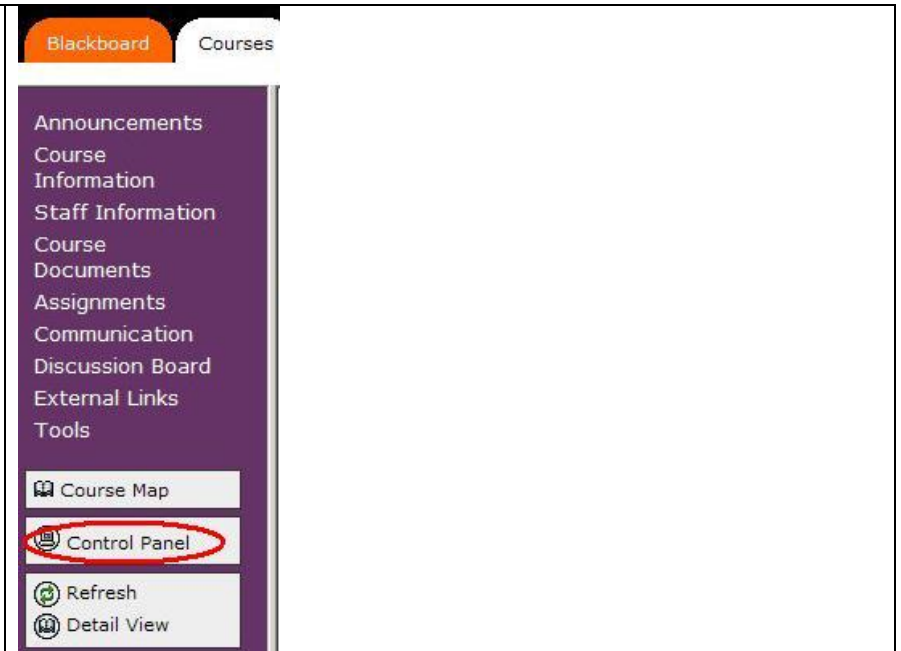

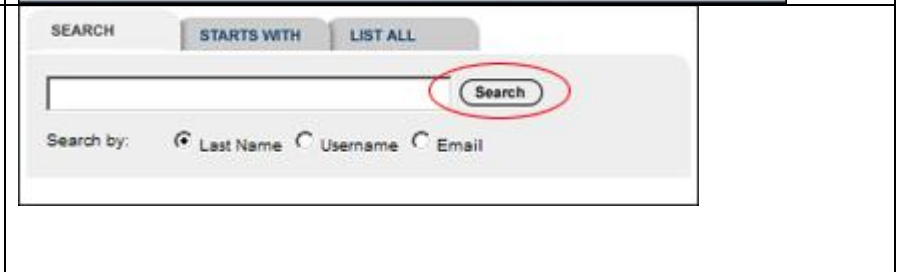

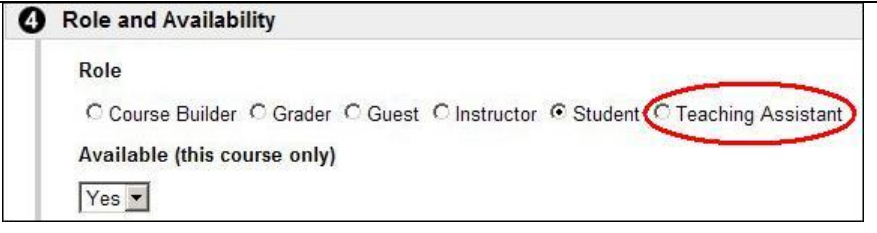



How can I give my T.A. access to my course's control panel?

If your T.A. is officially assigned as your teaching assistant, he/she should already have access to your control panel. If someone is just assisting you in the creation of your Blackboard course, you will first need to enroll that person in the course before you continue with this procedure.

<p>1. On the main page of your course site, click Control Panel.</p>	
<p>2. Click the "List/Modify Users" link on the Control Panel under the sub-header "User Management".</p>	
<p>3. You can search by last name or email address by selecting the appropriate radio button. Enter your text in the</p>	

<p>search field and click Search.</p>	
<p>4. Click on the "Properties" button associated with the student you wish to modify.</p>	
<p>5. Click the radio button next to the role you would like the user to be assigned.</p>	
<p>6. Click on the Submit button. The user's role will be modified.</p>	

Your Blackboard assistant's role will be changed to the role you specified.

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