

## **CAMPUS ONE-CARD MEETING**

### **MINUTES OF MEETING**

**April 6, 2005**

**Present: Jim Lach, Co-Chair, Jeff Nelson, Co-Chair, Bruce Petryshak, Toby Singer, Nancy Colzman, Dave Maley, Gaylyn Finn, Kathleen LeRoy, Jane Schimpf and Tim King**

**Guest: Scott Blackwood**

Jim Lach noted that the letter to the three vendors who were not selected was sent.

Discussion occurred regarding site visits to other Universities and whoever would like to attend from the Committee is welcome. However, getting the RFP out is the first priority.

Jeff Nelson noted that he had been contacted by the University of Toledo regarding the "partnership" proposal they had offered. There was some concern as to whether Blackboard was comfortable with this arrangement and the Committee felt that perhaps a better solution would be to partnership with MCO.

Jeff Nelson also noted that another open forum will be held today with Police, Parking and Traffic, Internal Auditing, Athletics, and Academics (Provost Office). Mark Anderson in Materials Handling has expressed interest as well in regard to the photocopier contract. Jeff will meet with Larry Weiss on April 7 to discuss how this ties into the off-campus programs. Jeff met with Firelands staff and was pleased with the good participation. He also met with Alex Wright of Undergraduate Student Government.

The remainder of the meeting was spent in going over the draft RFP. Because more time was needed to look over the RFP, it was decided that all feedback, comments, changes, etc. needed to be to Jim Lach by Monday, April 11, 12:00 Noon. Jim will then send out the final draft to Committee members and the final version of the RFP will be sent to Blackboard, C-Bord and Diebold by Tuesday, April 12. Vendor responses will be due Monday, May 9. The Committee will have two weeks

to review the responses and vendor presentations will be scheduled for May 24, 25 and 26.

**NEXT MEETING - APRIL 20, 2:00 P.M.**  
**307 BOWEN-THOMPSON STUDENT UNION**

Cheryl Heinlen, Secretary  
4-14-05