

APPROVED MINUTES
Classified Staff Council Meeting
November 16, 2005
Bowen Thompson Student Union, Room 316

MEMBERS PRESENT

Bernice Aguilar, Bette Blair, Judy Amend, Steve Butts, Diane Colyer, Connie DiPuccio, Kathy Dean, Sarah Grimes, Judy Hagemann, Sarah Jeffers, Pam Konopinski, Steve Lashaway, Sara McLaughlin, Rebecca Morningstar, Susan Orwig, Nancy Posey, Karen Schwab, Tim Shirer and Sandy Tolbert. Cheryl Harouff substituted for Stephanie Rader and Stacie Enriquez substituted for Sue Frost.

MEMBERS ABSENT

Lorrie Sawaie excused. Bruce Rutter unexcused.

Chair Nancy Posey called the meeting to order at 9:00 am.

MINUTES

Sandy Tolbert made a motion to approve the October 19, 2005 meeting minutes. Sara McLaughlin seconded the motion. Motion approved.

TREASURER'S REPORT

Kathy Dean made a motion to approve the September 2005 Treasurer's Report. Judy Hagemann seconded the motion. Motion approved.

Operating Funds (Period ending October 31, 2005)	
Current Operating Budget	\$5,490.98
Foundation Funds (Period ending September 30, 2005)	
Endowment/Scholarship	\$68,628.51
Scholarship/Spendable Earnings	\$1,170.54
Scholarship Grand Total	\$69,799.05
Special Events Income	\$9,187.97
CSC Team Award	\$1,490.15
Foundation Grand Total	\$80,477.17

GUESTS

Christine Sexton and Bob Kreienkamp, BGSU Retiree Association (BGSURA)

Christine and Bob came to speak on behalf of the BGSURA. Their main objectives are:

- to assist in continuing and deepening the friendships and associations of former faculty and staff through satisfying social, recreational and community service activities; and
- to protect, safeguard and enhance the economic and health benefits attained through its Ohio pension plans and other university-granted privileges.

They talked about what they did and how they can assist CSC by keeping us aware of university and state issues that will affect current and future retirees. We have asked them to attend any meeting they wish and we are glad to have their input.

DINING SERVICES

Gail Finan, Joanne Perez and Rebecca Ferguson were present to explain the new Dining Services sick leave and holiday pay regulations. According to Joanne, the sick leave policy was established due to the frequency of employees calling in sick. These call-in absences put a lot of stress on their department. This new sick leave policy establishes a guideline for all Dining Service employees to be evaluated on their yearly evaluation consistently between each area.

HUMAN RESOURCE MEETING

- Violence in the workplace forms are on the HR web site <http://www.bgsu.edu/downloads/execvp/file15639.pdf>.
- HR is working on a recommendation to change the handbook and make it clearer.
- Marsha Serio is lining up training in January for the new Ombudsperson.
- Nancy Posey gave HR the names of Sarah Grimes and Bernice Aguilar to assist with the rewriting of the Reasonable Suspicion Testing Protocol.

LINDA DOBB MEETING

- The flooding problems in Centrex and Commons are being looked at and repaired.
- They are looking at several ways to help morale for night shift employees. HR is staying open one night a week and a computer person will help answer computer problems once a month.
- Domestic partners will be going to the Board in March. (CSC will ask Dr. Dobb about this as we were not aware that they had even come up with a definition of a domestic partner.)
- Dr. Dobb has approved a new administrative staff position in H/R whose main job duty will be posting audits and make the process better with a panel.
- There is a committee looking at holiday closings for next year. Nancy will be on this committee.

OHIO STAFF COUNCIL OF HIGHER EDUCATION (OSCHE) MEETING

Nancy Posey and Sarah Jeffers attended the autumn quarter OSCHE meeting at Columbus State Community College on Friday, October 21, 2005. Other Ohio institutions represented at the meeting included Ohio State University, Wright State University, Ohio University, Sinclair Community College, Columbus State Community College and Lorain County Community College. In addition to discussing common issues, each institution gave a quarterly report. Go to the CSC website for more information <http://www.bgsu.edu/organizations/csc/osche.htm>.

COMMITTEE REPORTS

Salary Compensation Committee

Steve Lashaway wants input on what to ask for compensation this year. Please e-mail him at stevedl@bgsu.edu with suggestions. He spoke about CSC's requests from the last three years, of which we got a 3% raise each year but nothing else. Sarah Jeffers made a motion to ask for the reclassification from 4% to 6% and leave the promotion rate at 8%. The motion was seconded by Kathy Dean and the motion was approved by Council. The committee is meeting with the VPs on December 1 to discuss this.

Health, Wellness and Insurance

Steve Butts reported some people did not receive their health packages so they had to call to get them. They are due back by Friday, November 18. Spousal forms are due also. There will be a nurse call line which will be put on the CSC website after the first of the year.

Spirit of BG Committee

The Spirit of BG Award recipient for September was Vickie Samson of Registration and Records for her work with students in the military. The Spirit award winner for October was Tina Dudley from Facilities. She does a fantastic job landscaping on campus. Congrats Vickie and Tina!

ASC

Judy Hagemann attended this meeting. Dr. Ribeau was a guest and spoke about shared governance and the Code of Ethics. He said the Code of Ethics should be reviewed as many Administrative staff has issues with some of the policies. Also discussed was the state budget, formalizing the ombudsperson for ASC, and information technology at other schools.

GOOD OF THE ORDER

- Health Care open enrollment period is October 26-November 18. Questions and answers are in the *Monitor*.
- There are six classified employees who are self-nominated candidates for the Ombudsperson. They are Stacie Enriquez, Gary Mayberry, Rebecca Morningstar, Ed Recker, Jay Samelak and Laura Straley. There will be open forums to ask the candidates questions on the 28th, 29th, and the 30th of November from 12:00 to 1:00 in Room 316 BTSU. Each candidate will get a half hour on one of the days. Also there will be a night forum on November 28th at 10pm to 11pm in room 316 BTSU for night shift people.
- The CSC Awards Ceremony has been changed to April 20, 2006, from 10:00 a.m. to 11:30 a.m. in Olscamp Hall.
- Lorrie Sawaie will attend the November 15 BTSU Planning meeting.
- The Board of Trustees will meet on December 2.
- On November 29 Nancy Posey and Lorrie Sawaie will meet with Dr. Dobb and have their report ready for the Board of Trustees.
- Sandy Tolbert talked about officers' compensation.
- CSC will have their float in the Holiday Parade on November 19th.
- The CSC Holiday luncheon will be December 21st after our meeting. The guests are Dr. Ribeau, Dr. Dobb and Kathy McBride.

NEXT MEETING WILL BE WEDNESDAY, December 21, 9:00 am, BTSU Room 316.

Respectfully submitted,

Connie DiPuccio, CSC Co-Secretary