

**SEC/PROVOST JOINT CONFERENCE  
MINUTES**

November 10, 2015

2:30-4:30 pm

110 Olscamp Conference Room

Present: Rodney Rogers (VPAA), Allen Rogel (FS Chair), Rachelle Hipper (FS Vice-Chair), Robyn Miller (FS Secretary), Peter Blass (A&S), David Border (TAAE), Timothy Brackenbury (HHS), Kerry Fan (TAAE), Mariana Mitova (EDHD), Maryam Kamrn (GSS), Victor Senn (UGS) Stephanie Walls (Firelands), Arne Spohr (CMA).

PRESIDER: Vice Chair- Rachelle Hippler

Meeting began at 2:30 p.m.

**APPROVE MINUTES:**

*MOTION (Tim Brackenbury) Move to approve minutes from October 20, 2015 (Second: Stephanie Walls. Minutes approved unanimously.*

**ANNOUNCEMENTS:**

Provost Rogers discussed several issues:

1. Low Enrolled Courses- Form handed out. The State wants the analysis done by January 31, 2016. It was to be approved by the BOT. The course minimums were set Sept. 23, 1991 based on the University level courses: 1000-20 students, 2000- 16 students, 3000- 14 students, and 4000-12 students. The analysis plan right now is to review 650 courses that are being offered, that are about 25% of courses. These courses do not include one on one instruction, independent courses, and studio courses. Julie Matuga and Sue Houston are helping out.
2. Performance Based Budget-We need to make sure we have the ability to collect the data. This has to be aligned with our overall goals. This continues to move forward.
3. Three Imperatives-
  - a) Revitalizing Portfolio,- Thanking the Senate for moving through the new academic programs. Enrollment is up; there is a 12% increase in housing deposits from this time last year. We want to make sure to shape the classes. Preference to halt admission in order to keep classes at 3400-3500 hundred, could not provide students with expected education when allowed classes to be 3800.
  - b) Teaching- Are we fully utilizing our technology to engage students. Redone Center for Faculty Excellence, to provide best practices pedagogy Vincent Tetoe will be teaching on student success. Will become campus Center for Faculty Excellence. He brings a lot of research and data from institutions on helping students.
4. Reinvesting in Research Portfolio- Approved 39 new faculty lines in strategic places. Replacing retiring faculty in areas where we have a growing research agenda- data science, forensics, water quality, we have had good success in those areas.

Questions:

Q: Rachelle Hippler- HB 64 will this include Firelands?

A: Provost Rogers- Firelands is included.

Q: Rachelle Hippler- Do the same numbers apply?

A: Provost Rogers- Yes same numbers will apply. Some 3000-4000 level courses may fall below the number but students can't complete their Bachelors without the classes.

Q: Stephanie Walls- Firelands faculty do not have access to Faculty Center for Excellence.

A: Provost Rogers- Faculty Fellow Programs faculty members who would agree to serve on advisory boards for CFE. This would be across disciplines would include Firelands.

Q: Tim Brackenbury- Do you see description of CFE other than online, looked at different in the past?

A: Provost Rogers- Time where CFE had broad portfolio. Technology teaching element but with technology there has been a focus on teaching with technology. E Campus helps faculty convert classes to online. Tech can help with pedagogy, but should not be the only tool. Share best practices. Workshops for faculty with cutting edge technology.

Q: Tim Brackenbury- Research?

A: Provost Rogers- Yes, research will be included

Q: Kerry Fan- Low enrollment, what is next?

A: Some departments are better at managing course and sections than others. May need to cut how many sections are being offered. We will work with Dean, Faculty Directors, and Chairs. We are not overstaffed on faculty. Report goes to Department of Higher Education. The 5% reduction was sent back with very detailed questions.

Q: Peter Blass- Time scale of adjustments?

A: Provost Rogers- Some cases fall 16 some cases multiple years. We are to review every 5 years.

Q: Allen Rogel- The plan is to involve faculty?

A: Provost Rogers- Explore explain courses that faculty are involved in.

OLD BUSINESS:

Amorous Relations Policy- Barbara Wadell was going to attend meeting in January.

Tabled until revised policy

No objections.

CAA: Graduate College.

1. Grade appeal Policy- minor change- Rachelle talked to Alex. Did not look like a policy, it was part of a 13-14 paged existing policy. Grad College added three sentences to existing policy that is much longer. See Handout.

*Motion to accept changes ( Tim Brankenbury) Second (Maryam Kamran). Motion carried.*

Chair Rogel- Do not need to run through floor of Senate.

Vice Chair Hippler wanted to know if changes can be published once Provost approves.

