

Date _____

MEMORANDUM

TO: Technology Support Center
110 Hayes Hall

FROM: _____
(CICS Contact Person's signature)

RE: CICS Removal

Please remove all access to CICS that was previously authorized by this department for the following employee:

NAME: _____
(Last) (First) (Middle Initial)

P#: _____

Operator ID: _____

This employee's **SecurID Card** is enclosed.

If you have any questions, please contact the Technology Support Center, 419-372-0999 or submit your questions or problems via the Web by accessing the TSC Online Submission form: <http://www.bgsu.edu/its/tsc/page9500.html>