

JOURNALISM INTERNSHIP FORM

Section# _____

JOUR 400, FIELD EXPERIENCE

1-3HRS. CREDIT (MAX, 3 HRS) 120 hours of internship service equals one credit hour. Prerequisites: 2.5 JOUR accum., 2.5 overall GPA and completion of JOUR 200 and major/minor status. Graded on S/U basis only. Journalism majors are required to complete a minimum of two (2) hours of JOUR 400 and minors have a one (1) hour requirement.

Please complete the following, have your adviser sign and return to the School of Communication Studies (302 West Hall).

Name _____ POO# _____

Campus Address _____ Date of Birth _____

Campus Phone _____ Home Phone _____ Email _____

Home Address _____ Zip _____

Current GPA _____ JOUR 200 Grade _____ Major _____

Sequence _____ Adviser _____

Supervisor on Job _____ Title _____

Email Address of Supervisor (if available) _____

Name of Company _____

Address _____

City _____ State _____ Zip _____ Phone () _____

Hrs per wk/total hrs. working _____ / _____ Salary _____

Dates working _____ to _____

DESCRIPTION OF WORK:

INTERNSHIP SUPERVISORS SIGNATURE: _____

ADVISOR'S SIGNATURE OF APPROVAL: _____

(Both INTERNSHIP SUPERVISOR and STUDENT ADVISOR signatures are REQUIRED for internship to be registered)

SEMESTER _____ YEAR _____ CREDIT HOURS _____

I have received a copy of the INTERNSHIP POLICY & PROCEDURES form and I understand what is expected of me to successfully complete and receive credit for this internship.

STUDENT'S SIGNATURE _____ DATE _____

STUDENT'S SIGNATURE ON LIABILITY WAIVER IS REQUIRED BEFORE SECTION NUMBER IS ISSUED.

Return this form to 302West Hall to receive your section number. This form must be approved **BEFORE** the start of the internship and **by the end of the second (2nd) week of the semester**. Internships completed during the summer with credit received the following fall must be approved and turned in prior to the start of the internship.

LIABILITY WAIVER

IN CONSIDERATION of my being permitted to participate in the Department of Journalism program at Bowling Green State University, I for myself, my heirs, executors, administrators, and assigns, hereby waive and relinquish any and all rights, claims or demands, against Bowling Green State University or any University employees which may hereafter accrue to me by reason of any injury or injuries due to any accident or accidents, whether the same result in death or not, which I may sustain during such experiences provided by Bowling Green State University, as aforesaid; and I further agree for the above consideration, for myself, my heirs, executors, administrators and assigns, that I will not present any claim, or file any suit, against Bowling Green State University or any University employees if I sustain injuries from said accident or accidents, whether said injuries result in death, or not, and whether or not such death be immediate. I hereby attest and verify that I have full knowledge of the risks involved in this participation.

I further agree to indemnify and hold Bowling Green State University and its employees harmless from any claim or suit arising out of any alleged malfeasance, misfeasance or nonfeasance or any alleged acts or omissions constituting malpractice by me in connection with such experience.

I understand that at the work site I will be supervised by my employer and I have the option of not working in a hazardous environment. Also, I agree that my automobile liability insurance will be in force if I am driving an automobile during my work assignment. Furthermore, I understand that I can acquire professional liability insurance through Bowling Green State University if I so desire or if my work supervisor requests said insurance.

(Student's Signature)

(Date)