PROPOSED FY 2024 MISCELLANEOUS AUXILIARY BUDGETS

Proposed to Board of Trustees

Prepared by the Office of Finance and Administration

June 2023

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MISCELLANEOUS AUXILIARY BUDGETS

A variety of services and activities maintained for effective University administration and service requirements of students, faculty, and staff are represented by the following miscellaneous auxiliary budgets. Miscellaneous auxiliary units are expected to be self-sustaining and do not receive student general fees to support their operations.

Projected income for each program budget, based on proposed charge rates and utilization estimates, should render each budget self-supporting. Any excess income over expenses will be directed to respective accumulated fund balances. An attempt has been made to hold rates charged to other internal units as low as possible.

DESCRIPTION OF AUXILIARY ENTERPRISES

BG1 Card

A centralized operation for handling both revenue transactions and non-revenue access transactions for such items as University Dining Services meal plans, a debit account to be used on campus in the campus store, vending machines, and laundry machines, etc. by faculty, staff and students.

Farm Leases

Approximately 250 acres of farm land farmed on a lease basis.

Parking & Traffic / Union Parking - Bowling Green Campus

Operates and maintains Bowling Green Campus parking areas.

Falcon Outfitters

Formerly known as The University Bookstore, Falcon Outfitters provides a full-range of supplies, BGSU clothing and novelty items. The store is located in the Bowen-Thompson Student Union.

Falcon Landing

Rental property owned and operated by BGSU beginning in FY 2012.

Falcon Landing II

Falcon Landing II is a small five unit apartment building located at 920 East Wooster Street which the University acquired during FY 2014.

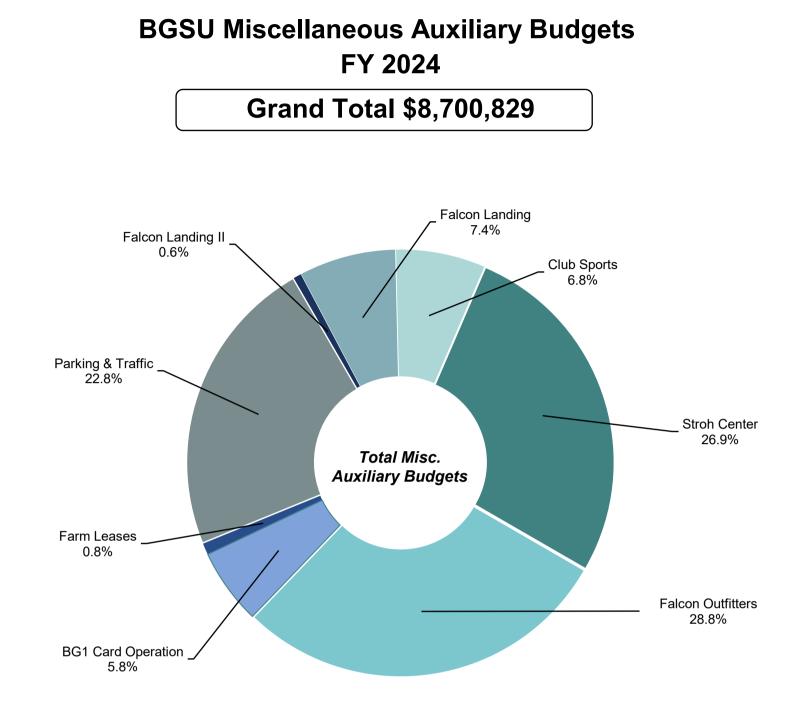
As a reminder, the Board authorizes opportunistic real estate acquisitions on a biennial basis up to a maximum of \$2.0 million, as approved at the May 2023 Board of Trustees Meeting.

Stroh Center

The Stroh Center opened in August of 2011 as the home for the Falcon Men's and Women's Basketball and Volleyball programs. It also serves as a venue for concerts, commencement, lectures and numerous campus and community events.

Club Sports

With the goals of increasing enrollment and retention, providing quality facilities and safe environments, and developing a successful club sports image for prospective students, the club sports auxiliary department was established. By the end of FY 2024, it will be comprised of a total of 17 individual men's and women's sports teams, with plans for a total of 25 teams within the next four years.



