

# BG@100 Project Fit-Gap Agenda & Session Notes

Date: August 7, 2007  
Time: 1:00PM to 4:00PM  
Location: Olscamp 119  
Session #: SFFG003



Session Leader: Kristen Baldelli

Functional Lead: Nancy Colzman

Note taker: Lisa Nash

Session Name: Room and Board

Session Description: Charges associated with Room, and Board, Housing Deposits, other fees, damages, etc

Invited Attendees: Invitees/Attendees (\* in attendance, # absent, - late, + substitute, = by conference call, ^ training)

	Jerry Ameling		Lynn Huber
	Lynn Bateson		Nancy Iler
	Lori Beeman		Joanna Kleman
	Mary Ann Begley		Cindy Koontz
	Robin Belleville		Conrad McRoberts
	Scott Blackwood		Lisa Nash
	Lisa Calcamuggio		Sherideen Stoll
	Deb Clink		Jie Su
	Tina Coulter		Susan Swinford
	Mike Failor		Kate Whitmore
	Gaylyn Finn		Charles Wiersma
	Jason Gross		Tawn Williams-Nell
	Linda Hamilton		

## Agenda

### Room

- Student Data (Information)
- Housing Deposits
- Housing Charges
- Housing Adjustments
- Reconciliation

### Board

- Student Data (Information)
- Meal Plan Charges
- Meal Plan Adjustments
- Reconciliation

## Additional Information

**If any attendee** has documents to remind them about special situations, or populations of customers who require different handling, please bring those examples with you to share.

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**Notes**

**Identify Fit(s)**

**Identify Gap(s)**

**Issue Log Items**

**Outstanding Items**

**Impact to Office (Directors Only)**