

Information Technology Committee

Minutes

FINAL

Meeting in	Date	Time
BTSU 315	Wednesday, 12/01/10	10:30 – 11:50 am

Purpose	Monthly ITC meeting
Chair	Andy Schocket
Secretary	Lona Leck
Members Present	Susannah Cleveland, Kyle Crawford, Kathy Dean, Mike Hachtel, Lona Leck, Lan Li, Sheila Roberts, Andy Schocket, Sherry Sullivan, Robert Williamson
Others Present	John Ellinger, Cindy Fuller
Members Absent	Joseph Chao, Julie Hamann, Lenora Kaldaras, Jordan Rupert, Kim Turner-Young

Agenda topics

1. Minutes

Discussion	Minutes for the 11/03/10 meeting were circulated via email prior to the meeting. Amendments were received at the meeting and minor changes were made to the minutes.	
Conclusion	Hachtel moved to approve the minutes and Roberts seconded. All members present were in favor. Minutes approved.	
Action items: None	Person responsible	Deadline
None.		

2. ITS Report

Discussion	<p>CIO – John Ellinger</p> <p>Discussed in detail the Office of the CIO Actions document; an overview of the goals and projects of the Office of the CIO through the next 24 months. Responsible parties are identified and priorities, based on feedback and refining, are forthcoming. This file and a proposed organizational chart are available to committee members to share with constituents. The development of JAQ’s, creation of new positions, posting and filling of vacancies time line is 6-12 months. Reactions and suggestions are desired.</p>
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Blackboard (Bb)

This system does not operate at the desired state. Research into other learning management options is underway. Desire to Learn (<http://www.desire2learn.com/> - used by Ohio State University) and Sakai (<http://sakaiproject.org/> - launching live fall 2011 at Miami of Ohio) are two products being considered at this time. Bb contract fees are \$130,000 annually for BGSU. 20% of students use Bb. Want to get some users into the test environments and perform sample migrations.

Classroom Technology

Hannah, Mosley, and University Halls lack certain IT capabilities. Funds are not designated for projects in these facilities until details regarding pending renovation plans are solidified. McDonald, Harshman, and Kreisler are to be upgraded to wireless in fall 2011.

Technology Days

A new concept through which vendors can showcase “really cool” technology for educational purposes. A one-day format is under development that includes ½ day for select campus representatives and ½ day for a public audience. Proposed vendors may include but are not limited to Microsoft, Dell, HP, Oracle, Sungard and CISCO. Support from the Tech Trends Sub-Committee is requested.

IT Supervisor Search Process

Dean, Williamson and Li volunteered to sit on the search committee.

Conclusion

Action items: Share Office of the CIO Actions with constituents

Person responsible: All

Deadline:
January 12

3. Subcommittee Reports

Discussion

Customer Service

Met with CIO and are reviewing priorities.

Tech Trends

Met 11/16/10. Discussed responsibility of attendance at sponsored sessions by TT or ITC committee members. An evaluation of the grant purpose is planned at the end of the academic year. Hunter Grant session on November 19 was well attended. Fuller to publicize to campus on or around the first of

every month in which applications are reviewed.

Submission Deadline	For eligible events scheduled on or after
December 13, 2010	January 10, 2011
January 17, 2011	February 7, 2011
February 14, 2011	March 7, 2011
March 14, 2011	April 4, 2011
April 18, 2011	Fall Semester 2011

Conclusion		
Action items:	Person responsible:	Deadline

5. Next meeting

Place	Date	Time
BTSU	January 12	10:30 - 11:50AM

6. Adjourn Meeting

Cleveland moved to adjourn and Dean seconded. All members present were in favor.		
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