

CAMPUS ONE-CARD MEETING
MINUTES OF MEETING

June 1, 2005

Present: Jim Lach, Co-Chair, Jeff Nelson, Co-Chair, Toby Singer, Bruce Petryshak, Gaylyn Finn, Nancy Colman, Dave Maley, Tim King.

Jim took all of the vendor scores from the Steering Comm. members and put them in a spreadsheet. The results were Blackboard rated highest, followed by CBORD and Diebold.

The commentary results from those who attended the presentations were reflective of the results of the Steering Comm.

Firelands also ranked Blackboard very high.

Tim stated that in a meeting with Dining Services they preferred Blackboard. They also did not feel that Micros was a necessity.

Issues for dining in regards to Blackboard:

1. Does not capture electronic signatures.
2. Does not accept the Starbucks Card.
3. Meal Plans.

Jeff stated that there will be a lot of policy and procedure decisions to be made once a vendor has been chosen.

Answers to the vendor Q & A's are due back this week.

The committee is going to do reference checks on Blackboard and look for red flags.

Gaylyn suggested attacking from individual departments. Four specific areas were defined:

1. Finance
2. Dining
3. Bookstore

4. ITS

All groups will call Miami and OU and choose two other universities to contact.

ACTION:

1. Get questions back from the vendors and distribute to the committee.
2. Call references

Jim inquired how to gather the commentaries from those who attended the presentations. He will define comments by vendor and get them to the members.

Talk regarding the vendor negotiations and site visits was tabled. Although it was mentioned that site visits will most likely be for functionality and a "lessons learned" learning experience.

The committee hopes to have a recommendation by the end of the next meeting (June 15th).

How to finance the project was discussed. Tim inquired if students paying for the card had been discussed. Gaylyn stated that traditionally BG has tried to stay away from an added expenditure to the students. Card offices are usually self-supported.

For the next meeting bring ideas and recommendations for:

1. **Card system funding**
2. **Cost savings or increasing revenue**

NEXT MEETING - June 15th, 2:00 pm
307 BOWEN-THOMPSON STUDENT UNION

Pam Oler
Standing in for Cheryl Heinlen
6-1-05