Miscellaneous Auxiliary Budgets	Budget	% of Total
Falcon Outfitters	\$2,510,062	28.8%
Parking & Traffic - BG Campus	\$1,986,000	22.8%
BG1 Card Operation	\$504,800	5.8%
Farm Leases	\$73,640	0.8%
Falcon Landing	\$641,930	7.4%
Falcon Landing II	\$52,764	0.6%
Stroh Center	\$2,337,633	26.9%
Club Sports	594,000	6.8%
Total	\$8,700,829	100.0%

SUMMARY OF FY 2024 RECOMMENDATIONS FOR MISCELLANEOUS AUXILIARY BUDGETS REVENUE

	Α	FY 2023 PPROVED BUDGET	FY 2024 PROPOSED BUDGET	 \$ INC.	% INC.
BG1 Card	\$	506,800	\$ 504,800	\$ (2,000)	-0.39%
Farm Leases		67,328	73,640	6,312	9.38%
Parking & Traffic - BG Campus		2,137,947	1,986,000	(151,947)	-7.11%
Falcon Outfitters * Previously the University Bookstore		2,302,660	2,510,062	207,402	9.01%
Falcon Landing		622,275	641,930	19,655	3.16%
Falcon Landing II		51,040	52,764	1,724	3.38%
Stroh Center		2,362,633	2,337,633	(25,000)	-1.06%
Club Sports		448,355	594,000	 145,645	32.48%
TOTALS	\$	8,499,038	\$ 8,700,829	\$ 201,791	2.37%

	BUDGET	D OPERATION FOR FY 2024 6550 / Dept: 723000)			
	FY 2023 APPROVED BUDGET	FY 2024 PROPOSED BUDGET	\$ INC.	% INC.	BUDGET NOTE
<u>REVENUE:</u>					
ID Production Fees	\$ 205,000	\$ 204,000	\$ (1,000)	-0.49%	[1]
Administrative Services	281,600	280,600	(1,000)	-0.36%	[1]
Other Revenue	20,200	20,200	0	0.00%	
TOTAL REVENUE	506,800	504,800	(2,000)	-0.39%	
EXPENSE:					
Salaries and Wages					
Contract Salaries	61,684	68,000	6,316	10.24%	[2]
Student / Temporary	34,000	31,000	(3,000)	-8.82%	[1]
Wage / Compensation Pool	1,696	1,584	(112)	-6.58%	[3]
Sub-total Salaries & Wages	97,380	100,584	3,204	3.29%	
Employee Benefits	22,670	24,351	1,681	7.42%	[1]
Sub-total Salaries, Wages and Benefits	120,050	124,935	4,885	4.07%	
Operating Expenses					
Supplies	65,000	64,000	(1,000)	-1.54%	
Travel/Professional Development	3,000	3,000	-	0.00%	
Information and Communication	5,000	5,000	-	0.00%	
Repairs and Maintenance	243,181	236,262	(6,919)	-2.85%	[4]
Equipment	10,351	10,108	(243)	-2.35%	
Facility Charge	5,000	5,000		0.00%	
Sub-total Operating Expenses	331,532	323,370	(8,162)	-2.46%	
Fixed Expenses					
Renewals / Replacements	5,000	5,000	-	0.00%	
General Service Charge	50,000	50,000	-	0.00%	
Sub-total Fixed Expenses	55,000	55,000	-	0.00%	
TOTAL EXPENSE	506,582	503,305	(3,277)	-0.65%	
Revenue Over/(Under) Expense	\$ 218	\$ 1,495	\$ 1,277	585.60%	

[1] Based on projected FY 2023 actual expense.

[2] Reflects FY 2023 2.75% salary increase and position upgrade and salary adjustment.

[3] Per FY 2024 Auxiliary Budget Guidelines.[4] Reflects elimination of off campus merchant contract which has been replaced by Starship robots.

