November 29, 2004

TO: Mark Gromko  
Vice President for Academic Programs

FR: Richard Kennell, Dean  
College of Musical Arts

RE: Dean’s Response: MUED Recommendations

I thank you and the Program Review Committee for your assistance in conducting our first program review of the Music Education Department in the College of Musical Arts. I am pleased to address the specific recommendations made in the Department’s response below:

1. **College Admission Process**

I am pleased to report that the Music Education Department has worked successfully within the College governance structure to advance a set of prerequisites for the MUED 240 class as well as a process to screen prospective Music Education majors.

Since this screening takes place during the MUED 240 class, taken during the sophomore year, students entering next fall (2005) will be informed of these new requirements. The new standards will be enforced in 2006.

At the graduate level, I welcome the proposal for updating the admissions criteria for department majors in music education. In addition to the admission criteria, I ask the department to articulate an enrollment plan by the end of the academic year that outlines department plans and efforts to build graduate enrollment in music education.

2. **Degree/Major Options**

I endorse the committee’s recommendation to develop “more choices for completing a general degree within music.” These efforts are underway in the College with representation from all departments.
3. **Faculty Workload Policy**

I endorse the committee’s recommendation with an extended deadline to spring break, 2005. In response to the department’s recommendation that “faculty workloads need to be at 9 hours,” I agree with two considerations: (1) This is contingent upon a viable and healthy graduate music education master’s program, and (2) while this may be the normal workload target, differential workloads may reduce or increase this level due to research productivity or the lack of research productivity.

4. **Faculty Development**

I agree with the committee’s recommendation and the department’s response. Supplemental support for international research presentations has been available from the dean’s office within available resources.

5. **Tracking of Alumni**

I endorse this recommendation and the department’s response.

In closing, I thank Dr. Elaine Colprit, Dr. Victor Fung and the members of the Music Education department for their positive efforts in the program review process.

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Richard Kennell, Dean
College of Musical Arts

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John Folkins, Provost and
Vice President for Research
Academic Affairs