

Campus Users Requesting Access to PeopleSoft Student Administration “Sandbox”

Throughout the Campus Solutions implementation timeframe there is a need to allow campus “users” access to the PeopleSoft Campus Solutions application. The “need” can be for the users to investigate how the system functions or just as a place for the users to “try out” what they have learned in a Fit/Gap session.

In order to fulfill this need, the BG@100 project team allows access to the PeopleSoft Campus Solutions “Sandbox” environment. This is known as the CSSSND environment.

The purpose of this document is to:

- Define in general terms what the “Sandbox” environment is and how it is used
- Explain the security structure and the process for campus users to request access to this environment
- Identify the constraints and rules within this environment

What is the “Sandbox” environment?

The CSSSND environment is a copy of the PeopleSoft demo, or demonstration database. The demonstration database is delivered by PeopleSoft as an area where clients can see and experience how the product functions without going through the time and effort of loading University-specific data. As the name “Sandbox” implies, it is a play area for project team members and others to research or investigate how the system functions. The data contained in this environment is representative of PeopleSoft University, a fictitious university created by PeopleSoft developers. It is important to remember that the “Sandbox” *does not* represent how the system will be implemented at BGSU.

Security

Unlike the other Campus Solutions environments, access in this environment is open. This is because:

1. The data contained in this environment is fictitious and therefore is not considered sensitive.
2. This environment provides users with an area to explore functionality beyond the functionality available in other secured database environments.
3. There would be a significant amount of overhead involved to maintain this environment with little long-term benefit.

Request Process

Contact the BG@100 Project Office (419-372-3781 or bgat100ofc@bgnnet.bgsu.edu) to request access instructions.

Rules and Assumptions

- Due to the fact that this is a “Sandbox” area there will be periodic refreshes of the database. A refresh will restore the environment to the original PeopleSoft state. The refreshes are expected to occur on an approximate 4 week schedule, but may occur at any time and without prior notice.

Campus Users Requesting Access to PeopleSoft Student Administration “Sandbox”

- This is not a production environment and therefore it is not expected that the system perform as such. Users should not report performance issues nor should the user be concerned about the response time within the CSSSND environment.
- The CSSSND environment will not contain BGSU data. Any “BGSU-like” data found would be the result of the BG@100 project team or other users creating scenarios for their data modeling needs. It is important to note that because this is an open environment, it is important to avoid loading ‘real’ data into this database instance that might violate FERPA or HIPAA regulations.
- The ITS staff periodically applies PeopleSoft maintenance to the CSSSND environment. Therefore, the system may be unavailable during times when this is occurring.
- Since this is not a production environment, it does not have to follow the typical campus wide communications when outages are to occur. Normally the BG@100 project team is involved when maintenance occurs. If the application is unavailable, you will be redirected to a page at login that will provide more information about the outage.
- Neither BG@100, nor any other office, is providing “help desk” or training type services. It is assumed the users have the information they need to traverse the application.