FARM LEASES AND OTHER BUILDINGS BUDGET FOR FY 2024 (Fund: 21300 / Dept: 724000)												
	AP	Y 2023 PROVED UDGET	PRO	Y 2024 DPOSED JDGET		\$ INC.	% INC.	BUDGET NOTE				
REVENUE:												
Sales	\$	67,328	\$	73,640	\$	6,312	9.38%	[1]				
TOTAL REVENUE		67,328		73,640		6,312	9.38%					
EXPENSE:												
Operating Expenses												
Repairs and Maintenance		37,000		37,000			0.00%	[2]				
Sub-total Operating Expenses		37,000		37,000		-	0.00%					
Fixed Expenses												
General Service Charge		7,500		7,500		-	0.00%	[3]				
Sub-total Fixed Expenses		7,500		7,500		-	0.00%					
TOTAL EXPENSE		44,500		44,500		<u> </u>	0.00%					
Revenue Over/(Under) Expense	\$	22,828	\$	29,140	\$	6,312	27.65%					

[1] Reflects new rental agreement, in effect until January 2024, with anticipated contract extension.

[2] Based on prior year actuals.

[3] Per FY 2024 Auxiliary Budget Guidelines.

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PARKING & TRAFFIC BUDGET FOR FY 2024 (Includes Bowen-Thompson Student Union Parking) (Fund: 21100, 76500 / Dept: 726000)												
	FY 2023 APPROVED BUDGET	FY 2024 PROPOSED BUDGET	\$ INC.	% INC.	BUD(NOT							
<u>REVENUE:</u>												
Sales (Registration Fees/Meters) Other Revenue (Fines, etc.)	\$		\$ (171,947) 20,000	-9.13% 7.84%	[1 [1							
TOTAL REVENUE	2,137,9	47 1,986,000	(151,947)	-7.11%								
EXPENSE:												
Salaries and Wages												
Contract Salaries	66,6	51 78,000	11,349	17.03%	[2							
Classified Salaries	148,4	21 162,269	13,848	9.33%	[3							
Student / Temporary	39,5	20 60,000	20,480	51.82%	-[4							
Wage / Compensation Pool	8,2	29 6,682	(1,547)	-18.80%	[5							
Sub-total Salaries & Wages	262,8		44,130	16.79%	-							
Employee Benefits	85,1	68 95,330	10,162	11.93%	[3							
Sub-total Salaries Wages and Benefits	347,9	89 402,281	54,292	15.60%								
Operating Expenses												
Supplies	60,0	00 150,000	90,000	150.00%	[6							
Travel/Professional Development	10,0	00 6,000	(4,000)	-40.00%	[6							
Information and Communication	18,0	00 20,000	2,000	11.11%	[6							
Repairs and Maintenance	150,0	00 50,000	(100,000)	-66.67%	[6							
Equipment	75,0	00 50,000	(25,000)	-33.33%	[6							
Utilities	99,8	07 92,307	(7,500)	-7.51%	[7							
Sub-total Operating Expenses	412,8	07 368,307	(44,500)	-10.78%								
Fixed Expenses												
Renewals / Replacements	830,0	00 676,000	(154,000)	-18.55%	[8]							
General Service Charge	185,0	84 185,084	-	0.00%	[5							
Debt Service	214,1	94 214,194	-	0.00%	[5							
Insurance	12,0		6,785	56.00%	[5							
Sub-total Fixed Expenses	1,241,3	63 1,094,148	(147,215)	-11.86%								
TOTAL EXPENSE	2,002,1	59 1,864,736	(137,423)	-6.86%								
Revenue Over/(Under) Expense	\$ 135,7	88 \$ 121,264	\$ (14,524)	-10.70%								

- [1] Based on previous 3 year historical trend.
- [2] Reflects projected salary required to fill vacant position.
- [3] Based on projected FY 2023 actual expense.
- [4] Reflects increase in hourly wages to be competitive with labor market and 3 additional student employees.
- [5] Per FY 2023 Auxiliary Budget Guidelines.
- [6] Reallocation of budget to reflect projected FY 2024 actual expenses.
- [7] Based on previous 3 year historical trend and conversion to LED lighting in parking lots.
- [8] Reflects decreased sale of permits and increased operating expenses.

