and procedures for applications both in production and testing environments.
- Recommend appropriate training for both technical and end-user staff at the University on effectively utilizing new solutions and applications.
- Collaborate with the staff in the user offices to architect resolves to issues between business processes and the IT applications. Many times this requires designing new application functionality using new IT technologies
- Perform business analysis on resolution alternatives to assess risks, estimate resource requirements, and determine cost/benefit analysis.
- Research emerging IT technologies and become knowledgeable of their applicability within the BGSU environment so that they can be evaluated as potential alternatives for resolving business process needs.

This list of essential duties, tasks and responsibilities is not all-inclusive; individual will perform other related duties as assigned.

Knowledge, Skills or Abilities

- Proven sound independent judgment
- Ability to make decisions based on University needs, which may be in conflict with user requests
- Ability to lead projects that fill current architecture gaps or future requirements
- Excellent written and verbal communication skills, including the ability to work and guide users for which they do not have formal authority over.
- General knowledge of business processes and streamlining
- Ability to learn new IT technologies and determine their applicability in business process problem resolution.

Minimum Qualifications

Bachelors degree required. Seven years experience in a mid-sized university, college, or business as a Systems Analyst or Systems Programmer

Salary

Two full-time administrative staff positions. Administrative grade level 16, minimum salary \$46,159. Salary is commensurate with education and experience. Full benefit package available.

To Apply

Submit cover letter w/email address, resume, and contact information of 3 professional references by email to ohr@bgsu.edu or regular mail to:

Office of Human Resources (Search L-61520)
100 College Park Office Building
Bowling Green State University
Bowling Green, OH 43403-0201

Review of applications will begin on September 25, 2009 and will continue until the position is filled.

(Official transcript(s) and letters of recommendation will be required of final candidates.)

Ohio law (OCR 2909.34) requires that if you are selected for an on-campus interview for the position you will be required to complete a Declaration Regarding Material Assistance/ Nonassistance to a Terrorist Organization (DMA) form. Information on this form will be provided to you by the hiring department and must be completed PRIOR to your interview. You will find a link to the DMA form as well as additional information from the following web site: <http://www.homelandsecurity.ohio.gov/dma.asp> or on the Office of Human Resources web site at:

<http://www.bgsu.edu/offices/ohr>

Bowling Green State University is an Affirmative Action/Equal Opportunity Educator and Employer.

We are committed to a multicultural environment and strongly encourage applications from women, minorities, veterans and persons with disabilities.

BGSU hires only individuals authorized to work in the United States.

For information regarding BGSU's crime statistics, please visit Public Safety's website at www.bgsu.edu/offices/safety.