

Classified Staff Council Meeting
Wednesday, April 21, 2004, 9:00 am
316 BTSU

Members Present: Judy Amend, Barb Brown, Peg Bucksy, Connie DiPuccio, Sue Frost, Barb Garay, Rhonda Hogrefe, Peg Jarrett, Pam Konopinasi, Steve Lashaway, Kathy McBride, Sara McLaughlin (Web Master Rep), Becky Paskvan, Stephanie Rader, Karen Schwab, Tim Shirer, Sandra Tolbert, Larry White, and Jim Lein

Members Absent: Gloria Pizana and Jan Varney-McKnight (excused), and Jenny Keckler and Joe Luthman (unexcused)

The meeting was called to order at 9:00 a.m. by chair Becky Paskvan.

A motion was made to approve **March** minutes with minor changes by Karen Schwab, seconded by Steve Lashaway. Motion approved. Please contact Jan or Connie if you are unable to attend a meeting.

Treasurers Report:

Period ending March 31, 2004. Current **Operating Budget** is \$5,946.71. Account balances as of February 29, 2004 - **Endowment/Scholarship:** \$58,399.21, **Scholarship/Spendable Earnings:** \$1,261.54, (Scholarship Grand Total: 59,660.75). **Special Events Income:** \$5,459.13.

Motion to approve March treasurers report by Sue Frost seconded by Kathy McBride. Motion approved.

Guest Speaker: There was no speaker in April.

Committee Reports:

Trip to Columbus: Kathy and Stephanie traveled to Columbus with about seventeen other BGSU employees to speak with senators and representatives. The intention was to make a plea for additional money for Higher Education. Randy Gardner is a strong advocate of higher education and BGSU.

Health, Wellness, and Insurance: Barb reported the last meeting was March 21. The group listened to a presentation given by Steve Horowitz and Joanne Navin titled Well Aware Personal Health Care Management. They would like to see BGSU employees take a more active role in managing their health care.

Ad Hoc Committee on Handbook: Rhonda attended a meeting with other constituent leaders to review each groups current handbook. Although they are put together differently, and wording is slightly different, there are similarities. However, Classified Staffs handbook is very user friendly.

Salary Compensation: The meeting was April 14th with Barb, Steve and Kathy attending. The State budget looks flat for the next three years. Hopefully there will be no additional cuts towards higher education. Dr. Ribeaus priority is still compensation for all employees. He will recommend some type of pay increase at the Board of Trustees meeting on May 7th. There will be instructional and tuition increases. Departments campus wide have been asked to give back 3-5% of their personnel budget. This money can come from current frozen positions or positions vacated through retirement. These positions will be permanently lost/gone. This will amount to approximately 60-80 positions campus wide.

Spirit of BG Committee: The committee is doing well. Everyone thinks Sue is doing a great job. She does need new frames for the awardees.

Special Events Committee: The committee is planning for the annual Golf Outing, which will be held on June 4th. S. Tolbert said twelve golf teams had already signed up. We need more donations from classified staff, administrative or faculty. Anyone can help by getting donations or donating items themselves.

ASC: Judy said the group talked about their BG Best Awards. They also talked about salary proposals and changing the terminology in their handbook.

Professional Affairs Committee: S. Rader had nothing to report. She talked more about their trip to Columbus and meeting with the legislators.

Wooster St. Widening Committee: Tim said there was nothing to report at this time.

Chair/Vice Chair Report:

Up-date on Re-Organization of Printing Services & Central Stores: Printing Services
will cease operations by February 5, 2005 and Central Stores will be downsized and merge with the Inventory Management department by June 30, 2005. This new department will be called Shipping, Receiving and Property Management. Five classified positions will be affected and every effort by HR will be made to find jobs for those affected.

Linda Dobb Meeting Meeting was cancelled

Human Resource Meeting The hiring freeze will be lifted. Twenty-two new positions have been approved for Dining Services, which have been hit hard by the freeze. Also, Supervisors are being asked to sit down with their employees and review their evaluation.

Dr. Ribeau Meeting: Becky, Kathy and Barb met with Dr. Ribeau on March 23rd. The increase of health insurance on campus was discussed. Thirteen million dollars was spent on healthcare last year. The status of the current hiring freeze was discussed and when it would be lifted. President Ribeau indicated that facilities positions in residential halls would be given priority. A comment was made that morale is low. There was also some discussion regarding background checks on supplemental staffing. Council was informed that no checks were being done, which was a concern to council members.

Good of the Order:

The Awards Ceremony went great!

Larry made the comment that our Printing Services and Central Stores are closing while UT is upgrading theirs.

Sue said all positions on CSC are filled. Jim Lein is filling a one-year term.

There was some discussion regarding a monthly report generated from HR on current campus job vacancies. Council is not receiving a monthly report.

Kathy encouraged council members to think about being vice chair for next year. It is a huge time commitment but also a very rewarding experience.

Sue had new letterhead and envelopes made up for council.

Becky will not be here next month so Kathy will chair with help from everyone.

NEXT MEETING WILL BE WEDNESDAY, May 19,2004 at 9:00, Rm. 316, BTSU

Respectfully submitted,
CSC Co-Secretary
Connie DiPuccio