Graduate Assistant (Research Assistant II) Position

Hiring Unit/Office: The Collab Lab
Hours to work: 20
Stipend rate: Dependent on program rate

1. Eligible Program Applicants (Applicants must be from one of the following graduate programs):
   - American Culture Studies
   - Architecture
   - Art (2-D/3-D Studies and Digital Arts)
   - Art Education / Art History
   - Business Administration (Executive/Professional MBA)
   - Classroom Technology
   - College Student Personnel
   - Computer Science
   - Creative Writing
   - Cross-Cultural and International Education
   - Curriculum & Teaching
   - Interdisciplinary Studies
   - Learning Design
   - Media & Communication
   - Organization Development
   - Philosophy
   - Popular Culture
   - Psychology
   - Public Administration
   - Rhetoric & Writing
   - Sociology
   - Technology Management (Construction Management, Engineering Technology, and Quality Systems)
   - Theatre

2. Qualifications/preferred skills
   - Excellent communication skills
   - Ability to learn and teach a variety of collaboration, innovation and creativity exercises
   - Willingness to learn new creative and productivity software packages
   - Group leadership skills – must be willing to lead small and large group workshops

3. Position Description (primary and secondary responsibilities)
   The graduate assistant working in the Collab Lab will facilitate cross-disciplinary teams as they engage in collaborative work. He/She will work directly with the Collab Lab director to assess projects, steer progress, and develop educational programming. The graduate assistant and the director’s efforts will support teams of innovators working together to conceive, create, develop and refine new products and services that leverage the unique talents inherent in our university community. In particular, graduate assistant will be expected to understand design thinking and to guide collaborators through project development following the design thinking process.

   By engaging in this position, the graduate assistant will develop skills in project management, instruction, curriculum design, media development, team-building, written and oral communication.

Application Process:
Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

1. To apply to this positions, send the following materials:
   - Cover Letter
   - Resume
   - Three references

2. Send GA application materials to: Dr. Jerry Schnepp, Director of the Collab Lab (Schnepp@bgsu.edu)
3. GA position application due date: June 30, 2017