

iPhone IMAPS E-mail Setup for BGSU's Exchange Server

- 1.) Unlock iPhone
- 2.) Tap Settings
- 3.) Scroll down and tap mail
- 4.) Under Account Tap Add Account
- 5.) Tap Other
- 6.) IMAP should preselect by default, but if not tap IMAP
- 7.) Next enter the following settings:

Name: *your full name*
Address: *username@bgsu.edu*

INCOMING MAIL SERVER

Host Name: *mail.bgsu.edu*
User Name: *your bgsu username*
Password: *your bgsu password*

Outgoing Mail Server (SMTP)

Host Name: *outbound.bgsu.edu*
Username: *your bgsu username*
Password: *your bgsu password*

- 8.) Click advanced at the bottom of the screen and enter the following settings:

INCOMING SETTINGS

Use SSL -> make sure this option is on
Authentication: make sure password is selected
Server Port: 993

OUTGOING SETTINGS

Use SSL -> make sure this option is on
Authentication: make sure password is selected
Server Port: 587