

## ARTICLE II: THE UNIVERSITY COMMUNITY

### SECTION A: MEMBERSHIP

*II.A*

The persons who create and maintain the University constitute the University Community. There are five groups within this Community: students, faculty, administrators, administrative staff and classified staff.

### SECTION B: STUDENTS

*II.B*

All persons enrolled in the various instructional programs and courses of study offered by the University shall constitute the student body. The fact that a particular student also may be employed in either a supportive, instructional, or research capacity on a part-time basis does not preclude the student from being considered primarily a member of the student body.

Undergraduate students shall have the authority to establish an undergraduate student government (USG) to serve as their official representative body in accordance with the Undergraduate Student Body Constitution.

Graduate students shall have the authority to establish a graduate student government (GSS) to serve as their official representative body in accordance with the Graduate Student Senate Constitution.

Students also shall participate in the governance of the academic area of the University in accordance with the provisions set forth in this Charter.

### SECTION C: FACULTY

*II.C*

Faculty shall be composed of:

1. All persons holding full-time academic appointment or rank who are not administrators as defined in *II.D*;
2. All persons holding faculty contracts with no more than fifty percent of their contractual time assigned for administrative duties.
3. All persons holding faculty rank and performing administrative roles in managing academic programs and providing leadership in faculty governance as department chairs, program or school directors, and officers of the Faculty Senate respectively;
4. All persons holding faculty rank who serve on the staff of University Libraries.

It is the responsibility of the appropriate contracting officer (*IX.C.4*) to designate in the employment contract of a faculty member the time assigned for any administrative duties in excess of fifty percent.

Except as may be restricted by other provisions of this Charter, a member of the University faculty shall have one vote on all college- and University-wide ballots, in the appointment of representatives to the Faculty Senate and other college or University bodies, and shall count as one faculty member regardless of teaching, administrative, or research loads.

The responsibilities of the University faculty are effective teaching, scholarly or creative work, and service to the University and profession. The faculty shall have the authority to:

1. approve the awarding of degrees, including honorary degrees, given by the University;
2. establish an elective Faculty Senate, which shall serve as the representative body of the University faculty with authority and responsibilities described in *IV*;
3. exercise its right to review all actions of the Senate; and
4. participate and assist in various aspects of University governance in accordance with the provisions set forth in the various Articles of this Charter. *IV.C.2.b*); *IV.C.4*; *XIII.B.1, 3, and 4* ; and *XIII.E.4*.

If need arises, meetings of the University faculty may be called by either the President or the Vice President for Academic Affairs (VPAA) or the Senate Executive Committee (SEC) or by petition to the SEC by five percent of the faculty. The Secretary of the Faculty Senate shall keep minutes of all such meetings of the University faculty and shall distribute copies to all members of the faculty. *IV.D.2.a)(3)* and *Faculty Senate Bylaws, Bylaws C*. The Office of the Faculty Senate shall be the official depository and reference center for all matters within the jurisdiction of the faculty, the Faculty Senate, and all Senate and University standing committees. Minutes of meetings and records of actions of these various Senate and University committees shall be available for perusal by any member of the University Community at any time during announced office hours.

#### SECTION D: ADMINISTRATORS

*II.D*

For the purposes of University governance as specified in this Charter, administrators shall include:

1. Faculty holding administrative positions through presidential appointment at the central administration and collegiate levels; the fact that an administrator concurrently holds an academic rank does not in any way affect this definition, provided that the administrator's contract states that more than fifty percent of his/her time is assigned to administrative duties.
2. Faculty with more than fifty percent of their contractual time assigned for non-instructional \* and/or administrative duties as determined by the appropriate contracting officer.

The holding of faculty rank shall not alter or in any way affect this definition of administrator.

It is the responsibility of the appropriate contracting officer (*IX.C 4*) to designate in the employment contract of a faculty member the time assigned for administrative duties in excess of fifty percent.

#### SECTION E: ADMINISTRATIVE STAFF

*II.E*

For the purposes of this Charter, all persons signing an Administrative Staff contract are members of the Administrative Staff, irrespective of present duties. (These persons do not hold academic rank.) The members of the Administrative Staff shall have the authority to establish an elective representative body known as

the Administrative Staff Charter. The Administrative Staff shall have the opportunity to participate and assist in University governance in accordance with the provisions set forth in the various Articles of this Charter. *III.B, IV. F., and V.B.*

SECTION F: CLASSIFIED STAFF

*II.F*

For the purposes of this Charter, all employees of the University who are appointed to their positions by the Director of Personnel Support Services, acting as the appointing authority on behalf of the Department of Administrative Services of the State of Ohio, are members of the Classified Staff, whose representative body is known as the Classified Staff Council (CSC). *III.B.*

SECTION G: SHARED RESPONSIBILITIES

*II.G*

Certain responsibilities are shared in varying degrees by all of the basic groups of persons within the University Community. These include:

1. helping to define and further the mission and goals of Bowling Green State University (BGSU);
2. providing the means for interchange of information and ideas;
3. providing forums for the discussion of problems facing higher education in general and BGSU in particular;
4. providing opportunities for increased understanding of the University and the professional development of its staff through participation in the University's operation; and

\* Instructional duties include such activities as teaching, academic advising, research, grantsmanship and academic service on committees.

5. reviewing and making recommendations about the annual budget to be recommended to the Board of Trustees through the President.