

Configuring Eudora Pro 6.2.1 as an IMAP Macintosh Client For BGSU's Exchange Server

These are the steps for configuring Eudora Pro 6.2.1 as an IMAP client..

1. Go to the **Eudora** menu and select **Preferences**.
2. Click the **Getting Started** icon. It is located at the top of the scrollable window on the left side of the page. All configuration settings can be set by clicking on these icons.



Fig. 1 Getting Started Options (IMAP)

User Name: *your user name*

Mail Server: mail.bgsu.edu

Real Name: your name as you would like it to appear on outgoing email

SMTP Server: outbound.bgsu.edu

Email Address:
yourusername@bgsu.edu

3. Click the **Checking Mail** icon.

Configuring Eudora Pro 6.2.1 as an IMAP Macintosh Client at BGSU

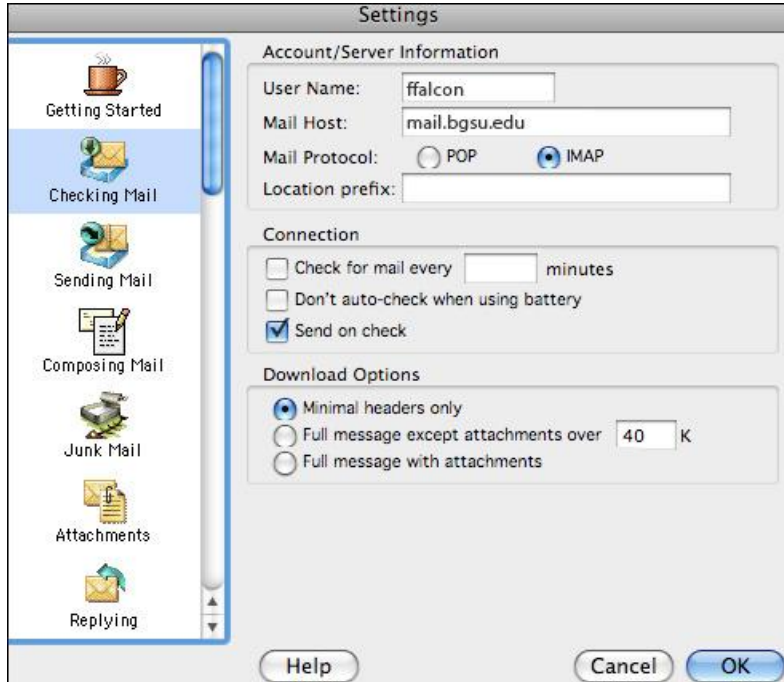


Fig. 2 Checking Mail Options (IMAP)

4. Click the **Sending Mail** icon. .

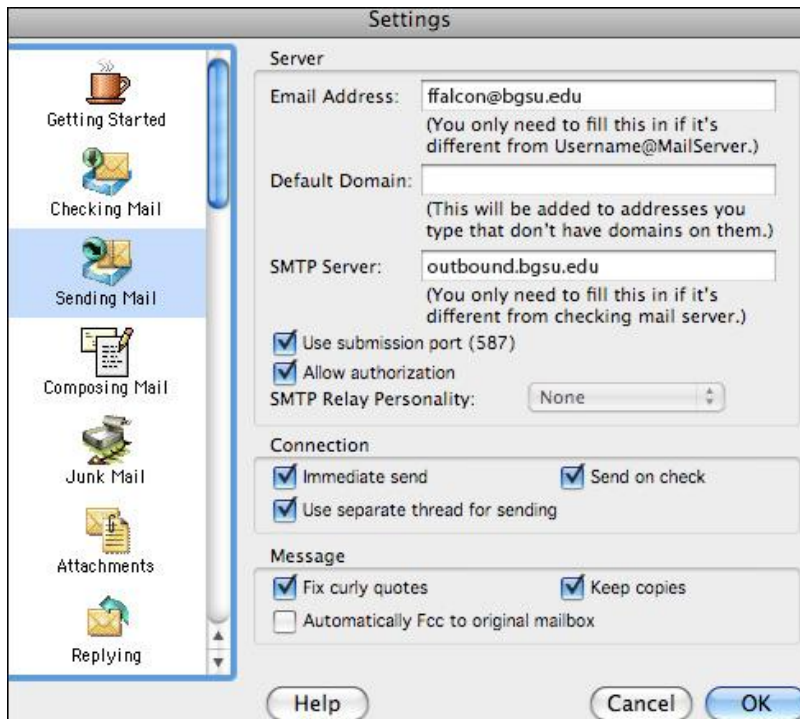


Fig. 3 Sending Mail Options (IMAP)

Username: should be filled in automatically, if not, type in: *yourusername*

Mail Host: should be filled in automatically, if not, type in: mail.bgsu.edu

Mail Protocol: IMAP

Location prefix: leave blank

Check for mail every _ minutes: Fill in the text box with the number of minutes you wish to wait between automatic email checks. Zero is the default.

Send on check: checked

Download Options: Select 'Minimal headers only'.

Email Address: Should be *yourusername@bgsu.edu*

Default Domain: Filling in bgsu.edu allows you to send email to other BGNet addresses by just typing their username, rather than the entire address.

SMTP Server: outbound.bgsu.edu

Make sure all other options shown in Fig. 3 are checked.

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5. Scroll down the left window until you find Hosts. Click the Hosts icon.

