

Classified Staff Council Meeting
Wednesday, April 18, 2007, 9:00 am
318 Bowen-Thompson Student Union

Members Present: Judy Amend, Holly Amos, Bette Blair, Robin Bruning, Steven Butts, Helen Cline, Diane Colyer, Maria Dandar, Kathy Dean, Connie DiPuccio, Sarah Grimes, Sheila Irving(ASC Rep), Steve Lashaway, Susan Orwig, Becky Lentz-Paskvan, Earl Lisk (Firelands), Sara McLaughlin, Rebecca Morningstar, Nancy Posey, Lorrie Sawaie, Karen Schwab.

Members Absent: Judy Hagemann, Sarah Meussling, and Sandy Tolbert, all excused.

Chair, Lorrie Sawaie called the meeting to order at 9:00 am.

A motion to approve March minutes was made by Sarah Grimes, seconded by Karen Schwab.

Treasurer's Report:

Operating Funds (period ending Feb 28, 20007) \$6,776.52

Foundation Accounts (period ending March 31, 2007)

Endowment/Scholarship	\$73,006.41
Scholarship/Spendable Earnings	\$474.54
Scholarship Grand Total	\$73,480.95
Special Events Income	\$12,528.35
CSC Team Award	\$2,515.08
CSC Professional Development Fund	\$45.87
Foundation Grand Total	\$88,570.25

Motion to approve March 2007 Treasurer's Report made by Judy Amend, seconded by Sara McLaughlin. Motion approved.

Miscellaneous:

OSCHE Meeting: The spring OSCHE meeting was held at BGSU on March 30, 2007. Columbus State Community College, Lorain County Community College, Wright State, the University of Toledo, Ohio State, Sinclair Community College and BGSU attended. Gene Poor was our guest speaker.

Chair/Chair-Elect Report

Dobb/Human Resources Meeting

- The Amorous Relationship Policy has been approved and will be put in the handbooks of the constituent groups, including the CSC handbook.
- A memorial service and tree planting for former CSC member Pam Konopinski was discussed.
- A place for donations for Pam will be set up in our Foundation Account. Any gifts will be counted in the Family Campaign. More information soon.
- There have been problems with the flexible spending account and HR is trying to get this amended.

Guest

Kent Strickland-ITS Officer, questions asked and answered:

- ITS does not set policy, they just make suggestions. It is against the policy of ITS for anyone to give out their password. Challenge it if you are asked to reveal your password.
- In an emergency situation where someone needs BGSU information via your Password, cover yourself in writing.
- Viruses can happen when your antivirus is not updated, your firewall is not on or you download free software to your computer.
- If you lose or forget your password for CICS and you need ITS to reset it, be sure that ITS staff member verifies your identity.
- Mr. Strickland is working with "My Files" so staff may share files more securely.

Committee Reports:

Dining Services

- Part-time and Full-time employees will be evaluated the same way.
- Attendance plays a major factor in summer work.

Spirit of BG Committee

- The February winner is Vicki Nye from the Library. Congrats Vicki!

Special Events Committee:

- Our CSC Golf Outing is on June 8th.
- Donations for our raffle are being collected and raffle tickets will be ready soon.

ASC Report

- Lorrie Sawaie reported the Constructive management for medical benefits was discussed and that the ASC raffle went very well.

Committee on Professional Affairs

- Becky Paskvan reported that Larry Weiss gave his farewell as he is retiring this summer.
- Larry updated everyone on what is going on with the budget in Columbus.
- Holly Amos is on a committee through Faculty Senate/CPA at the Bookstore, which is looking at lowering costs of books for students. A survey was sent out with 480 responses and she will get back to us with the results.

Elections

- Nancy Posey reported that she sent out a flyer and email to all staff on the positions open.
- There will be tent cards on the seats of our CSC Awards Ceremony talking about CSC.

PARC

- The Community Project at North College and Poe is moving along nicely with more than half of it done.
- There will be an informal Dedication Ceremony on May 4th at 4:00 P.M. The whole community is invited. BGSU President Ribeau and BG Mayor Quinn will be attending the ceremony.
- PARC members are dividing into teams and finding specific places on campus where public is most needed.

Salary Compensation

- Steve Lashaway and the committee presented their compensation recommendations to the Vice Presidents.
- Dr. Dalton spoke about the budget situation and the fact that we may not get the salary increase we want.
- If we do not get a large salary increase the committee hopes we can get other recommendations passed.
- Steve made a motion, and Nancy Posey seconded it, to accept the compensation recommendations as a formal document. Motion passed.

Web Advisory Committee

- Earl Lisk had a report. Guest accounts were discussed. There were questions in other areas.
- Questions will be directed to our guest Mr. Strickland when he speaks at 10:00

Good of the Order

- The CSC Awards Ceremony will be held April 19th in room 101 Olscamp Hall at 10:00, refreshments at 9:30.
- The revised Handbook was approved at the March BOT meeting and it is on the web. A necessary correction will be made to page 81, CAMPUS ID CARDS.
- Relay For Life is doing great and has collected over \$2500.00 through pledges, raffles, bake sales and specials at local restaurants. Our BG team, "Babes Galore Standing United" is in first place for this area. Next bake sale is April 23 in the Union Oval.
- CSC will award thirteen Book Scholarships of \$250.00 each at our Awards Ceremony.
- Lorrie passed out new booklets on T.I.R.E.S. (Toledo Industrial Recreational & Employees Service Council, Inc.) that shows our discounts at certain places and who to contact to get them. These booklets are available at H.R.
- Lorrie Sawaie and Judy Hagemann attended Presidents Panel. President Ribeau commented that the University is always looking at ways to save money and other resources. Contrary to some rumors there are no plans to outsource Dining Services at this time. UDS had a very successful year.

The next CSC meeting is scheduled for May 16, 9:00 am in the Bowen Thompson Student Union, Room 316.

Respectfully submitted,
Connie DiPuccio