

**Classified Staff Council Meeting Agenda  
September 17, 2008 10:00 a.m. 208 BTSU**

10:00 – 10:30 a.m. “Advantages of Flex Spending Accounts & Changes in Health Care Plan,” Donna Wittwer

10:30-11:00 a.m. Sheri Stoll, Vice President for Finance and Administration

Minutes: Robin Bruning, Secretary  
July 16, 2008  
August 20, 2008

Treasurer’s Report Judy Hagemann, Treasurer  
July 2008  
August 2008

Chair/Chair-Elect Report – please read attached notes and come with comments/questions

Meeting with HR – notes by Violet Serrato

Tri-Chair Meeting – notes by Faith Olson

Committee memberships update - Violet

- Need a volunteer to the Committee on Professional Affairs (CPA). Becky Paskvan, former CSC representative to CPA, indicated this committee deals with budget information from Columbus.

Committee reports – no more than 5 minutes each – notes attached or please bring copies

ASC representative

OMBUDS report

Change team

CSC Initiatives:

1. SNAP survey – combination of items
2. Building Blocks to the Future
3. \$500 toward speaker - still working on this, but most likely after 1/1/09
4. Judy Hagemann to establish ad hoc committee for compensation policy under the Salary Compensation Committee – needs volunteers

Issues facing classified staff employees:

1. Retention point report – missing staff and sort criteria – convert to excel file?
2. Handbook updates on web site
3. Potential of administrative staff being placed in eliminated classified staff position(s) – advertised? Pay grade???
4. What does HR use as criteria for tuition benefits? What documents are required or will be required? Validation of information
5. Status of workshop to be conducted by HR on tips/criteria for filling out reclassification paperwork. Information from ORC and Ohio State Job

- Classification Listings should be included in presentation. How long? Possibility of doing it prior to a CSC meeting?
6. HR sponsored longevity dinners – status?
  7. Ramification to OPERS if out sourcing is considered
  8. Updated list of classified emails by division?

Issues resolved:

1. Carpool groups: See August 25, 2008, BGSU Monitor article entitled, “High gas prices inspire alternatives to driving.” There is a carpool request form on MyBGSU Blackboard/Community tab/Discussion Boards. The article suggested several ways of getting this information. Please share this information with other classified staff. This could be of assistance to those who are seeking an alternative way to the BGSU campus.
2. Teresa Coss will have a position paper on 4-day work weeks to share with CSC at October’s meeting concerning longer but fewer working days. Once reviewed, we can determine our next step, if any

Good of the Order

1. Books should have been passed on to immediate supervisors – please share your experiences with this process