	(Fund	FALCON (BUDGET I 1: 20300, 76	FOR FY				
	APPR	2023 OVED IGET	PF	FY 2024 ROPOSED BUDGET	\$ INC.	% INC.	BUDGE NOTE
<u>REVENUE:</u> Sales Other Revenue	\$2	2,227,160 75,500	\$	2,431,262 78,800	\$ 204,102 3,300	9.16% 4.37%	[1] [2]
TOTAL REVENUE	2	2,302,660		2,510,062	207,402	9.01%	
EXPENSE:							
Salaries and Wages							
Contract Salaries		144,426		151,330	6,904	4.78%	[2]
Classified Salaries		35,568		36,546	978	2.75%	[2]
Student / Temporary		95,200		99,960	4,760	5.00%	[3]
Wage / Compensation Pool		6,741		4,095	 (2,646)	-39.25%	[4]
Sub-total Salaries & Wages		281,935		291,931	9,996	3.55%	
Employee Benefits		67,512		67,949	437	0.65%	[4]
Sub-total Salaries, Wages and Benefits		349,447		359,880	 10,433	2.99%	
Cost of Sales	1	,286,268		1,531,695	 245,427	19.08%	[1]
Operating Expenses							
Supplies		40,000		40,000	-	0.00%	
Travel/Professional Development		2,000		2,000	-	0.00%	
Information and Communication		50,000		50,000	-	0.00%	
Repairs and Maintenance		4,000		4,000	-	0.00%	
Equipment		5,000		5,000	-	0.00%	
Scholarship Program		10,000		10,000	-	0.00%	
Facility Charge		210,000		210,000	-	0.00%	
Other Expenses		50,000		50,000	-	0.00%	
Sub-total Operating Expenses		371,000		371,000	 -	0.00%	
Fixed Expenses							
General Service Charge		86,200		86,200	-	0.00%	[4]
Insurance		1,910		2,257	347	18.17%	[4]
Sub-total Fixed Expenses		88,110		88,457	 347	0.39%	
TOTAL EXPENSE	2	2,094,825		2,351,032	 256,207	12.23%	

- [1] FY 2024 budget reflect a 5% increase from projected FY 2023 actual sales revenue.
- [2] Based on projected FY 2023 actuals.
- [3] Reflects increased student labor to facilitate increased sales.
- [4] Per FY 2024 Auxiliary Budget Guidelines.

FALCON LANDING BUDGET FOR FY 2024 (Fund: 24000 / Dept: 725500)												
	AF	FY 2023 PROVED BUDGET	PR	TY 2024 OPOSED SUDGET		\$ INC.	% INC.	BUDGET NOTE				
REVENUE: Rental Income	\$	622,275	\$	641,930	\$	19,655	3.16%					
TOTAL REVENUE	<u> </u>	622,275		641,930		19,655	3.16%					
EXPENSE:												
Operating Expenses												
Rental Expense		32,918		33,905		987	3.00%	[1]				
Utilities		176,320		150,353		(25,967)	-14.73%	[2]				
Cleaning		13,113		13,505		392	2.99%	[3]				
Common Areas		3,899		4,016		117	3.00%	[3]				
Repairs & Maintenance		38,815		39,980		1,165	3.00%	[3]				
Landscape & Snow Removal		23,359		23,826		467	2.00%					
Administrative & Office Expense		68,135		94,876		26,741	39.25%	[4]				
Management Fee		79,622		82,011		2,389	3.00%	[3]				
Property Insurance		2,769		2,852		83	3.00%	[5]				
Sub-total Operating Expenses		438,950		445,325		6,375	1.45%					
Fixed Expenses												
General Service Charge		27,375		27,375			0%	[6]				
Sub-total Fixed Expenses		27,375		27,375		-	0%					
TOTAL EXPENSE		466,325		472,700		6,375	1.37%					
Revenue Over/(Under) Expense	\$	155,950	\$	169,230	\$	13,280	8.52%					

[1] Rental revenue and expense reflects proposed increase for FY 2024.

[2] Reflects projected FY 2023 actual expenses and reduction in cable expense based on renegotiated contract.

[3] Reflects projected FY 2023 increased cost of goods and services.

[4] Reflects projected FY 2023 actual expenses.

[5] Reflects projected increases to property & liability insurance.

