

Information Technology Committee

Minutes

FINAL

Meeting in	Date	Time
BTSU 314	Wednesday, 09/-01/10	10:30 – 11:50 am

Purpose	Monthly ITC meeting
Chair	Andy Schocket
Secretary	Lona Leck
Members Present	Susannah Cleveland, Kathy Dean, Mike Hachtel, Lona Leck, Lan Li, Sheila Roberts, Jordan Rupert, Andy Schocket, Kim Turner-Young
Others Present	Cindy Fuller, Matt Haschak, Deb Wells,
Members Absent	Joe Chao, Kyle Crawford, Julie Hamann

Agenda topics

1. Minutes

Discussion	The committee mutually agreed that a quorum of appointed members was present. Minutes for the 6/09/10 meeting were circulated via email prior to the meeting. Amendments were received via email and minor changes were made to the minutes.	
Conclusion	Hachtel moved to approve the minutes and Dean seconded. All members present were in favor. Minutes approved.	
Action items	Person responsible	Deadline
None.		

2. ITS Report

Discussion	<p>Print Responsibly</p> <p>Kicked off on August 19. When working in a department, student use is tied to the respective department DCC. A demonstration is planned on September 14 & 15, at BTSU (Room TBA). Schocket asked to clarification on fee structure and differenced between departmental rates and student rates. Wells indicated lab overhead, paper, transaction fees, etc. as additional costs associated with student use. July bills to be sent September 8. ITS has absorbed fees for systems prior to July. Pheros reports are coming soon.</p>
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<p>ComDoc help line staff are improving customer service levels and understanding of the specific needs and terminology of BGSU clients.</p> <p>Desktop Replacement</p> <p>1/3 of faculty/staff systems are installed. ITS does allow for unique needs of departments when ordering and selecting hardware.</p> <p>Security</p> <p>The number of viruses and issues was lower this year than in the past for the first week of classes. All are reminded to keep passwords private. BGSU's rating declines when spam and other issues are reported from this domain.</p> <p>Alteris</p> <p>Alteris is a suite of products that delivers inventory and asset management, desktop backup, licensing, carbon copy, desktop imaging and help-desk tickets. Staff with Alteris can note a symbol on their respective desktop.</p> <p>Email and BGSU Usernames</p> <p>The current limit for email file storage is 500MG. ITS is researching the most economical way to store what users need and is researching the possibility long term use of usernames (ie: after graduating, use of blog system, etc.). Presently there are over 45,000 student accounts and 8,000 faculty/staff accounts on the system.</p>		
Conclusion		
Action items	Person responsible	Deadline

3. Subcommittee Reports

Discussion	No committee reports or action.	
Conclusion		
Action items	Person responsible	Deadline
None.		

4. Other

Discussion	No discussion.	
Conclusion		
Action items	Person responsible	Deadline
None.		

5. Next meeting

Place	Date	Time
Schocket proposed a September 15 meeting to introduce the new CIO. Location TBA	September 15	10:30 – 11:50 AM

6. Adjourn Meeting

Roberts moved to adjourn and Dean seconded. All members present were in favor.		
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