

APPROVED MINUTES
Classified Staff Council Meeting
August 16, 2006
Business Administration Bldg., Room 1000

MEMBERS PRESENT

Judy Amend, Bette Blair, Maria Dandar, Kathy Dean, Connie DiPuccio, Judy Hagemann, Sheila Irving (ASC Rep.), Sarah Jeffers, Pam Konopinski, Becky Lentz-Paskvan, Earl Lisk, Sara McLaughlin, Susan Orwig, Nancy Posey, Karen Schwab

Member substitutes: Stacie Enriquez for Sandy Tolbert

MEMBERS ABSENT

Excused: Steve Butts, Diane Colyer, Sarah Grimes, Rebecca Morningstar, Lorrie Sawaie, Sandy Tolbert

Unexcused: Helen Cline, Steve Lashaway

Chair-elect, Judy Hagemann called the meeting to order at 9:10 a.m.

A motion to approve the July 2006 minutes was made by Becky Lentz-Paskvan and seconded by Karen Schwab; motion approved.

There was no treasurer's report presented at the meeting.

CHAIR/CHAIR-ELECT REPORT

Human Resources Meeting

- Becca Ferguson and Marsha Serio will attend the September CSC meeting to discuss the pre-disciplinary hearing process and the job audit/reclassification process.
- General Counsel is currently reviewing the Reasonable Suspicion Testing Protocol.
- Becca clarified the limits on compensatory time. Employees are allowed to have a maximum of 240 hours in compensatory time; once this maximum is reached any additional time will be paid in overtime pay within 180 days.
- Lorrie suggested that Human Resources offer sensitivity training for supervisors in facilities.

COMMITTEE REPORTS

Bylaw Committee

- Karen Schwab will be sending out the CSC Bylaws changes to classified staff for comments via the Classified Staff Listproc soon.

Dining Committee

- Pam Konopinski stated that the Summer Hiring and Dining Attendance Committees have been combined into one committee to look at Dining Services Summer Hiring and Attendance Policies. The group met with Becca Ferguson on August 3, 2006 and has started going through concerns one by one. The committee will continue meeting throughout the semester. Pam said the committee is already making progress and she is optimistic that the issues with the policies will be resolved. Gail has been very receptive to suggestions that have been brought forth.
- Stacie Enriquez thanked Pam for her continuous work to help clarify Dining policies and increase the communication between Dining management and classified employees.

Election Committee

- Nancy Posey received three self-nominations for the part-time representative vacancy. Nancy will work with Sue Frost to prepare and mail ballots to the main campus part-time employees.

Ombud Report

- Ed Recker has taken a leave of absence and will not be available as an ombudsperson for the remainder of the year.
- Stacie Enriquez is attending the Dining Services meetings with Pam Konopinski to give additional input on policy issues.

GOOD OF THE ORDER

Judy Hagemann brought the issue of using E-time for exceptions reporting to Council. Council discussed the possibility of using E-time instead of paper timesheets to record exceptions (for full-time employees) and time worked (for part-time employees). Judy will ask Becca for more background before we discuss the issue further.

Classified Staff Council will host its annual Hospitality Tent before the Falcon Football Game on Saturday, September 9th. The tent will be open prior to kick-off at 3:00 pm. Food and beverages will be provided for classified employees and their families. Complimentary tickets (maximum of 4) for the game will be available for BGSU employees, additional information about picking up tickets will be sent out to the listproc and a postcard will be mailed through campus mail.

The next CSC meeting is scheduled for September 20, 2006 at 9:00 am in the Bowen-Thompson Student Union, room 316.

Respectfully submitted,
Sarah Jeffers, CSC Secretary