[6] Per FY 2024 Auxiliary Budget Guidelines.

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		New Resident Monthly Per Bed Rate						
Unit Type	# of Beds	FY 2023 FY 2024		FY 2024 \$ Increase		Increase	% Increase	
One Bedroom								
10 Months	16	\$ 700	\$	725	\$	25	3.6%	
12 Months	36	\$ 660	\$	680	\$	20	3.0%	
Full Unit								
12 Months	40	\$ 1,120	\$	1,155	\$	35	3.1%	

FALCON LANDING II BUDGET FOR FY 2024 (Fund: 25000 / Dept: 725600)											
	API	Y 2023 PROVED UDGET	PR	Y 2024 OPOSED UDGET	I	\$ NC.	% INC.	BUDGE NOTE			
<u>REVENUE:</u> Rental Income	¢			¢ 4.450		2 40/	[1]				
Utility Payments	\$	47,040 4,000	\$	48,192 4,572	\$	1,152 572	2.4% 14.3%	[1] [2]			
Ouncy rayments		+,000		4,072		012	14.070	[4]			
TOTAL REVENUE		51,040		52,764		1,724	3.4%				
EXPENSE:											
Operating Expenses											
Rental Expense		1,231		1,268		37	3.0%	[1]			
Utilities		17,425		18,149		724	4.2%	[3]			
Cleaning		1,524		1,524		-	0.0%				
Common Areas		1,231		1,231		-	0.0%				
Repairs & Maintenance		12,300		12,300		-	0.0%				
Landscape & Snow Removal		1,545		1,545		-	0.0%				
Administrative & Office Expense		525		541		16	3.0%				
Management Fee		11,483		11,483		-	0.0%				
Property Insurance		1,148		1,183		35	3.0%	[3]			
Sub-total Operating Expenses		48,412		49,224		812	1.7%				
Fixed Expenses											
General Service Charge		1,292		1,292		-	0%	[4]			
Sub-total Fixed Expenses		1,292		1,292		-	0%				
TOTAL EXPENSE		49,704		50,516		812	1.6%				
Revenue Over/(Under) Expense	\$	1,336	\$	2,248	\$	912	68.3%				

[1] Rental revenue and expense reflects proposed increase for FY 2024.

[2] Reflects payments collected from residents for gas, water and sewer.

[3] Based on projected FY 2023 actual expense.

[4] Per FY 2024 Auxiliary Budget Guidelines.

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Falcon Landing II

Assumptions / Input

FY 2024

Gross Potential Rent Budget

UNIT TYPE	# OF UNITS	MON	MONTHLY RENT PER BED LEASE TERM		GROSS DTENTIAL RENT
Unit 1	1	\$	720.00	12	\$ 8,640
Unit 2	1	\$	720.00	12	8,640
Unit 3	1	\$	720.00	12	8,640
Unit 4	1	\$	720.00	12	8,640
Unit 5	1	\$	1,136.00	12	13,632
Totals	5	=			\$ 48,192

		Monthly	Per	Bed Rate		
UNIT TYPE	FY 2023			FY 2024	\$ Increase	% Increase
Unit 1	\$	700.00	\$	720.00	\$ 20.00	2.9%
Unit 2	\$	700.00	\$	720.00	\$ 20.00	2.9%
Unit 3	\$	700.00	\$	720.00	\$ 20.00	2.9%
Unit 4	\$	700.00	\$	720.00	\$ 20.00	2.9%
Unit 5	\$	1,120.00	\$	1,136.00	\$ 16.00	1.4%

