

Classified Staff Council Meeting Minutes
March 15, 2006
316 BTSU

Members Present

Bernice Aguilar, Judy Amend, Bette Blair, Steven Butts, Diane Colyer, Kathy Dean, Connie DiPuccio, Sue Frost, Sarah Grimes, Judy Hagemann, Peg Jarrett, Sarah Jeffers, Steve Kendall, Pam Konopinski, Steve Lashaway, Sara McLaughlin, Rebecca Morningstar, Susan Orwig, Nancy Posey, Stephanie Rader, Bruce Rutter, Lorrie Sawaie, Karen Schwab, Tim Shirer, Sandy Tolbert

Chair Nancy Posey called the meeting to order at 9:00 a.m.

Minutes

Sandy Tolbert made a motion to approve the February 2006 minutes; Judy Hagemann seconded the motion. Motion approved.

Treasurer's Report

Judy Hagemann made a motion to approve the February 2006 Treasurer's Report; Steve Lashaway seconded the motion. Motion approved.

Operating Funds (balance ending February 28, 2006)	
Operating	\$4,348.65
Foundation Funds (balance ending January 31, 2006)	
Scholarship Endowment	\$68,988.51
Scholarship Spendable	\$ 1,170.54
Special Events Spendable	\$ 8,729.41
CSC Team Award Spendable	\$ 1,494.91
CSC Professional Development Fund	\$ 1,001.70

Chair/Vice-Chair Report

- Human Resources Meeting
 - Human Resources is working on classified staff handbook updates for the 4%; 2% audits (<http://www.bgsu.edu/downloads/execvp/file11373.pdf>).
 - Violence in the workplace forms, grievance forms, etc. can be viewed on-line at <http://www.bgsu.edu/downloads/execvp/file15639.pdf>.
 - A council member is concerned about student employees being hired to replace classified employees. Nancy Posey will check and see how many administrative positions have been created to replace vacated classified positions (in recent months three administrative positions in Dining Services have been created to replace six classified nine-month positions).
 - There are currently 56 classified employees making over \$50,000.00.
- Linda Dobb Meeting - Linda sent a letter to Rebecca Ferguson requesting that an e-mail be sent by HR to supervisors to make sure they sign the 2% salary increase in an employee's audit/reclassification after a 60 day review period.

Committee Reports

- Administrative Staff Council – Marcia Latta spoke to ASC and gave an update on the Building Dreams Centennial Campaign. She presented a DVD about the campaign. The DVD was produced by BGSU students.
- Election – The Election Committee and By Laws Committee Chair met to discuss CSC representative position vacancies that will be available on July 1, 2006. Sue Frost will send an e-mail to the CSC listproc asking permanent classified employees for self-nominations.

- Health, Wellness and Insurance
 - Human Resources and the Student Health Center is working together to try to bring another benefit to BGSU employees. That benefit would be allergy shots and they would be given at the Health Center. These shots would be covered by Medical Mutual.
 - Life Insurance - a model cost has been conducted by Findley Davies and the next step is to meet with Rebecca Ferguson, Gaylyn Finn, Chris Dalton and Linda Dobb to review and seek approval. Donna Wittwer will then move it to the HWI Committee for review and approval. Nothing more than the above was discussed. This meeting was still pending as of 3/15/06.
- Professional Development – The Ad Hoc Committee for Professional Development has awarded two professional development awards – totaling \$500.00. Sue Frost has made an inquiry to the President’s Office about additional funding. She is waiting to hear of her request.
- Salary Compensation – Steve Lashaway talked about the Compensation Recommendations from Salary Compensation Committee. Recommendations include a salary increase, holiday closure and personal time allocation. More information to follow.
- Special Events – The annual Classified Staff Council Golf Outing and Raffle will take place on Friday, June 9th at the Forrest Creason Golf Course. Lunch will begin @ 11:30 a.m. with a shotgun start at 12:30 p.m. Registration forms can be found on-line at <http://www.bgsu.edu/organizations/csc/golf.htm>. There is 27 team limit. Entry deadline is Friday, May 26, 2006. The golf outing and raffle raises money for the Classified Staff Scholarship Fund.
- Scholarship Award – Karen Donaldson, Chair of the CS Scholarship Committee stated there were sixteen applications for scholarships for 2006. She asked Council for approval to award fourteen scholarships; two applicants did not qualify for the awards per the guidelines. Tim Shirer made a motion to approve the scholarships. Sandy Tolbert seconded the motion. Motion approved. Scholarships will be awarded at the April 20th Classified Staff Awards Ceremony.
- Spirit Award – The committee will present February’s award on March 16th.
- Team Award – The Team Award Committee received six nominations for 2006. Committee members will be meeting to discuss these nominations and select a recipient within the next few weeks. The award will be presented on April 20th at the annual Classified Staff Awards Ceremony.

