

**SENATE EXECUTIVE COMMITTEE  
MINUTES**

January 27, 2009  
2:30 pm.

Senate Conference Room  
140 McFall Center

**Present:** Keith Bernhard, Alden Craddock, Emmanuel Guillory, Ben Muego, Nancy Orel, Peter Pinto, Ron Shields, Roger Schupp, John Waynick, Ellen Williams, Rich Hebein

**Guests:** Deanne Snavelly, Dean, Graduate College; Kris Blair, Chair, English Department; Patrick Pauken, Chair, ABC

**NEW BUSINESS**

**Graduate Fee Waivers**

Snavelly said that the University had been negligent on keeping an accurate count of the number of fee waivers given out. She said that it was automatic that, if a student had an assistantship, they were given a twelve-hour fee waiver. Some assistantships were given out by offices other than the Graduate College, but the Graduate College automatically gave the fee waiver. The Bursar's Office is compiling a list of offices that they get fee waiver requests from. In the future all such requests will come to the Graduate College. For 08-09, the College's fee waiver budget was about \$30 million; it was cut by \$750,000. Pinto asked if there was a difference between in-state and out-of-state fees or a difference between programs. Snavelly said no; subsidy is about 30% for both in- and out-of-state.

**Twelve vs. Nine Hour Registration Requirement**

Guillory asked if graduate students were still required to register for twelve hours. Snavelly said for 09-10 yes. She said that she was working with the two colleges that used ten-hour assistantships and was asking them to raise them to twenty. Whether they split their allocation into ten-hour or twenty-hour assistantships, all students on assistantships get the full fee waivers. Shields pointed out that one graduate student might not have the competencies of two as required by the program. Snavelly said that she would like to cut the fee waiver budget for 09-10. Schupp said that this might make BGSU less attractive to students. Snavelly said that there might be a contraction of students. Craddock asked how many graduate programs there were; Snavelly said eighty to ninety. Craddock asked if that was too many; Snavelly said maybe. She said that the 2010-11 stipends would be based on half time work (20 hours) and half time fee waivers (12 credit hour load). Ten-hour assistantships would carry a six credit hour fee waiver. Snavelly said that many programs require thirty-three hours for graduation. The twelve-hour rule forces them to take more hours than they need and requires us to pay more in fee waivers. Williams thanked Snavelly.

**OLD BUSINESS**

**Nttf Proposal**

Blair and Pauken joined the discussion. At the conclusion of the last SEC meeting, Williams asked Blair, Evans and Muego to draft *Charter* amendments to include representation by nttf on Senate. The amendments being presented fall into two groups, namely, 1) to broaden the eligibility for Senate membership from probationary/tenured to all full-time faculty and 2) to require that each college have at least one nttf as part of its delegation to Senate. [This does not change the requirement that a faculty member becomes eligible only after two years of service.] Several said that the second amendment created a special class and provided for a duplicate kind of representation. Schupp moved, Shields seconded to delete the second amendment; motion passed unanimously. Schupp moved, Craddock seconded to put the proposal as amended on the Senate agenda with endorsement; motion passed with one opposed and one abstention. Bernhard asked if those within their first two years of service are be allowed to vote; the answer was yes. Since this is a Charter amendment, it will require two-thirds of the full membership of Senate, not just of those present and voting. Williams will reorder the agenda to move this item closer to the beginning of the meeting.

## **NEW BUSINESS**

### **Editorial Change**

The secretary said that it had come to their attention that two sentences in IV.A regarding the length of Senate terms had been deleted from the 98-99 *Charter* and that a new single sentence had been inserted in its place. Hebein also said that the Bylaws were clear on how terms interrupted by leaves were to be dealt with, but the Bylaws do not discuss how other interruptions should be handled. SEC referred the matter to ABC.

### **Administrators Emeritus**

Pauken said that ABC was continuing to work on the draft of an amendment, which would create this title.

### **Charter Interpretation**

Hebein reported that the requesters of the interpretation regarding the right of a search committee to choose its own chair were dropping their request. SEC directed ABC to draft an amendment to include this requirement. The section is:

“When the selection and appointment or reappointment of a new Director becomes necessary, an ad hoc selection committee shall be elected by the school. This committee, in consultation with the Dean, shall establish search and screening procedures that will allow broad participation in the selection process by the school faculty.” [X.C, p. 2/4]

Williams thanked Pauken.

### **Attendance Appeals**

SEC passed a resolution on August 26, 2008, directing the secretary to enforce the attendance rules in the *Charter*. The pertinent sections are:

“Attendance at all Senate meetings shall be the responsibility of each Senator. A Senator may be absent no more than twice in one academic year for regularly scheduled meetings or no more than twice in one academic year for on-call or specially called meetings of the Senate. When absences of a Senator exceed the limitations stated in *Bylaw H*, SEC shall declare the seat vacant. Any Senator whose membership has been so terminated may appeal the ruling to the SEC within thirty calendar days and the SEC is authorized to issue attendance waivers for good cause.” [IV.E: Attendance at Senate Meetings, p. 7/18]; and

“SEC shall...declare a seat vacant in Senate resulting from more than two absences as defined in IV.E or grant a waiver to a senator when good cause is shown for missing more than two regular Senate meetings or for missing more than two on-call or specially called meetings” [IV F.1 b) (4), p. 9/18]; and

“An elected Senate member not on official University leave and absent from more than two regular or more than two on-call or specially-called Senate meetings, regardless of whether a substitute attended in one academic year shall be deemed to have vacated his/her seat...At the request of the absent senator, SEC, however, may waive these rules when good cause is shown.” [B-III Bylaw H, p. 2/2].

The secretary reported that two senators had missed three Senate meetings. Having been informed, they appealed. SEC granted waivers for three absences for one senator and one for the other. The secretary will inform the parties.

### **Evaluation of Faculty Senate**

The report of the subcommittee (Bernhard, Orel and Hebein) will be considered at the next SEC meeting.

## **ADJOURNMENT**

Williams adjourned the meeting at 4:30 pm.

Respectfully submitted,  
Rich Hebein, Secretary