

# BG@100 Project Fit-Gap Agenda & Session Notes

Date: October 2, 2007  
Time: 1:00 PM – 4:00PM  
Location: BTSU 318  
Session #: SFFG018



Session Leader: Kristen Baldelli

Functional Lead: Nancy Colman

Note taker: Lisa Nash

Session Name: Write Offs and Bankruptcies

Session Description: This session will cover the business processes related to Write Offs and Bankruptcies

Invited Attendees: Invitees/Attendees (\* in attendance, # absent, - late, + substitute, = by conference call, ^ training)

Julie Becker	Cindy Koontz
Lori Beeman	Teresa McLove
Lisa Calcamuggio	Lisa Nash
Deb Clink	Faye Nichelson
Sylvia Cuthbert	Ann Reisner
Deb Divers	Cheryl Reynolds
Judy Donald	Sherideen Stoll
Gaylyn Finn	Sharon Swartz
Denise Grigson	Vicki Sulken
Linda Hamilton	Sharon Velliquette
Lynn Huber	Tawn Williams-Nell
Chris Kieffer	Conrad McRoberts
Leslie Galan	Robert Zhang

## Agenda

- ❖ Write-Offs
- ❖ Bankruptcies

## Additional Information

**Please bring:** Documents that you may need to remind you of all the steps in the process.

## Notes

## Identify Fit(s)

## Identify Gap(s)

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**Issue Log Items**

**Outstanding Items**

**Impact to Office (Directors Only)**