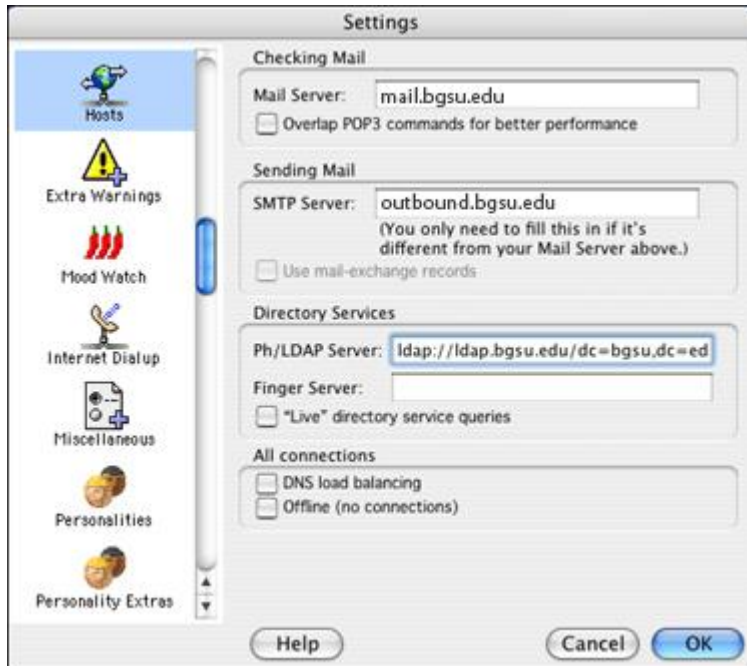


Fig. 4 Hosts Options (IMAP)

Mail Server: should be filled in automatically, if not, type in: mail.bgsu.edu
SMTP Server: should be filled in automatically, if not, type in: outbound.bgsu.edu
Ph/LDAP Server: ldap://ldap.bgsu.edu/dc=bgsu,dc=edu (this server starts with a lower-case 'l' as in learn, not a number '1')

6. Click the SSL icon.



Fig. 5 SSL Options (IMAP)

For Secure Sockets Layer:
Personality: Dominant
SSL for SMTP: Required (TLS)
SSL for IMAP: Required (Alternate Port)

Make sure all other options shown in Fig. 5 are selected.

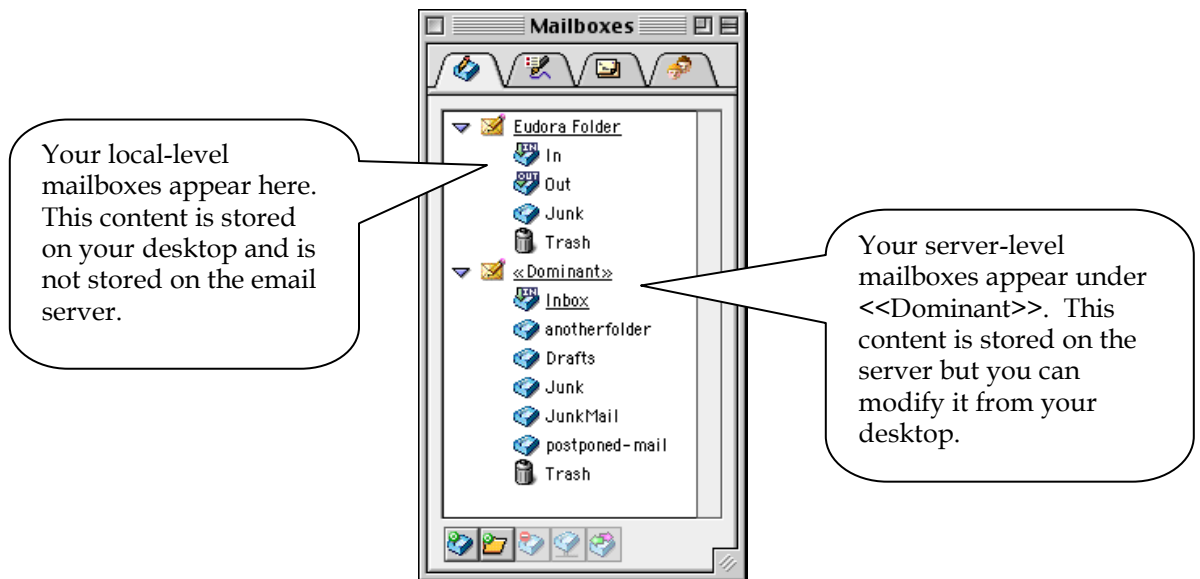
7. Click **OK**. Congratulations, you are ready to start checking your email on the BGSU Exchange server!

Configuring Eudora Pro 6.2.1 as an IMAP Macintosh Client at BGSU

To check your email now:



1. Select **File** and click **Check Mail** or simply click the **Check Mail** icon on the toolbar at the top of the screen. You will be prompted for a password.
2. Enter your BGSU email password.
3. Once you have completed the above steps you will see a new set of mailboxes under the heading '<<Dominant>>'. These are your mailboxes on the email server. Go to the 'Mailbox' menu and select 'New' to create new local mailboxes. Go to the 'Mailbox' menu and select '<<Dominant>>' and 'New' to create new mailboxes on the server.



Your local-level mailboxes appear here. This content is stored on your desktop and is not stored on the email server.

Your server-level mailboxes appear under <<Dominant>>. This content is stored on the server but you can modify it from your desktop.

Fig. 6 Eudora IMAP local and server-mailbox folders