

**ARTICLE VI: THE VICE PRESIDENT FOR ACADEMIC AFFAIRS (VPAA)**

**SECTION A: THE OFFICE OF THE VICE PRESIDENT FOR  
ACADEMIC AFFAIRS**

VI.A

The VPAA shall have the overall responsibility for the operation and development of the academic areas within the University insofar as this responsibility is delegated by the President and the Board of Trustees through its Bylaws.

**SECTION B: APPOINTMENT OF THE VPAA**

VI.B

In the appointment of a new VPAA, the President shares responsibility with faculty representatives elected by the Faculty Senate. The elected faculty representatives shall participate in screening, interviewing, and evaluating candidates.

**SECTION C: RESPONSIBILITIES OF THE VPAA**

VI.C

The VPAA, after appropriate consultation with the various representatives of the University Community, shall:

1. serve as educational leader for the faculty and the administrators of academic areas in planning, developing, and maintaining the quality of all the instructional and research programs of the University;
2. compile, update, and distribute statements of academic policies, procedures, guidelines, and regulations;
3. be responsible for effective and efficient utilization of instructional resources by specific units;
4. be the chief budgetary officer of the University;
5. serve as coordinator of the appointment and evaluation of academic personnel as set forth in other Articles of this Charter; *VIII.B. and D.; IX.B., D., and E., and B-I.D.4.*
6. select and evaluate, with faculty participation, the quality of performance of administrators who report to the VPAA and serve University wide (e.g., Associate/Assistant Vice President); *(For appointment and evaluation of Deans, see IX. B., D., and E.)*
7. maintain harmonious relationships within the academic areas of the University through communication, including meetings with various councils and committees and the publication of a list of the academic area staff and their assignments; and
8. serve as follows:
  - a) member *ex officio* of the Faculty Senate with the right to vote, except where excluded; *IV.B. and F.*
  - b) member of the VPAA/SEC Joint Conference, with the duty of preparing jointly with the Chair of the Faculty Senate the agenda of the Conference and with the authority to call a special meeting of the Conference; *IV.G.*
  - c) Chair of the Undergraduate Council, *ex officio* without vote; *IX.H.1.a)*

- d) member *ex officio* of the Graduate Council without vote; *VIII.F.1.b)*
- e) Chair of the Council of Deans; *VI.E.*
- f) member *ex officio* of the CAA with the right to vote, utilizing the CAA in an advisory capacity; *IV.F.2.a)(6)*
- g) Chair of the UBC.

SECTION D: EVALUATION OF THE VPAA

*VI.D*

The President shall, as a standard procedure, complete an annual evaluation of the administration of the VPAA. This evaluation need not be formal; rather, it may have the character of an informal dialogue. It shall include, however, a discussion with the CAA.

An incumbent VPAA shall be evaluated every five years. In intervening years, the VPAA may be evaluated upon request of the President or upon petition of twenty percent of the faculty.

Evaluation shall be carried out by a committee consisting of five faculty members elected by the Faculty Senate, one undergraduate student selected by USG, and one graduate student selected by GSS. The evaluation committee's final report, which must include a recommendation about continuation in office, shall be sent to the president. *IV.F.2.b) (11)*

SECTION E: THE VPAA AND THE COUNCIL OF DEANS

*VI.E*

The Council of Deans is composed of all the academic Deans and such other members as the VPAA may appoint with the advice and consent of the Deans. The Council of Deans shall assist the VPAA in developing procedures and guidelines for the administrative implementation of University policy. Notice of formal action of the Council of Deans shall be sent to the Secretary of the Faculty Senate. Actions of the Council of Deans shall be subject to review by the Faculty Senate. If the Faculty Senate should choose to review a particular action by the Council of Deans, it shall concern itself solely with the matter of whether or not the action is consistent with, or contrary to, University policy. *IV.C.3.d)*