Graduate Assistant Job Announcement – Outdoor Program
(Anticipated opening, pending academic department approval)

The Bowling Green State University Outdoor Program (OP) was founded in 1999, and serves as the core for outdoor trips, programs, Freshmen Wilderness Experience, gear management, teambuilding, leadership development and climbing wall activities within BGSU for students, faculty and community members. For more information on the OP, visit: http://www.bgsu.edu/recwell/outdoor-program.html

Title
Outdoor Program Graduate Assistant

Location
Bowling Green State University, Bowling Green, Ohio

Duration
Position runs for the academic year, and is renewable for a second year, based on successful performance. Expected starting date is August 8, 2016.

Compensation
The GA receives a waiver of tuition and fees for up to 6 credit hours in the Human Movement Sport and Leisure Studies program. The position currently includes an academic year stipend of $9,000, paid bi-weekly. These are both dependent on available funding.

Responsibilities
The OP Graduate Assistant directly oversees the indoor climbing wall, off-campus outdoor adventure trips and events, the Freshmen Wilderness Experience, and the teambuilding and group initiatives programming offered by the OP. General duties include: planning, implementing, management and the evaluation of current and future elements of the program, as well as staff.

Essential duties, tasks and abilities:

- Recruit, train and evaluate outdoor trip and climbing wall staff, and practicum/intern students
- Supervise and manage OP trip and Climbing Wall staff.
- Climbing Wall program planning and operations
- Develop, implement and evaluate Outdoor Program trips and workshops
• Create, facilitate and evaluate group initiatives and team development programs
• Purchase, maintain, repair, record outdoor equipment
• Maintain, record and tabulate participation numbers and program evaluation data
• Promotion of all areas within the Outdoor Program.
• Attend professional/student staff meetings and retreats
• Coordinate, implement and lead the Freshmen Wilderness Experience
• Coordinate, implement and create trip and climbing wall staff trainings

Other duties as needed, including but not limited to:
• Support Student Employee Board (SEB) and Student Development and Leadership (SDL) activities
• Respond to all questions, e-mails and other inquiries regarding OP and Climbing Wall business
• Potentially instruct Physical Education General (PEG) outdoor based courses (climbing, white water rafting…)

Qualifications

Knowledge, skills and abilities:
• Bachelor’s degree in recreation administration, environmental studies, or related area
• Wilderness First Responder (WFR) certification (required within first semester of employment)
• Experience with Climbing Wall operations
• Expertise in a minimum of two outdoor skill areas i.e., climbing, kayaking, rappelling, caving, backpacking, etc.
• Strong instructional and leadership skills
• Understanding of risk management procedures
• Strong customer service skills including interpersonal and presentation abilities

Requirements:
• Acceptance into BGSU Graduate College Degree Program in HMSLS

Supervision

Supervised by the Associate Director for Facilities
Thad Long, 419-372-7479, longtha@bgsu.edu