
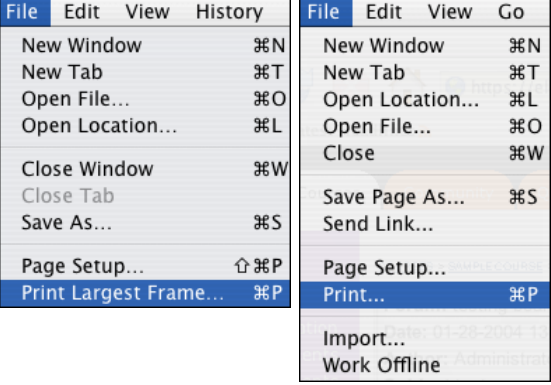
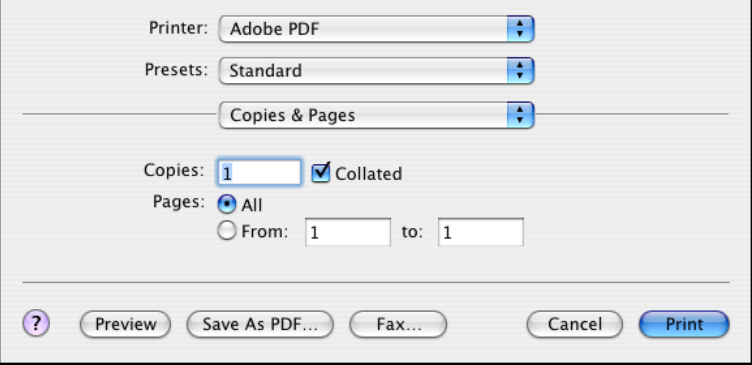
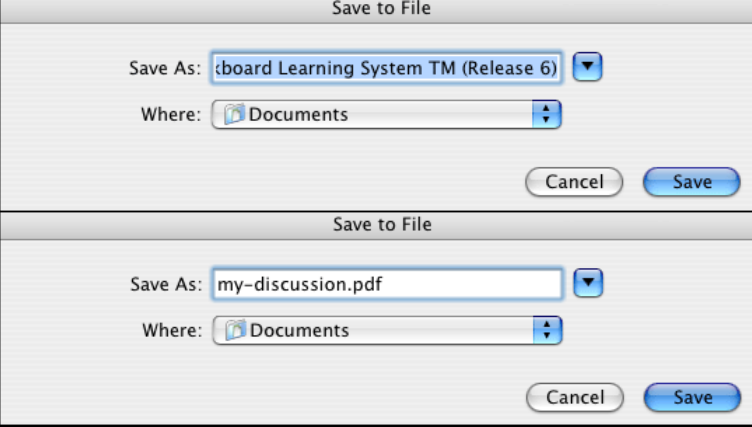


How do I save a discussion from my Blackboard class as a PDF file if I am using a Macintosh? (Note: Adobe Acrobat Professional is required to create a PDF. This application is available on all BGSU computers.)

<p>1. Click the link to "Discussion Board" to get to your discussion board forum.</p>	
<p>2. Click the name of the discussion you want to save.</p>	
<p>3. At the bottom of the page, make sure "Select All" is the menu item displayed and click the "Go" button.</p>	<p>All items in the discussion will be checked when this step is done</p>

<p>4. Click on the "Collect" button.</p>	
<p>5. Now issue the print command that will create a PDF file. On the File menu, select "Print Largest Frame" (Safari) or "Print" (Firefox).</p>	
<p>6. Select "Adobe PDF" as your printer and click the Print button.</p>	
<p>7. By default, the system will save this file to your Documents folder under the name specified. Change either or both and click "Save".</p>	
<p>8. You will see a message flash on the screen that a file was printed. You can now open your new PDF file containing a log of your discussion.</p>	