

BG@100 Project Fit-Gap Agenda & Session Notes

Date: July 31, 2007
Time: 9:00 AM to 12:00 PM
Location: WEST 121
Session #: SRF004



Session Leader: Steve Hamrock

Note taker:

Session Name: Personal Data

Session Description: Discuss Personal Data Information

Invited Attendees: Invitees/Attendees (* in attendance, # absent, - late, + substitute, = by conference call, ^ training)

Chris Cox	Bill Knight
Brenda Sattler	Robert Zhang
Carol Gill	Conrad McRoberts
Cheryl Williams	Mark Gromko
Annette Lentz	Dan Madigan
Kim Caris	Steve Cornelius
Donna Pulschen	Mel Hudson-Nowak
Dawn Hasselbach	Camille Consolvo
Donna Cavendish	Donna Wittwer
John Clark	Larry Smith
Jeff Mangette	Jason Gross
Kathy Dean	Eric Zahnle
Lee Ann Koenigbauer	Meredith Flynn
Lori Lenke	Michelle Simmons
Marlene Rath	Deb Helm
Mary Vance	Jodi Webb
Nadine Johnson	Michael Ginsburg
Pam Sanders	Paul Hofmann
Peg Crow	Yolanda Patton
Peggy Miller	Gary Swegan
Peggy Whitacre	Laura Emch
Rachel Schaeffer	Greg Guzman
Vickie Samson	Dawn Vollmar
Susan Dunn	Tawn Williams-Nell
Judy Donald	Lisa Cesarini
Terry Lawrence	
Rob Cunningham	
Peggy Dennis	
Linda Tracy	
John Pommersheim	

Agenda

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1. Campus Community / Personal Information / Add/Update a Person
2. Campus Community / Personal Information / Biographical / Addresses&Phones
3. Campus Community / Personal Information / Biographical / Personal Attributes
4. Campus Community / Personal Information / Biographical / Student FERPA
5. Campus Community / Personal Information / Biographical / Relationships
6. Campus Community / Personal Information / Biographical / Emergency Contacts
7. Campus Community / Personal Information / Biographical / Work Experience
8. Campus Community / Personal Information / Identification
9. Campus Community / Personal Information / Participation Data
10. Campus Community / SEVIS Awareness
11. Campus Community / Personal Information / Health Information
12. Set Up SACR / Establish People Processing (Address Usage, FERPA, Name Usage, Phone Usage)
13. Setup SACR / User Defaults 4

Additional Information

Reference Materials Sent with Fit/Gap Session Invitation

- Address Maintenance - R&R Perspective
- Telephone Directory Creation
- Duplicate ID Processing
- Name Change Processing
- Social Security Changes
- Deceased Student Processing
- Ohio Residency
- Self Reported Data Verifications
- VA Certifications
- Maintain Directory Release
- Photo ID processing
- Disability Services – ZDPR and ZDIS

Notes

Identify Fit(s)

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Identify Gap(s)

Issue Log Items

Outstanding Items