

Military Call-Up Check sheet

Any administrative action is contingent upon a copy of military orders being received by the Office of Registration & Records.

Term/Year _____

Today's Date _____

Student Name _____

BGSU ID _____

Mailing Address: _____

BGSU College _____

Phone: _____

Military orders attached

Last date you will be attending BGSU classes

Complete withdrawal from class's

Remain enrolled in part of all classes

Yes/ No Are you expecting to graduate from BGSU this term?

Yes/ No If you are expecting to graduate this term, do you wish to withdraw your graduation application?

Yes/ No Are you receiving financial aid? For financial aid recipients, all aid will be processed based on the last date of attendance. A new award letter and additional correspondence will be sent from the Student Financial Aid Office. To determine your options while you are on active military duty, use LoanLocator(www.loanlocator.org) to obtain a list of your loan holder(s) and their contact information.

Yes/ No National Guard? Yes / No Reserves? Unit _____

Yes/ No Are you residing in BGSU residence hall? If yes contact Residence Life at 419-372-2011 to make arrangements to checkout.

Yes/ No On-Campus meal plan?

Yes/ No Are you receiving Veterans Benefits for School?

Yes/ No Did you purchase books from the University Bookstore? If so, contact University Bookstore to make individual arrangements for refund amounts. If available, take your purchase receipt with you.

For the purpose of military call-up, I authorize the following person(s) to act on my behalf:

Name _____ Phone _____

Student Signature _____ Interviewer _____

For Office Use Only

_____ Date NC/WD Added

_____ Date classes dropped

_____ Date classes dropped if not full W/D

_____ Military Call up recorded in Comments

Today's date = contact date

Last date of attendance=Effective Date