Provost Rogers- Legal counsel has already looked at it, need final blessing of legal council before publishing.

2. Academic Honesty- SEC approved edits to academic honesty. The edits allow students to waive appeal process and have a statute of limitations. CAA supports letting student waive appeal process. CAA does not support statute of limitations. This will be on the agenda for next meeting.

*Motion to send first item to Amendments and Bylaws. (Victor Senn). Second ( Peter Blass). Motion carried.*

## NEW BUSINESS:

### CAA:

- Proposal: Center for Community and Civic Engagement (CCE) – Provost Rogers discussed that the Office of Service Learning has a long history of engaging with the community to help students engage in the community. The idea is to create a center to provide opportunities not just for community service but also for civic service as well for faculty and students. This will also be instrumental in securing grants from foundations for civic and community engagement. The BOT approved the name change, to Center for Community and Civic Engagement. We want to go through shared governance and get the name change approved by the Faculty Senate. This could also bring research to impact the community.

*Discussion:* Faculty will not have to get approval from the Center in order to work with the community on their own. There needs to be a review by FAAC resource analysis, the broadening might have an effect on resource analysis. SEC will get the proposal back after FAAC meeting.

*Motion to table until next SEC meeting to get FAAC report (Allen Rogel) Second (Peter Blass).*

Firelands Student Experience on Main Campus: FS Officers went to Firelands for a faculty meeting.

We listened to the concerns and issues of the Firelands faculty. At the faculty meeting an issue was brought up concerning the treatment of Firelands students when they attend Main Campus. Firelands students have been called out in class telling them that if they took classes at Firelands they would not be prepared for classes at Main Campus.

*Discussion:* Stephanie Walls conducted a survey among faculty, staff, and students. There were several responses. There is a general consensus that there is tension between campuses. There were instances of students being told that they are not prepared for classes at Main Campus, one student was even given a lower grade after the instructor found out that they were from Firelands. Students were told that courses at Firelands were not sufficient and they would have to retake the classes if they go to Main Campus. The idea of Firelands was to deliver education to non traditional students and have students begin at Firelands and finish their degree at Main Campus. Rachelle Hippler discussed that Firelands has been compared to community colleges. This is even evident among faculty attitudes as well.

Provost Rogers- This issue is raised a fair amount concerning other students such as military as well. If a specific faculty member targets students because of background this needs to be follow up on.

*Discussion-* Students are afraid to say anything because of retribution. There needs to be more interaction between Main Campus and Firelands from faculty, faculty senate, and the administration

Provost Rogers- This is an issue with other universities that have regional campuses. BGSU may be harder because we only have one regional campus, while the other universities have several. BGSU has changed the policy where students from Firelands can complete their Bachelors with out a transfer penalty from Firelands to Main. There needs to be more communication and education among faculty and staff at Main campus and Firelands.

University-Wide Evaluation of Teaching and Learning: Rachelle Hippler and Julie Matuga are in the process of working on a University wide evaluation. It is in the initial stages of gathering information and putting together working groups to get everyone's input. They want to be careful to let every one know the set of common questions will be about 6-8 questions. They will allow colleges to add their questions and department questions. Instructors can still have their own evaluations. The working groups will determine a time and BGSU-FA will be involved because of potential issues with the CBA. This could be an opportunity to evaluate across the board with both campuses.

CIO Advisory Board or InfoTech University Committee: This is a University standing committee supposed to meet twice per month and in the summer.

*Discussion:* Jan was contacted and told not to use InfoTech any more but CIO. A University standing committee can only go away if SEC recommends to the President. These committees are not being utilized, but being replaced by advisory committees. SEC wants to encourage a discussion with the CIO on why the University standing committee is not being utilized. Any one is allowed to appoint a committee, maybe John Ellinger did not feel that the University standing committee was providing the service. It is important for faculty senate to have input on what was not working and how we can make the committee more efficient.

*Recommendation-* Rachelle will talk to John Ellinger .

#### ISSUES AND CONCERNS:

- Gish Theater- The Gish Theater is named after the Gish sisters who were silent film stars. The theater is located in Hanna Hall. Ralph Wolf is a former faculty member who is concerned about removing some artifacts from Hanna Hall to make room for Business Administration. The University wants to make sure it keeps the Gish name on a theater and keeps the artifacts, however, there is a problem with where to move the theater and the artifacts.

#### SENATE AGENDA ITEMS

No on call meeting next week.

#### ADJOURNMENT

Motion to adjourn Stephanie Walls, Second Arne Spohr

Meeting adjourned at 5:00 pm.