Good of the Order

- Awards Ceremony – The Awards Ceremony will be held on April 20, 2006 @ 10:00 a.m. in Olscamp 101. During this ceremony numerous awards and recognitions will be announced.
- Reward Policy – Nancy Posey asked for two representatives from Classified Staff Council to sit on a newly formed Ad Hoc committee for Rewards Policy. Representation will be Rebecca Ferguson, Linda Dobb, administrative staff and classified staff. Kathy Dean and Sarah Grimes volunteered to represent classified staff.
- April 19th Guest – John Harbal II, Board of Trustee Member

Guests

Larry Weiss, Associate Vice President for University Advancement/Director of Alumni and Government Affairs. Larry spoke about the TABOR/TEL Ballot Initiative (Taxpayers Bill of Rights/ Tax and Expenditure Limitations) - see website <http://www.ohioathconf.org/L/TABOR.htm> for more information.

- TABOR-TEL is a proposal to amend the Ohio constitution to limit expenditures for state and local services and it has been placed on the November ballot. It limits public sector spending to a formula amount of inflation and population growth, or 3.5%, whichever is greater. It applies to state government, local governments, and specifically to state instrumentalities. This amendment is similar to the 1992 measure passed in the state of Colorado. What happened in Colorado is that the higher education took deep, disproportional cuts since TABOR passed. In the past four years, the Department of Higher Education saw a decrease of 21.3% in state funding – the largest decrease among all areas of the state. A University of Colorado analysis done before the state’s last budget process showed that funding would fall from their current level of \$686 million down

to \$83 million by 2009. TABOR will most likely dramatically cut if not completely eliminate our state support over the next 10-20 years.

- According to the Coalition for Ohio's Future, Ohio is only the second state in the nation to propose a constitutional TABOR amendment and the proposal shares three distinguishing characteristics of the Colorado measure: both are constitutional amendments, both use the Consumer price Index plus population growth formula to restrict spending, and both require a vote of the people to override the spending limitations. In other areas, however, Ohio's proposal is less flexible than Colorado's.
- Because this is an amendment to the State Constitution, removal would require more than 50% of the registered voters (not 50% of those who show up to vote) electing to remove the amendment.

Marcia Latta, Director of Major Gifts, Office of Development talked about the *Building Dreams Centennial Campaign* which began in July 2002 and will end in December 2008.

- The goal of this campaign is \$120,000,000 and to date \$93,200,000 has been raised.
- Priority projects are scholarships, faculty and staff endowed leadership positions, entrepreneurial programs, BGeXperience – Values Initiative, WBGU-TV Digital Conversation, Center for Photochemical Sciences, Sebo Athletic Center, Wolfe Center for the Arts, Sustaining the University
- Honorary Co-Chairs are Bob and Ellen (Bowen) Thompson; Co-Chairs are Kermit Stroh and Ron Whitehouse.
- Over 300 new scholarships have been created since July 2002.
- What can we do to help with this campaign?
 - Help keep contact information up-to-date (contact person is Susan Landversicht, 419-372-7696 (susanl@bgnet.bgsu.edu))
 - Let Office of Development know of success stories
 - Invite retired faculty/staff to functions
 - If you are invited to speak to an external group, let Office of Development know, and mention the campaign
 - Include campaign priority information (or great giving stories) in newsletters
 - If you are traveling out-of-state, let Office of Development know if you are willing to call on alumni; and
 - Give!

The next CSC meeting will be held on Wednesday, April 19, 2006 in BTSU 316.

Respectfully Submitted,
Susan Frost, Co-Secretary