	BUDGET	0H CENTER FOR FY 2024 00 / Dept: 718500)			
	FY 2023 APPROVED BUDGET	FY 2024 PROPOSED BUDGET	\$ INC.	% INC.	BUDGE NOTE
		¢ 4 500 000	¢ (05.000)	4 040/	[4]
Facility Fee	\$ 1,555,000	\$ 1,530,000 807 632	\$ (25,000)	-1.61%	[1]
Operational Income	803,633	807,633	4,000	0.50%	[2]
Other Income	4,000	0	(4,000)	-100.00%	[2]
TOTAL REVENUE	2,362,633	2,337,633	(25,000)	-1.06%	
EXPENSE:					
Salaries and Wages					
Contract Salaries	55,504	94,099	38,595	69.54%	[3]
Classified Salaries	34,840	-	(34,840)	-100.00%	[3]
Student / Temporary	92,000	92,000	-	0.00%	[4]
Wage / Compensation Pool	3,412	2,541	(871)	-25.52%	[4]
Sub-total Salaries & Wages	185,756	188,640	2,884	1.55%	
Employee Benefits	33,711	35,235	1,524	4.52%	[5]
Sub-total Salaries, Wages and Benefits	219,466	223,875	4,409	2.01%	
Operating Expenses					
Supplies	23,000	23,000	-	0.00%	
Travel/Professional Development	24,000	32,250	8,250	34.38%	[6]
Information and Communication	13,600	13,600	-	0.00%	
Repairs and Maintenance	250,500	259,920	9,420	3.76%	[7]
Equipment	231,000	100,000	(131,000)	(56.71%)	[8]
Utilities	196,024	213,739	17,715	9.04%	[4]
Sub-total Operating Expenses	738,124	642,508	(95,616)	(12.95%)	
Fixed Expenses					
General Service Charge	64,363	64,363	-	0.00%	[4]
Debt Service	1,936,827	1,896,576	(40,251)	(2.08%)	[4]
Insurance/Other	24,703	32,856	8,154	33.01%	[4]
Sub-total Fixed Expenses	2,025,893	1,993,795	(32,098)	-1.58%	
TOTAL EXPENSE	2,983,483	2,860,178	(123,305)	-4.13%	
Revenue Over/(Under) Expense	\$ (620,850)	\$ (522,545)	\$ 98,305	-15.83%	[9]
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[1] Facility fee revenue is generated by a dedicated fee assessed to all students. The reduction in revenue more closely reflects prior year's actual fee revenue generated.

- [2] Reflects reclassification to projected FY 2023 actual revenue.
- [3] Reflects reclassification of Classified Salary to Administrative Salary.
- [4] Per FY 2024 Auxiliary Budget Guidelines.
- [5] Based on FY 2023 projected actual expenses.
- [6] Reflects increased cost for meals for minor officials and Anderson Club guests and required NCS4 staff training.
- [7] Reflects projected FY 2023 actual recurring costs and increases to Campus Operations service agreement charges.
- [8] Decrease reflects lighting and controls project budgeted in FY 2023.
- [9] Actual FY 2024 operating deficit will require transfer of funds from E&G central funds.

	(F	CLUB SF BUDGET FO und: 20600 /	R FY 2				
	AP	FY 2023 PROVED BUDGET	PR	Y 2024 OPOSED UDGET	\$ INC.	% INC.	BUDGE ⁻ NOTE
<u>REVENUE:</u> Operational Income	\$	448,355	\$	594,000	\$ 145,645	32.5%	[1]
TOTAL REVENUE		448,355		594,000	145,645	32.5%	
EXPENSE:							
Salaries and Wages							
Contract Salaries		81,949		174,957	93,008	113.5%	[2]
Classified Salaries		-		-	-	0.0%	
Graduate Assistants		-		-	-	0.0%	
Student / Temporary		191,309		238,134	46,825	24.5%	[1]
Wage / Compensation Pool		3,042		1,909	 (1,133)	(37.2%)	
Sub-total Salaries and Wages		276,300		415,000	138,700	50.2%	
Employee Benefits		57,855		63,000	5,145	8.9%	
Sub-total Salaries, Wages & Benefits		334,155		478,000	143,845	43.0%	
Operating Expenses							
Supplies		15,000		16,000	1,000	6.7%	
Travel/Professional Development		-		-	-	0.0%	
Communication		-		-	-	0.0%	
Repairs and Maintenance		-		-	-	0.0%	
Equipment		99,200		100,000	 800	0.8%	[1]
Total Operating Expenses		114,200		116,000	1,800	1.6%	

		·	. <u> </u>	448,355	 TOTAL EXPENSE
Revenue Over/(Under) Expense \$\$0.0	- \$ - 0.0%		\$	_	\$ Revenue Over/(Under) Expense