

## Math 90x General Course Syllabus

**Course Description:** Fundamental topics of beginning algebra. This course is intended for students having no previous algebra experience. Credit for this course cannot be applied toward any degree program. Graded A, B, C/No Credit.

### Goals of the Course:

- Students will build skills and confidence in of beginning algebra topics.
- Students will build a set of basic mathematical vocabulary to ensure that students use math terminology and use it correctly.
- Students will synthesis the skills learned in Math 90x to learn how to use them in sequential classes.

**Required Materials:** Basic Mathematics for College Students, 8/E, by D. Franklin Wright bundled with Hawke's Learning Software: The ISBN is 9781932628203

**Calculator Policy:** Calculators will not be permitted on any exam. Therefore, it is recommended that you do not use a calculator on any assignments.

**Hawke's Learning System:** Hawk's learning System is a computer software program that you will be required to use to complete most of your homework. Students will need an access code and a course code that is specific to your class. The access code you will receive when you buy the required course materials. Your instructor will provide the course code.

**MAST Center:** The Math & Stats Tutoring Center is a free service for all BGSU students enrolled in a course requiring math or statistics. The MAST Center has two locations, 208 Mosley Hall and the first floor of Jerome Library. In addition to tutoring, the center also offers resources such as textbooks, computers, a variety of handouts, and a lending library. For this semester's tutoring schedule, please visit their website at: <http://www.bgsu.edu/mastcenter> .

**Attendance Policy:** Attendance is required and will be taken every day.

**Exam Policy:** Students will have two attempts to take all exams (**except the Final Exam**). The first attempt is mandatory. The second attempt is optional. However, a student may only take the second version (version B) of an exam if the student has taken the first version (version A). If a student misses the first attempt of an exam on a day that he/she has an excused absence, then it will be left at the discretion of the instructor whether or not the student may use version B to replace the missed first attempt.

**Dropping the Course:** During the first 14 calendar days of the semester, students may drop this course with no record on their transcript. After the second week, students must follow the formal withdrawal policy. It is the student's responsibility to obtain the Add/Drop form, ask for the teacher's signature and to submit it to the appropriate University office. When a student withdraws from a course, University policy dictates that a grade of either W (Withdrawn) or WF (Withdrawn Failing) will be assigned. The instructor and the course coordinator have sole discretion in determining whether the grade of W or WF is appropriate. If the student withdraws

from the course after the **tenth week of class**, the student will be assigned a grade of WF. If a student stops attending and participating in the course but does not officially drop or withdraw from the course, the student will be assigned a grade of WF at the end of the semester. If a student does not take the final exam, the student will be assigned a grade of WF, per official University policy.

**Academic Honesty:** The instructor and students in this course will adhere to the University's general Codes of Conduct defined in the BGSU Student Handbook. Specifically, the Code of Academic Conduct (Academic Honesty Policy) requires that students do not cheat, fabricate, plagiarize or facilitate academic dishonesty. Students who passively engage in cheating (i.e. allowing others to cheat off of them) may receive the same consequences as the person copying.

**Course Coordinator:** If a student has a problem or concern you are encouraged to discuss the issue with your teacher. If the student cannot resolve the issue with the teacher please, the students should contact the course coordinator. The course coordinator is: Cheryl Grant, 434 Mathematical Sciences Building, 419-372-7467, cgrant@bgsu.edu

**Department Mediator:** If a student has a problem or concern that cannot be resolved by discussing the issue with the teacher or with the course coordinator, the student should please contact the department mediator. The department mediator is: Dr. Jim Albert, 407 Math Science Building, 419-372-7456, albert@bgsu.edu See <http://www.bgsu.edu/departments/math/page52948.html>

**Students with Disabilities:** Students who have or acquire a disability which raises academic concerns may contact Disability Services for Students in South Hall room 413, telephone 372-8495 (voice) and 372-8496 (fax). If a student is currently registered with the Office of Disability Services, the student is required to give the instructor a copy of any official paperwork so that the instructor can make the necessary classroom and assessment adaptations.

**Grade breakdown:**

Assignments and Quizzes	150	25%
Exams	300	50%
Final Exam	150	25%
<b>Total</b>	<b>600 Points</b>	<b>100%</b>