

Meeting Minutes



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| Meeting Title: | BG@100 Executive Steering Committee (ESC) Meeting |
| Date: | March 31, 2008 |
| Time: | 11:00 AM ET |
| Location: | McFall Chart Room |

Invitees/Attendees (* in attendance, # absent, + substitute, = by conference call)

| Names | | | |
|-------|-----------------|---|-----------------|
| * | Bruce Petryshak | * | Bill Gerwin |
| * | Linda Dobb | * | Chris Cox |
| * | Sheri Stoll | * | Leslie Wilbourn |
| * | Shirley Baugher | * | Ginny Pinkelman |
| # | Ed Whipple | | |
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Opening Statements

Bruce called the meeting to order at 11:00 AM.

Campus Solutions Implementation Scope Document

Leslie presented the Campus Solutions Scope Document. There is one additional amendment to the Scope document which is the business processes for Admissions; the UAS system verses PeopleSoft. **Leslie** has asked the group to provide her with a detailed listing of the two systems; what will be collected, what will be maintained and what will be stored. **Bruce** asked if the Admissions technical people have been trained. **Bill** stated the training is finished and the plan is to get them involved at the project office as developers in the system.

Discussion ensued.

Sheri expressed concern regarding areas bringing over unnecessary data to the new system. **Leslie** stated each of the teams have been continually reminded not to bring over everything and to be a good steward of the database. **Bruce** asked if there is a process identified in the detailed project plan to cleanse old data and **Leslie** stated yes. **Bruce** asked if the project leads will sign off and **Leslie** stated yes.

Discussion ensued.

Bruce adjourned the meeting at 12:00pm.

Minutes

The minutes from the March 10th meeting were approved and can be posted to the web.

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| Next Meeting Date: | April 14, 2008 |
| Next Meeting Location: | McFall Chart Room |
| Minutes Prepared by: | Ginny Pinkelman |